



NOTICE AND AGENDA  
REGULAR MEETING OF THE GOVERNING COUNCIL OF  
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY  
(See Special Procedures Below)

January 20, 2020  
4:30 p.m.  
Internet/Call-in

SAMS MISSION

The mission of the Southwest Aeronautics, Mathematics and Science Academy is to prepare students, with attention to high-risk students, in grades 7-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology and problem solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

- I. Call to Order
  - A. Roll Call
  - B. Adoption of the Agenda\*
  - C. Review/Approval of Minutes from December 16, 2020 Special Meeting\*
  - D. Review/Approval of Minutes from January 5, 2021 Special Meeting\*
  - E. Review/Approval of Minutes from January 14, 2021 Special Meeting\*
- II. Closed Session \*
  - A. Real Property Acquisition, pursuant to NMSA 1978, Section 10-15-1(H)(8)
- III. Open Session \*
  - A. Action on matters discussed in Closed Session
- IV. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information
- V. Administrative Update
  - A. Student Achievement Update
  - B. Safe School Plan Update
  - C. 2019-2020 PED Site Visit Report and Update
- VI. Ongoing Business Matters
  - A. Aviation Program Update
  - B. Facility Committee Update
- VII. Governing Council Development
  - A. Discussion with Kelly Callahan
- VIII. New Business Matters



Above. And beyond.

- A. 2021 Open Meeting Resolution (discussion/action)\*
- B. eRate CAT 2 Funding (discussion/action)\*

IX. Finance Report

- A. Business Office Operations Update
- B. Voucher Approvals (discussion/action)\*
- C. Budget Adjustment Requests (discussion/action)\*
  - BAR 2021-00010-M
  - BAR 2021-00011-M
  - BAR 2021-00012-M

X. Announcements

- A. Date for next Regular SAMS Academy Governing Council Meeting

XI. Adjournment\*

Note: \* Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Jill Brame at (505) 338-8601 or [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Brame at the phone number or email address above if a summary or other type of accessible format is needed.



## Special Procedures for January 20, 2021 SAMS Governing Council Meeting

In response to the Governor's declaration of a Public Health Emergency and restrictions on public gatherings, the SAMS Governing Council Meeting on January 21, 2021 at 4:30 pm will be limited to no in-person attendance.

No one will be permitted to be at SAMS to physically attend the meeting. However, the public, Governing Council Members and SAMS staff will have the ability to view and hear the meeting via the internet using Zoom. The procedures for accessing the meeting are as follows:

**From a computer, tablet or smartphone**, enter the following URL:  
<http://zoom.us/j/9231897874>

OR

**Call one of the following numbers:**

1-669-900-6833  
1-301-715-8592  
1-253-215-8782

*(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)*

Meeting ID: 923 189 7874  
Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting via Zoom. To speak during public comment, please email your request to speak with your name to [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) up to twenty four hours prior to the meeting. Requests to speak made after twenty four hours prior to the meeting will not be honored. Speakers will be un-muted in order to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Jill Brame at [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com). Email comments will be kept with the records of the meeting.

Should the Governing Council vote to close the meeting in order to discuss items allowed by the Open



Above. And beyond.

Meetings Act, the Zoom application has a means to do so.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Jill Brame at 505-918-3850.

These procedures are subject to revision given changing circumstances. Please check the SAMS website for any updates to these procedures.



**GOVERNING COUNCIL**

Special Meeting of the SAMS Academy Governing Council on  
Wednesday, December 16, 2020

Zoom.us

**BOARD MEMBERS PRESENT**

Larry Kennedy, Alex Carothers, Mike Romo, Farrah Nickerson, LyDawn Blount

**BOARD MEMBERS ABSENT**

Ed Smith and Roland Dewing

**ALSO IN ATTENDANCE**

Bridget Barrett, Nathan Hardin, Sean Fry, and Kelly Callahan

**PUBLIC**

None

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

**I. Call to Order**

Larry Kennedy called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on December 16, 2020 at 4:30 PM on zoom.us.

**A. Roll Call**

Larry Kennedy asked Jill Brame to call roll. Jill Brame called LyDawn Blount, Farrah Nickerson, Mike Romo, Alex Carothers, and Larry Kennedy. Roland Dewing and Ed Smith were absent.

**B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called LyDawn Blount, Farrah Nickerson, Mike Romo, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

**C. Review/Approval of Minutes from November 19, 2020\***

Larry asked for a motion to approve the Minutes from the November 19 regular meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes from November 19, 2020. Jill Brame called LyDawn Blount, Farrah Nickerson, Mike Romo, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

**II. Closed Session**

**A. None.**

**III. Open Session**

**A. None.**

**IV. Public Comment**

None.

**V. Administrative Update**

**A. Student Achievement Update**

Bridget Barrett informed the governing council that 20 students finished classes early and 35 students are failing all class. Many students have extensions over the break. Many students that finished early, have started 2<sup>nd</sup> semester classes. The teachers are making many efforts to contact families and students. There are parent/teacher conferences on January 4<sup>th</sup> when break is over.

