

MORGAN HILL UNIFIED SCHOOL DISTRICT

**2012 MEASURE G FUND
ANNUAL FINANCIAL REPORT
AND PERFORMANCE AUDIT**

FOR THE YEAR ENDED JUNE 30, 2018

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MORGAN HILL UNIFIED SCHOOL DISTRICT

**2012 MEASURE G FUND
ANNUAL FINANCIAL REPORT**

FOR THE YEAR ENDED JUNE 30, 2018

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**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

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VAVRINEK, TRINE, DAY & CO., LLP
Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Governing Board and
Citizens' Oversight Committee
Morgan Hill Unified School District
Morgan Hill, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Morgan Hill Unified School District's (the District) 2012 Measure G Fund (the Fund) as of and for the year ended June 30, 2018 and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to previously present fairly, in all material respects, the financial position of the Fund as of June 30, 2018, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the financial position of the Fund and are not intended to present fairly the financial position and results of operations of the District in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 12, 2018, on our consideration of the Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered with the results of our audit.


Palo Alto, California
December 12, 2018

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**BALANCE SHEET
JUNE 30, 2018**

ASSETS

Cash and investments	\$ 80,069,794
Interest receivable	345,201
Due from other funds	42,593
Total Assets	<u>\$ 80,457,588</u>

LIABILITIES AND FUND BALANCE

Liabilities

Vendors payable	\$ 1,059,830
Total Liabilities	<u>1,059,830</u>

Fund Balance

Restricted for capital projects	<u>79,397,758</u>
Total Fund Balance	<u>79,397,758</u>

Total Liabilities and Fund Balance	<u>\$ 80,457,588</u>
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The accompanying notes are an integral part of these financial statements.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2018**

REVENUES

Proceeds from issuance of bonds	\$ 80,000,000
Interest revenue	859,956
Other authorized interfund transfers	442,961
Total Revenues	<u>81,302,917</u>

EXPENDITURES

Current expenditures	
Classified salaries	366,622
Employee benefits	103,135
Supplies and equipment	16,927
Services and operating expenditures	636,073
Capital outlay	7,501,082
Total Expenditures	<u>8,623,839</u>

CHANGE IN FUND BALANCE

Fund Balance, Beginning of Year	72,679,078
Fund Balance, End of Year	<u>\$ 6,718,680</u>
	<u>79,397,758</u>

The accompanying notes are an integral part of these financial statements.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the 2012 Measure G Fund (the Fund) of the Morgan Hill Unified School District (the District), conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB).

Financial Reporting Entity

The financial statements include only the Fund used to account for 2012 Measure G projects. This Fund was established to account for the expenditures funded with proceeds from general obligation bonds authorized under 2012 Measure G. These financial statements are not intended to present fairly the financial position and results of operations of the District in conformity with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the Fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance are available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 2 - INVESTMENTS

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Pool. The cost and fair value of the deposits with the county treasurer at June 30, 2018 approximate cost and has a weighted average maturity of 479 days.

NOTE 3 - FAIR VALUE MEASUREMENTS

Generally accepted accounting principles provide guidance on how fair value should be determined when financial statement elements are required to be measure at fair value. Valuation techniques are ranked in three levels depending on the degree of objectivity of the inputs used with each level:

- Level 1 inputs – quoted prices in active markets for identical assets.
- Level 2 inputs – quoted prices in active markets or inactive for the same or similar assets.
- Level 3 inputs – estimates using the best information available when there is little or no market.

Uncategorized – Investments in the Santa Clara County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 4 - 2012 MEASURE G BONDS

Summary

Under the modified accrual basis of accounting, liabilities for long-term debt are reported in the Government-Wide Statement of Net Assets of the District rather than in the Bond or other funds. Therefore, the debt for repayment of the 2012 Measure G bonds and the amount available in the Bond Interest and Redemption fund for repayment are not included on these financial statements.

The outstanding 2012 Measure G general obligation bonds are as follows:

Issue Date	Maturity Date (Aug 1)	Interest Rate	Original Issue	Bonds			Bonds Outstanding June 30, 2018
				Outstanding July 1, 2017	Issued	Redeemed	
2013	2042	2.00%-3.25%	\$ 55,000,000	\$ 46,200,000	\$ -	\$ 125,000	\$ 46,075,000
2017	2048	2.69%-5.00%	80,000,000	-	80,000,000	-	80,000,000
			<u>\$ 135,000,000</u>	<u>\$ 46,200,000</u>	<u>\$ 80,000,000</u>	<u>\$ 125,000</u>	<u>\$ 126,075,000</u>

Repayment of the Bonds will be funded by a separate property tax override levied on property residing within the District boundaries. Property tax revenues will be collected and disbursed out of a separate Bond Interest and Redemption Fund under the control of the Santa Clara County Controller's Office. This fund is not included as part of these financial statements. General school district revenues will not be required to fund the debt service on the bonds.

