

Salt Lake City School District Teaching and Learning NEW COURSE APPLICATION FORM

Proposed course title: (Limit of 20 character	s including spaces)				
Prerequisite(s): Type of course: Core Elective Select <u>A or B:</u>					
A. Full year Amount of credit per year (1.0)					
B. Semester	Amount of credit per semester (0.5)				
Department:	Grade level(s):				
Meets graduation requirement:List specific area(s)					
Starting with the graduation class of (Year)					
School year course number to be activated:					
Endorsement(s) or degree required for the teacher:					
USBE course number: CTE CIP number:					
Complete this section only for a concurrent (CE) course number					
USBE Course Number:					
College/University Name:					
College/University Course Name:					
Department:	Course Number:				
Semester Hours:					

Signatures for Approval

Proposed course title					
Submitted by:					
School:	Date:				
Assistant Principal/Principal signature (date)	S.I.C. Chair signature (date)				
S.C.C. Chair signature (date)					
District Content Specialist	Date				
Executive Director, Teaching and Learning	Date				
Director, Career & Technical Education (<i>if applicable</i>)	Date				
Course Number Review and Approval					
Director of Student Information	Date				
SIS Training and Operations Manager	Date				
SLCSD course number assigned:					
Course number completed on (date):					

Course Rationale

1. How was the need for this course assessed? What data was used to determine there was need for this course?

2. Describe the specific student target population and the student needs that will be addressed by this course.

- 3. How does this course relate to and support the <u>Utah Core Standards</u>? Identify the core standards addressed. Whether this is a core course or not, please describe how adding it to the SLCSD curricular offerings will improve student achievement.
- 4. Address how this course will impact overall school curriculum and resources relative to:
 - scheduling;
 - staffing and or/teaching assignments;
 - class size across the department and/or school;
 - teaching loads;
 - impact on other courses;
 - need for endorsements or special training requirements to maintain the course;
 - additional funding needs;
 - future academic support or courses.

Indicate how issues will be addressed.

5.	Will there be an assessed fee for this course? Fees must be approved by the SLCSD Board of Education	Yes n	No
6.	Will a student club be associated with this course?	Yes	No
7.	Is there a required end-of-level test for this course?	Yes	No

Course Information

Attach or include the following information and documentation:

COURSE DESCRIPTION FOR COURSE CATALOG

COURSE OUTLINE

OPEN DISCLOSURE

(See SLCSD Board Policy I-8: Student Progress and Academic Achievement)

COURSE MATERIALS

(Textbooks, software, etc.)

COURSE ASSESSMENT & EVALUATION

(Identify any required state or district assessments. Describe multiple methods for assessing student progress, such as authentic projects, performance tasks, portfolios, etc.)

New course requests will not be considered without complete information and documentation. It is recommended a district-level curriculum specialist be involved in the development of new courses to ensure USBE and SLCSD standards are meet. No subject or course shall be taught and no credit will be granted unless the course has been approved by the Teaching and Learning Department as per SLCSD Board Policy I-1: Standard Educational Plan.