## **VI. Ongoing Business Matters**

### **A. Aviation Program Update**

Nathan Hardin reported that there have been fewer flights than the month before; the plane is down for maintenance. He is getting quotes for new avionics for the airplane. Ground classes are finishing up. Spartan is guaranteeing 3 spots for SAMS students and will work to get housing assistance for the students. They are posting our school as an affiliate. SAMS Academy is now participating in Pet Rescue program; as it works with the student schedules. The staff is working to get more students trained with recreational licenses. There are about 8 students that are working together to study and take their written exam.

### **B. Facility Committee Update**

Farrah Nickerson, Bridget Barrett, and Jill Brame reported that all reports are back on the land of the new building (soil sample, environmental, etc) and everything looks good. The civil engineer is working with the city and HOA to ensure the building is to code.

## **VII. New Business Matters**

### **A. Resolution 21-04 for Commitment of Fund Balances**

Larry Kennedy asked Sean Fry to explain this item. Sean Fry explained that this resolution commits the money for the sale of the Diamond aircraft to the restoration of the existing aircraft. He wants to be sure that the money is budgeted to the current aircraft. Larry asked for a motion. Farrah Nickerson made a motion to approve resolution 21-04 for commitment of Fund Balances. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve resolution 21-04. Jill Brame called Farrah Nickerson, Mike Romo, Alex Carothers, and Larry Kennedy; all voted yes. LyDawn Blount absent for the vote. The motion passed.

## **VIII. Governing Council Development**

### **A. Discussion with Kelly Callahan**

Kelly Callahan was thankful to the governing council for being flexible with the date of the meeting. The work that the whole Governing Council is doing is being credited for the training hours. She is continuing to work on policy writing with Bridget Barrett. Kelly Callahan also told the governing council that she will work with them to on the head administrator evaluation. She will take what they already have and enhance it. Alex Carothers asked Kelly about opportunities for grants and she said that she has some ideas and that PCSNM is working on building a collaborative list for charter schools.

## **IX. Finance Report**

### **A. Business Office Operation Update**

Sean Fry reported that the finance committee met the day before the board meeting.

He also reported:

\* Revenues are 44.1% of budget.

\* Expenditures are 36.1% of the budget

He also reported that the audit has not been released. He said that the business office is working on different projects with the City of Albuquerque – broadband and the lease of the option area. W-2's will be going out to staff in January. We are working our legislative ask for capital outlay. An update to the business office is that Alice Chavez will be taking a leave of absence. Sean Fry will remain as the business manager and Paula Gonzales will now be the assistant business manager.

### **B. Voucher Approvals\***

Larry Kennedy said that the Finance Committee reviewed and recommends the check register. Larry Kennedy called for a motion to approve the vouchers. Farrah Nickerson made a motion to approve the vouchers. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the vouchers. Jill Brame called LyDawn Blount, Farrah Nickerson, Mike Romo, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

## **Announcements**

### **A. Date for next Regular SAMS Academy Governing Council Meeting**

To continue to work with Kelly Callahan and the governing council meeting will be on January 20 at 4:30 on Zoom.

## **X. Adjournment\***

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called LyDawn Blount, Farrah Nickerson, Mike Romo, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on December 16, 2020 on zoom.us at 5:21PM.



**GOVERNING COUNCIL**

Special Meeting of the SAMS Academy Governing Council on  
Tuesday, January 5, 2021

Zoom.us

**BOARD MEMBERS PRESENT**

Larry Kennedy, Roland Dewing, Alex Carothers, Farrah Nickerson, and Mike Romo

**BOARD MEMBERS ABSENT**

Ed Smith and LyDawn Blount

**ALSO IN ATTENDANCE**

Bridget Barrett, Sean Fry, Steve Nakamura, Connie Dove, and Dan Castille

**PUBLIC**

None

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_ no \_\_\_ absent \_\_\_ abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

## **I. Call to Order**

Larry Kennedy called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 5, 2021 at 4:31 PM on zoom.us.

### **A. Roll Call**

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy. LyDawn Blount and Ed Smith were absent.

### **B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

## **II. Closed Session \***

### **A. Real Property Acquisition, pursuant to NMSA 1978, Section 10-15-1(H)(8).**

Larry Kennedy made a motion to move to closed session due to real property acquisition to NMSA 1978, Section 10-15-1(H)(8). Larry invited Bridget Barrett, Sean Fry, Connie Dove, Steve Nakamura and Dan Castille (with permission from Matt Pullen, Steve Nakamura's lawyer) into closed session. Mike Romo seconded the motion. Larry Kennedy asked Jill Brame to call roll to approve moving to closed session. Jill Brame called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

The governing council moved to closed session at 4:37PM.

## **III. Open Session \***

### **A. Action on matters discussed in Closed Session**

Larry Kennedy made motion to move back into open session and affirmed that only items on the agenda were discussed. Farrah seconded the motion. Larry Kennedy asked Jill Brame to call roll to return to open session. Jill Brame called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

Open session resumed at 5:32PM

Alex Carothers made a motion that the SAMS Academy governing council demand the return of earnest monies tendered to Rachel Matthews Development Inc. if an extension to the due diligence period is not granted by

the responsible party as of January 8, 2021 at 5:00PM. SAMS Academy governing council authorizes board president Larry Kennedy to sign an extension to the current earnest monies agreement. Mike Romo seconded the motion. Larry Kennedy asked Jill Brame to call roll to approve the motion. Jill Brame called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

#### **IV. Ongoing Business Matters**

##### **A. Facility Committee Update**

Bridget Barrett said that the environmental report was received and looked good. Everything that has been paid for has been completed. Sean Fry said final invoice for the completed work by the end of the week. Roland Dewing asked if the whole council could see preliminary plans; they will be sent out to the governing council.