Bonded Debt

The bonds mature through 2048 are as follows:

Fiscal Year	Principal	Interest to Maturity	Total
2019	\$ 6,030,000	\$ 4,808,610	\$ 10,838,610
2020	6,305,000	4,729,788	11,034,788
2021	4,005,000	4,475,163	8,480,163
2022	445,000	4,367,913	4,812,913
2023	540,000	4,348,213	4,888,213
2024-2028	4,435,000	21,225,715	25,660,715
2029-2033	9,480,000	19,869,390	29,349,390
2034-2038	18,855,000	17,286,159	36,141,159
2039-2043	30,255,000	12,489,307	42,744,307
2044-2048	45,725,000	4,854,500	50,579,500
Total	<u>\$ 126,075,000</u>	<u>\$ 98,454,758</u>	<u>\$ 224,529,758</u>

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 5 - COMMITMENTS AND CONTINGENCIES

Construction Commitments

As of June 30, 2018, the Fund had the following commitments approved by the district for the capital projects:

<u>Capital Project</u>	<u>Remaining Construction Commitment</u>	<u>Expected Date of Completion</u>
Britton New Campus	\$ 20,089,307	Jun-20
Paradise Valley Gen 7's	73,073	Aug-18
Paradise Valley MPR Modernization	1,754,328	Nov-18
Paradise Valley Admin Office	792,273	Nov-18
Nordstrom Classrooms	151,241	Jun-20
JAMM Modernization	23,577	Jun-21
District Data Center	13,717	Jun-20
Charter School HVAC	15,964	Jul-18
Total	<u>\$ 22,913,480</u>	

INDEPENDENT AUDITOR'S REPORT

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board and
Citizens' Oversight Committee
Morgan Hill Unified School District
Morgan Hill, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the 2012 Measure G Fund (the Fund), as of and for the year ended June 30, 2018, and have issued our report thereon dated December 12, 2018. As discussed in Note 1, the financial statements present only the Fund and are not intended to present fairly the financial position and results of operations of the Morgan Hill Unified School District (the District) in conformity with accounting principles generally accepted in the United States of America.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Fund internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Fund's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fund's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


Palo Alto, California
December 12, 2018

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**FINANCIAL STATEMENT FINDINGS
JUNE 30, 2018**

None reported.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2018**

There were no audit findings reported in the prior year's schedule of financial statement findings.

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MORGAN HILL UNIFIED SCHOOL DISTRICT

**2012 MEASURE G FUND
PERFORMANCE AUDIT**

JUNE 30, 2018

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**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

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JUNE 30, 2018**

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INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE

Governing Board and Citizens' Oversight Committee
Morgan Hill Unified School District
Morgan Hill, California

We were engaged to conduct a performance audit of the 2012 Measure G Fund (the Fund) of the Morgan Hill Unified School District (the District) for the year ended June 30, 2018.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the Fund's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the Fund's internal control in order to determine the procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of internal control.

The results of our tests indicated that the District expended the 2012 Measure G funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

Palo Alto, California
December 13, 2018

MORGAN HILL UNIFIED SCHOOL DISTRICT 2012 MEASURE G FUND

JUNE 30, 2018

AUTHORITY FOR ISSUANCE

The Measure G Bonds (the Bonds) are issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, the provision of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, and other applicable provisions of law.

The District received authorization at an election held on November 6, 2012, to issue bonds of the District in an aggregate principal amount not to exceed \$198,250,000. The Measure was approved by at least 55 percent of the votes. The first series of the authorized bonds, Series A, in the amount of \$55,000,000, were sold on February 21, 2013. The second series of the authorized bonds, Series B, in the amount of \$80,000,000, were sold on October 17, 2017.

PURPOSE OF ISSUANCE

The Bonds are being issued to improve student access to computers and modern technology and provide a quality education, repair or replace leaky roofs, upgrade old plumbing, heating and cooling systems, classrooms and outdated restrooms, upgrade fire safety, maximize energy efficiency, improve handicapped accessibility, and modernize, construct and acquire classrooms, equipment, sites and facilities.

AUTHORITY FOR THE AUDIT

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in *Education Code* Sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a citizens' oversight committee.
4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

JUNE 30, 2018

OBJECTIVES OF THE AUDIT

1. Determine whether expenditures charged to the Fund are consistent with the project list approved by the voters through the approval of 2012 Measure G.
2. Determine whether salary transactions, charged to the Fund are in support of the approved project list and not for district general administration or operations.

SCOPE OF THE AUDIT

The scope of our performance audit covered the period of July 1, 2017 to June 30, 2018. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2018, were not reviewed or included within the scope of our audit or in this report.

METHODOLOGY

We obtained the general ledger and the project expenditure reports prepared by the District for the period July 1, 2017 through June 30, 2018. From the population of expenditures, we obtained the invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and the approved project list authorized by 2012 Measure G. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2017 and ending June 30, 2018, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
2. Our sample included 16 non-payroll and 3 payroll transactions totaling \$6,945,568. This represents 81 percent of the total expenditures of \$8,623,839.
3. We verified that proceeds from the sale of bonds were only expended in support of construction, renovation, furnishing and equipping of District facilities constituting authorized 2012 Measure G projects.
4. We verified that funds were generally expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects. In addition, we verified that funds held in the Fund were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

CONCLUSION

The results of our tests indicated that, in all significant respects, the District has properly accounted for the expenditures held in the Fund and that such expenditures were made for authorized projects as stipulated in 2012 Measure G.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2018**

None reported.

**MORGAN HILL UNIFIED SCHOOL DISTRICT
2012 MEASURE G FUND**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2018**

There were no audit findings reported in the prior year's schedule of financial statement findings.