##### **B. Facility Committee Membership\***

Larry Kennedy asked if the governing council would approve him joining the facility committee. He said with his professional background, he would be a benefit to the committee. Roland Dewing made a motion to add Larry Kennedy to the facility committee. Alex Carothers seconded the motion. Larry Kennedy asked Jill Brame to call roll to approve the motion. Jill Brame called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

#### **V. Announcements**

##### **A. Date for next Regular SAMS Academy Governing Council Meeting**

The next regular meeting will be January 20, 2021 at 4:30PM on zoom.

#### **VI. Adjournment\***

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Farrah Nickerson seconded the motion. Larry Kennedy asked Jill Brame to call roll to adjourn the meeting. Jill Brame called Roland Dewing, Mike Romo, Farrah Nickerson, Alex Carothers, and Larry Kennedy; all voted yes. The motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on January 5, 2021 on zoom.us at 5:44PM.



**GOVERNING COUNCIL**

Special Meeting of the SAMS Academy  
Thursday, January 14, 2021

Zoom.us

**BOARD MEMBERS PRESENT**

Larry Kennedy, Roland Dewing, Alex Carothers, Farrah Nickerson, and Mike Romo

**BOARD MEMBERS ABSENT**

Ed Smith and LyDawn Blount

**ALSO IN ATTENDANCE**

Bridget Barrett, Sean Fry, and Dan Castille

**PUBLIC**

These minutes were approved on \_\_\_\_\_

By a vote of \_\_\_ yes \_\_\_no \_\_\_absent \_\_\_abstained

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

## **I. Call to Order**

Larry Kennedy called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on January 14, 2021 at 4:30PM on zoom.us.

### **A. Roll Call**

Larry Kennedy asked Jill Brame to call roll. Jill Brame called Mike Romo, Roland Dewing, Farrah Nickerson and Larry Kennedy. Alex Carothers was absent during roll call. Ed Smith and LyDawn Blount were absent.

### **B. Adoption of the Agenda\***

Larry Kennedy asked for a motion to approve the agenda. Roland Dewing made a motion to approve the agenda. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Mike Romo, Roland Dewing, Farrah Nickerson, and Larry Kennedy ; all voted yes. The motion carried unanimously.

## **II. Closed Session**

### **A. Real Property Acquisition, pursuant to NMSA 1978, Section 10-15-1(H)(8).**

Larry Kennedy made a motion to move to closed session due to real property acquisition, pursuant to NMSA 1978, Section 10-15-1(H)(8). Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Mike Romo, Roland Dewing, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

Bridget Barrett, Sean Fry, and Dan Castille were invited into closed session.

The governing council moved to closed session at 4:33PM.

Alex Carothers joined the meeting and closed session at 4:38PM.

## **III. Open Session**

### **A. Action on matters discussed in Closed Session**

Larry Kennedy made motion to move back into open session and affirmed that only items on the agenda were discussed. Farrah seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Mike Romo, Roland Dewing, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously.

Open session resumed at 5:08 PM.

No action taken.

#### **IV. Adjournment\***

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Jill Brame called Mike Romo, Roland Dewing, Farrah Nickerson, Alex Carothers and Larry Kennedy; all voted yes. The motion carried unanimously. The motion carried unanimously.

The special meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on January 14, 2021 on zoom.us at 5:09PM .



## Monthly Report 20JAN21

All figures and outcomes are based on the date of this report

**Flying:** We have flown 5 missions, 9.4 hours since the last given report on 16DEC20. (AIRPLANE ONLY) We are currently contacting parents for availability and scheduling students in the simulator and aircraft from semester one's ground class. We will be scheduling 10 students at a time as a cohort just to simplify the schedule. Students who put in the work and complete their written test will begin flying regularly towards the recreational pilot certificate.

### **Aircraft Status:**

- N739HK is performing well overall, the cold weather has had some adverse effects and resulted in two cancelled flights for mechanical reasons. All issues have been addressed.
- N1917L is currently in good condition and is current on all required tests and inspections. We are using N1917L in a backup capacity at the moment to support the program when HK is unavailable for any reason.

### **Ground Classes Status:**

- Ground classes are going well. FOA will be focused on recreational pilot written tests this semester and Drone class will be geared towards studying for a written test.

### **Ongoing Business:**

- Our social media page is doing very well and our media presence has generated a good amount of interest in the school. We are hopeful more positive exposure for the school will continue to help the enrollment effort.
- Avionics upgrades are still pending, scheduling is proving to be a difficult problem to tackle, we are trying to fit the time in when it would result in the least amount of impact on our flight schedule.

### **Student Outcomes:**

- SAMS will have more students flying than ever before and we expect many to have completed their written this semester. We currently have one student with a completed written and another flying towards an instrument rating.

### **Aviation Finance Report:**

#### **Flight Expenses/Variable Costs:**

- **Fuel:** Approximately \$325.00 based on hours flown.
- **Maintenance:**
  - Routine maintenance and minor repairs :\$ 1992.00
  - N1917L Annual/parts: \$2074.00

#### **Fixed Costs:**

- Hangar Rental:
  - \$325.00 per month for KAEG
  - \$235.00 per month for KBRG
  - \$560.00 per month **total** for two hangars.
- Insurance: Annual Premium \$ 8,549.00

**State of New Mexico  
Public School Capital Outlay Council**

**Chair:**  
Joe Guillen, NMSBA

**Members:**  
Debbie Romero, DFA  
David Abbey, LFC  
David L. Robbins, PEC  
Victor Reyes, Governor's Office



**Vice Chair:**  
Raúl Burciaga, LCS

**Members:**  
Rachel S. Gudgel, LESC  
Antonio Ortiz, PED  
Clay Bailey, CID

**Public School Facilities Authority**  
**Jonathan Chamblin, Director**  
1312 Basehart Road, SE, Suite 200, Albuquerque, NM 87106  
(505) 843-6272 (Phone); (505) 843-9681 (Fax)  
Website: [www.nmpsfa.org](http://www.nmpsfa.org)

October 6, 2020

Bridget Barrett, Head Administrator  
Southwest Aeronautics, Mathematics, and Science Academy (SAMS)  
4100 Aerospace Pkwy NW  
Albuquerque, NM 87120

Dear Head Administrator Barrett,

We are pleased to inform you that the Public School Capital Outlay Council (PSCOC) has approved a "not to exceed" state award of \$1,869.37 from the 2020-2021 Broadband Deficiencies Correction Program (BDCP) Awards to the Southwest Aeronautics, Mathematics, and Science Academy (SAMS) for the following project:

**School:**

Southwest Aeronautics, Mathematics, and Science Academy (SAMS)

**Award Language:**

Broadband Deficiencies Correction Program (BDCP) awards for Category 2 (equipment) projects to the districts/schools set out in the award spreadsheet, up to the amounts specified.

Please note that the award can be used *only* for the project(s) and purpose(s) specified and is subject to non-discounted FCC approved amount and final approval by the PSCOC, based upon project specifics.

Please submit this letter accepting the award by signature of both the Board of Education and the Superintendent to: Mr. Jonathan Chamblin, Director, Public School Facilities Authority, 1312 Basehart Rd. SE, Suite 200, Albuquerque, NM 87106. **Deadline for the acceptance of this grant is 30 days from the date of the letter.**

Prior to the expenditure or draw down of any state awarded funds, you must contact your PSFA BDCP Project Manager who will assist you through the procurement and selection processes to complete the work and must remain involved throughout the project. All projects shall utilize standard PSFA contracts, procedures, and reporting requirements. The details of the project must be agreed to mutually in writing between the District and the PSFA through MOUs, which shall be executed following acceptance of the award by the District. **The signed MOU shall be returned to your PSFA BDCP Project Manager within 30 days of receipt.**

All districts are advised to expend these awarded funds, as well as past award balances, in a timely manner. If you have questions concerning the award, please contact Mr. Chris Martinez at 505-468-0266.

Once more, we would like to extend our congratulations. We look forward to working with you in our common purpose of providing better school facilities for the children of New Mexico.

Sincerely,



Joe Guillen, Chair  
Public School Capital Outlay Council

cc: Jonathan Chamblin, Director, PSFA  
Chris Martinez, PSFA BDCP Project Manager

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**DECLARATION OF AWARD ACCEPTANCE**

The undersigned below hereby certifies that the 2020-2021 Broadband Deficiencies Correction Program (BDCP) Award to the Southwest Aeronautics, Mathematics, and Science Academy (SAMS) for the stated category 2 equipment upgrade project is: *(check one)*

Accepted

Rejected

by the district and all project specific contingencies that were adopted by the PSCOC at the meeting on **September 14, 2020** are understood and accepted. The awarded funds will be expended only for the stated uses and all contingencies will be met.

**ACCEPTED BY:**

\_\_\_\_\_ **DATE:** \_\_\_\_\_  
School Board President  
Southwest Aeronautics, Mathematics, and Science Academy (SAMS)

\_\_\_\_\_ **DATE:** \_\_\_\_\_  
Bridget Barrett, Head Administrator  
Southwest Aeronautics, Mathematics, and Science Academy (SAMS)

SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE  
ACADEMY

OPEN MEETINGS RESOLUTION

RESOLUTION NO. 2020-2021- 05  
\_\_\_\_\_

WHEREAS, the Governing Council of Southwest Aeronautics, Mathematics & Science Academy (“SAMS”) met in special session at 4100 Aerospace Parkway NW, Albuquerque, New Mexico on January 20, 2021 at 4:30 pm as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of this SAMS Governing Council held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires SAMS Governing Council to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by SAMS Governing Council that:

1. All meetings shall be held at 4100 Aerospace Parkway NW, Albuquerque, New Mexico at 4:30 pm or as indicated in the meeting notice.
  
2. Unless otherwise specified, regular meetings shall be held each month on the third Wednesday. The agenda will be available at least seventy-two (72) hours prior to the meeting from the Director of Operations, Jill Brame [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) whose office is located at 4100 Aerospace Parkway, NW, Albuquerque, New Mexico, at SAMS’s website, [www.samsacademy.com](http://www.samsacademy.com). Notice of any other regular meetings will be given with at least 72-hour notice in advance of the meeting. The notice shall indicate how a copy of the agenda may be obtained, if the notice and agenda are not provided at the same time.

3. Special meetings may be called by the Chairman or a majority of the members upon reasonable number of days based on community served but not less than 72 hours' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least seventy-two (72) hours before any special meeting at [www.samsacademy.com](http://www.samsacademy.com), 4100 Aerospace Parkway NW, Albuquerque, NM.
4. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The SAMS Governing Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairman or a majority of the members upon twenty-four (24) hour notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda. Within ten days of taking action on an emergency matter, the SAMS Governing Council shall report to the attorney general's office the action taken and the circumstances creating the emergency; provided that the requirement to report to the attorney general is waived upon the declaration of a state or national emergency
5. For the purposes of regular meetings described in paragraph 2 of this resolution, notice requirements are met if notice of the date, time, place and agenda is located at [www.samsacademy.com](http://www.samsacademy.com), 4100 Aerospace Parkway NW, Albuquerque, NM. Copies of the written notice shall also be mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings, if any.
6. For the purposes of special meetings and emergency meetings described in paragraphs 3 and 4 of this resolution, notice requirements are met if notice of the date, time, place and how to obtain an agenda is posted at [www.samsacademy.com](http://www.samsacademy.com), 4100 Aerospace Parkway NW, Albuquerque, NM. Telephone notice also shall also be given to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings, if any.
7. In addition to the information specified above, all notices shall include the following language:

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Director of Operations, Jill Brame at [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Director of

Operations, Jill Brame at [jbrame@samsacademy.com](mailto:jbrame@samsacademy.com) if a summary or other type of accessible format is needed.

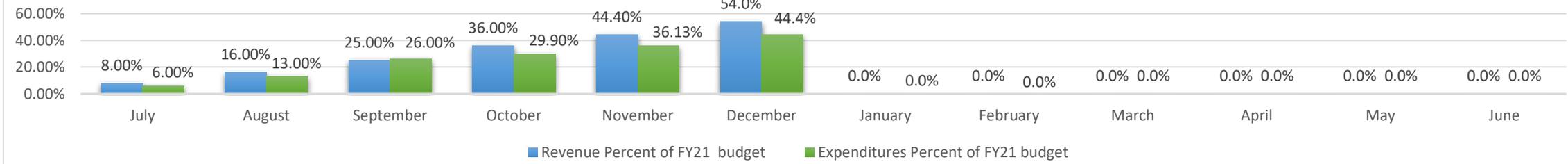
8. SAMS Governing Council may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
  - (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of SAMS Governing Council taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.
  - (b) If a closed meeting is conducted when SAMS Governing Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.
  - (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
  - (d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of the discussions in a closed meeting shall be made by vote of SAMS Governing Council in an open public meeting.
9. A Governing Council member may participate in a meeting of the SAMS Governing Council by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting. This rule shall not apply unless a quorum of the members is physically present at the beginning of the meeting at which such member or members are participating by conference telephone or other similar communications equipment. In the event a quorum ceases to be physically present during such meeting, the meeting may continue as long as a quorum exists as to those members physically present and those participating by conference telephone or other similar communications equipment.
10. Agendas for regular, special and emergency meetings will include public comment at the discretion of the Governing Council President according to the current Governing Council Policy concerning addressing the Governing Council.

Passed by the Governing Council of Southwest Aeronautics, Mathematics & Science Academy this day of January 20, 2021.

\_\_\_\_\_  
President

\_\_\_\_\_  
Member

## Operational Revenue vs. Expenditures



**SAMS Academy has received 53.96% of revenue & have expended 44.43% budgeted in FY21 for Operational**

**Bank Reconciliation:**

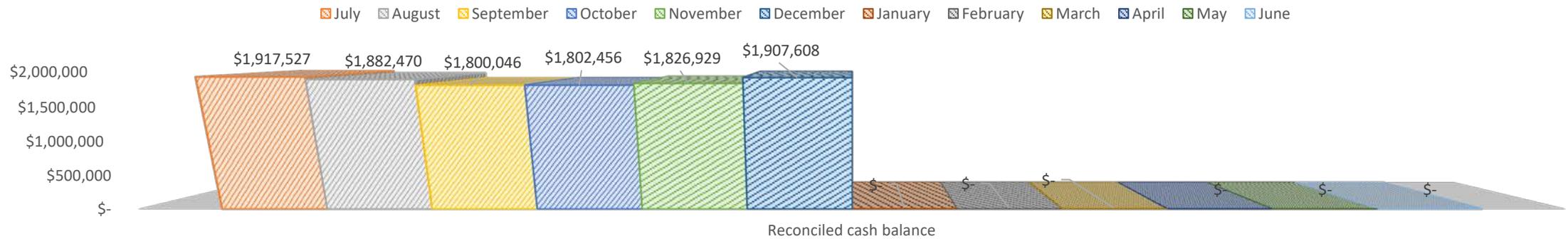
➤ December 2020

- Reconciled cash balance at 12/31/2020 \$1,907,608.38
- Outstanding items total \$2,958.52
- Revenue exceeded Expenditures by \$108,778.44

**BARS for Approval:**

- 2021-11000-0010-M
- 2021-11000-0011-M
- 2021-13000-0012-M

## FY21 CASH BALANCE



## 11000 FUND BALANCE



# Southwest Aeronautics Mathematics and Science Academy

Bank Account Register Activity Report for September 2020



Southwest Aeronautics, Mathematics, and Science Academy

Bank Register Activity

December 2020

|  |            |         |  |  |  |
|--|------------|---------|--|--|--|
|  | Above. And | beyond. |  |  |  |
|--|------------|---------|--|--|--|

|             |                       |  |  |  |  |
|-------------|-----------------------|--|--|--|--|
| <b>Bank</b> | <b>Account Number</b> |  |  |  |  |
| Operating   | #7515                 |  |  |  |  |

| Date             | Number   | Payee/From  | Deposit             | Withdrawal          | Description                          |
|------------------|----------|---|---------------------|---------------------|--------------------------------------|
| 12/1/2020        |          | NM Public Schools Insurance Authority   |                     | \$13,212.88         | Monthly Employee Insurance           |
| 12/1/2020        | CR12-01  | RfR FY21 #24106   | \$11,102.31         |                     |                                      |
| 12/2/2020        | 00018814 | Wire Transfer Fee, Bankcard Mthly Fees, November 2020 Analysis;; Temp Transaction Number T0019100 |                     | \$112.35            | Bank Analysis and Credit Card Fees   |
| 12/3/2020        | 5404     | ABCWUA  |                     | \$877.07            |                                      |
| 12/3/2020        | 5405     | Accountability and Compliance Resources, LLC  |                     | \$105.37            | STARS Consulting contract billing    |
| 12/3/2020        | 5406     | ACES   Association of Charter Schools Education Services  |                     | \$4,309.34          | LDD Monthly Technology Services      |
| 12/3/2020        | 5407     | Cooperative Educational Services  |                     | \$478.15            | Ancillary Services                   |
| 12/3/2020        | 5408     | City of Albuquerque - Aviation Department   |                     | \$24,342.50         | 4100 Aerospace Monthly Rent          |
| 12/3/2020        | 5409     | Crataegus, LLC  |                     | \$2,094.85          | Monthly Cleaning                     |
| 12/3/2020        | 5410     | Quadient Leasing USA, Inc   |                     | \$423.44            | Quarterly Postage Machine Lease      |
| 12/3/2020        | 5411     | Tyco Fire & Security (US) Mgt. Inc. - Johnson Controls Security                                   |                     | \$1,747.95          | Alarm Service Repair                 |
| 12/3/2020        | 5412     | World Fuel Services, Inc.   |                     | \$319.75            | Plane Fuel                           |
| 12/3/2020        | CR12-02  | Yearbook Senior Page  | \$50.00             |                     |                                      |
| 12/7/2020        | CR12-03  | Yearbook Senior Page X2   | \$100.00            |                     |                                      |
| 12/7/2020        | CR12-04  | Transportation  | \$12,695.00         |                     |                                      |
| 12/9/2020        | CR12-05  | Yearbook Senior Page - pending  | \$50.00             |                     |                                      |
| 12/10/2020       | CR12-06  | December 2020 SEG   | \$202,253.00        |                     |                                      |
| 12/14/2020       | 5413     | Bode Aero Services, Inc   |                     | \$325.00            | Hangar Rental                        |
| 12/14/2020       | 5414     | Cooperative Educational Services  |                     | \$897.35            | Ancillary Services                   |
| 12/14/2020       | 5415     | Cuddy & McCarthy, LLP   |                     | \$679.90            | Legal Services                       |
| 12/14/2020       | 5416     | KOB-TV  |                     | \$1,179.07          | November School Ad.                  |
| 12/14/2020       | 5417     | Mike Weber  |                     | \$158.28            | ERB Refund                           |
| 12/14/2020       | 5418     | Public Service Company of New Mexico  |                     | \$2,958.52          | Electricity at 4100 Aerospace        |
| 12/14/2020       | 5419     | RM SAMS LLC   |                     | \$37,697.87         | New Facility Pre-Construct Agreement |
| 12/14/2020       | CR12-07  | Yearbook Senior 1/2 Page  | \$25.00             |                     |                                      |
| 12/14/2020       | CR12-08  | Yearbook Senior Page  | \$50.00             |                     |                                      |
| 12/14/2020       | CR12-09  | Restitution Check   | \$7.50              |                     |                                      |
| 12/15/2020       |          | Internal Revenue Service  |                     | \$10,939.62         | Payroll Taxes                        |
| 12/15/2020       |          | NUSENDA FCU   |                     | \$34,592.57         | Payroll                              |
| 12/16/2020       | CR12-10  | Yearbook Senior Page  | \$50.00             |                     |                                      |
| 12/17/2020       | CR12-11  | Yearbook Senior Page  | \$50.00             |                     |                                      |
| 12/21/2020       | CR12-12  | Bernalillo County Property Tax Dist.  | \$58,992.15         |                     |                                      |
| 12/21/2020       | CR12-13  | Yearbook Senior Page X2 1/2   | \$125.00            |                     |                                      |
| 12/23/2020       | 00019001 | BANKCARD PCI NON COMPLY122220; Temp Transaction Number T0019326                                   |                     | \$27.95             | Credit Card Fees                     |
| 12/23/2020       | CR12-14  | E-Rate Reimbursement  | \$34,540.68         |                     |                                      |
| 12/31/2020       |          | Bay Bridge Administrators, LLC  |                     | \$318.00            | Retirement Contributions             |
| 12/31/2020       |          | Internal Revenue Service  |                     | \$10,939.62         | Payroll Taxes                        |
| 12/31/2020       |          | New Mexico Retiree Health Care Authority  |                     | \$3,068.06          | Monthly Retiree Healthcare           |
| 12/31/2020       |          | NM Educational Retirement Board   |                     | \$25,234.58         | Monthly ERB                          |
| 12/31/2020       |          | NUSENDA FCU   |                     | \$34,419.74         | Payroll                              |
| 12/31/2020       | 00018988 | Wire Transfer Fee-1287806790; Temp Transaction Number T0019265                                    |                     | \$14.00             | Bank Fee                             |
| 12/31/2020       | CR12-15  | Dividend Income - Operating   | \$161.20            |                     |                                      |
| <b>Sub Total</b> |          |   | <b>\$320,251.84</b> | <b>\$211,473.78</b> |                                      |

|                 |                       |  |  |  |  |
|-----------------|-----------------------|--|--|--|--|
| <b>Bank</b>     | <b>Account Number</b> |  |  |  |  |
| Nusenda Savings | 37627515              |  |  |  |  |

| Date               | Number  | Payee/From                | Deposit             | Withdrawal          | Description |
|--------------------|---------|---------------------------|---------------------|---------------------|-------------|
| 12/31/2020         | CR12-16 | Dividend Income - Savings | \$0.38              |                     |             |
| <b>Sub Total</b>   |         |                           | <b>\$0.38</b>       |                     |             |
| <b>Grand Total</b> |         |                           | <b>\$320,252.22</b> | <b>\$211,473.78</b> |             |

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

**Doc. ID:** 544-000-2021-0010-M  
**Fund Type:** General Fund / Capital Outlay / Debt Service  
**Adjustment Type:** Maintenance

**Fiscal Year:** 2020-2021

**Entity Name:** SW Aeronautics, Mathematics and Science Academy

**Adjustment Changes Intent/Scope of Program Yes or No?:** No

**Contact:** Sean Fry, Business Manager

**Total Approved Budget (Flowthrough):**

**Phone:** 505-242-6640 x2501

**Email:** sean.fry@abqca.org

|  |                                |
|--|--------------------------------|
| <b>FLOWTHROUGH ONLY</b>                  |                                |
| <b>Budget Period:</b> Jul 1 2020 12:00AM | <b>To:</b> Jun 30 2021 12:00AM |
| <b>A. Approved Carryover:</b>            |                                |
| <b>B. Total Current Year Allocation:</b> |                                |
| <b>D. Total Funding Available:</b>       |                                |

..

| Fund              | Function         | Object                        | Program                                | Job Class                                 | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|-------------------|------------------|-------------------------------|--|---|----------------|-------------|------------|-----------|
| 11000 Operational | 1000 Instruction | 51100 Salaries Expense        | 1010 Regular Education (K-12) Programs | 1411 Teachers-Grades 1-12                 | \$438,392      | (\$22,189)  | \$416,203  |           |
| 11000 Operational | 1000 Instruction | 51100 Salaries Expense        | 3000 Vocational and Technical Programs | 1415 Teachers-Vocational and Technical    | \$147,401      | \$12,189    | \$159,590  |           |
| 11000 Operational | 1000 Instruction | 51300 Additional Compensation | 1010 Regular Education (K-12) Programs | 1711 Instructional Assistants-Grades 1-12 |                | \$10,000    | \$10,000   |           |
| Sub Total         |                  |                               |  |   |                | \$0         |            |           |
| Indirect Cost     |                  |                               |  |   |                |             |            |           |
| <b>DOC. TOTAL</b> |                  |                               |  |   |                | <b>\$0</b>  |            |           |

**Justification:**

Adjust budget for EA additional duties. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 544-000-2021-0011-M  
Fund Type: General Fund / Capital Outlay / Debt Service  
Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: SW Aeronautics, Mathematics and Science Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Sean Fry, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-242-6640 x2501

Email: sean.fry@abqca.org

|   |
|---|
| <b>FLOWTHROUGH ONLY</b>                                   |
| Budget Period: Jul 1 2020 12:00AM To: Jun 30 2021 12:00AM |
| A. Approved Carryover:                                    |
| B. Total Current Year Allocation:                         |
| D. Total Funding Available:                               |

| Fund              | Function                                    | Object                       | Program         | Job Class                                      | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|-------------------|---|------------------------------|-----------------|--|----------------|-------------|------------|-----------|
| 11000 Operational | 2400 Support Services-School Administration | 51100 Salaries Expense       | 0000 No Program | 1211 Coordinator/Subject Matter Specialist     | \$85,000       | (\$12,750)  | \$72,250   | (0.15)    |
| 11000 Operational | 2400 Support Services-School Administration | 51100 Salaries Expense       | 0000 No Program | 1217 Secretarial/Clerical/Technical Assistants | \$83,589       | (\$13,516)  | \$70,073   | (0.40)    |
| 11000 Operational | 2400 Support Services-School Administration | 52111 Educational Retirement | 0000 No Program | 0000 No Job Class                              | \$23,857       | (\$1,913)   | \$21,944   |           |
| 11000 Operational | 2400 Support Services-School Administration | 52112 ERA - Retiree Health   | 0000 No Program | 0000 No Job Class                              | \$3,372        | (\$68)      | \$3,304    |           |
| 11000 Operational | 2400 Support Services-School Administration | 52210 FICA Payments          | 0000 No Program | 0000 No Job Class                              | \$10,453       | (\$119)     | \$10,334   |           |
| 11000 Operational | 2400 Support Services-School Administration | 52220 Medicare Payments      | 0000 No Program | 0000 No Job Class                              | \$2,446        | (\$38)      | \$2,408    |           |
| 11000 Operational | 2500 Central Services                       | 51100 Salaries Expense       | 0000 No Program | 1115 Assoc. Supt.-Fin./Bus. Mgr.               | \$70,000       | (\$6,829)   | \$63,171   | (0.18)    |
| 11000 Operational | 2500 Central Services                       | 51100 Salaries Expense       | 0000 No Program | 1113 Administrative Associates                 |                | \$22,569    | \$22,569   | 0.41      |
| 11000 Operational | 2500 Central Services                       | 52111 Educational Retirement | 0000 No Program | 0000 No Job Class                              | \$9,905        | \$12,132    | \$22,037   |           |
| 11000 Operational | 2500 Central Services                       | 52112 ERA - Retiree Health   | 0000 No Program | 0000 No Job Class                              | \$1,400        | \$315       | \$1,715    |           |
| 11000 Operational | 2500 Central Services                       | 52210 FICA Payments          | 0000 No Program | 0000 No Job Class                              | \$4,340        | \$217       | \$4,557    |           |
| Sub Total         |   |                              |                 |  |                | \$0         |            | (0.32)    |
| Indirect Cost     |   |                              |                 |  |                |             |            |           |
| <b>DOC. TOTAL</b> |   |                              |                 |  |                | <b>\$0</b>  |            |           |

**Justification:**

Adjust budget for changes in Business Office. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 544-000-2021-0012-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2020-2021

Entity Name: SW Aeronautics, Mathematics and Science  
Academy

Contact: Sean Fry, Business Manager

Adjustment Changes Intent/Scope of Program Yes or No?: No

Phone: 505-242-6640 x2501

Total Approved Budget (Flowthrough):

Email: sean.fry@abqca.org

|                                   |                           |                |
|-----------------------------------|---------------------------|----------------|
| <b>FLOWTHROUGH ONLY</b>           | Budget Period: 07/01/2020 | To: 06/30/2021 |
| A. Approved Carryover:            |                           |                |
| B. Total Current Year Allocation: |                           |                |
| D. Total Funding Available:       |                           |                |

| Fund                             | Function                       | Object                                | Program            | Job Class                            | Present Budget | Adj Amt Exp | Adj Budget | ADD'L FTE |
|----------------------------------|--------------------------------|---------------------------------------|--------------------|--------------------------------------|----------------|-------------|------------|-----------|
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 55112 Transportation<br>Contractors   | 0000 No<br>Program | 0000 No Job<br>Class                 | \$147,358      | (\$17,730)  | \$129,628  |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 51100 Salaries<br>Expense             | 0000 No<br>Program | 1113<br>Administrative<br>Associates |                | \$12,750    | \$12,750   | 0.15      |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52111 Educational<br>Retirement       | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$1,804     | \$1,804    |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52112 ERA - Retiree<br>Health         | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$255       | \$255      |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52210 FICA<br>Payments                | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$714       | \$714      |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52220 Medicare<br>Payments            | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$167       | \$167      |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52311 Health and<br>Medical Premiums  | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$1,864     | \$1,864    |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52312 Life                            | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$16        | \$16       |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52313 Dental                          | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$92        | \$92       |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52314 Vision                          | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$16        | \$16       |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52315 Disability                      | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$37        | \$37       |           |
| 13000<br>Pupil<br>Transportation | 2700 Student<br>Transportation | 52500<br>Unemployment<br>Compensation | 0000 No<br>Program | 0000 No Job<br>Class                 |                | \$13        | \$13       |           |

|                            |                             |  |                 |                   |               |     |     |      |
|----------------------------|-----------------------------|--|-----------------|-------------------|---------------|-----|-----|------|
| 13000 Pupil Transportation | 2700 Student Transportation | 52913 Workers Compensation Employee Fees | 0000 No Program | 0000 No Job Class |               | \$2 | \$2 |      |
|                            |                             |  |                 |                   | Sub Total     | \$0 |     | 0.15 |
|                            |                             |  |                 |                   | Indirect Cost |     |     |      |
|                            |                             |  |                 |                   | DOC. TOTAL    | \$0 |     |      |

**Justification:**

Move budget for .15 Director of Transportation. SDF.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

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