

### SALT LAKE CITY SCHOOL DISTRICT RELEASE OF STUDENT SPECIAL EDUCATION RECORDS

Salt Lake City School District hereby requests the release of Special Education Records for the following student:

**Name** \_\_\_\_\_ **DOB** \_\_\_\_\_

The persons/agencies named below are authorized to disclose to each other confidential information regarding the above named student(s).

**Salt Lake City School District**

Address: **440 East 100 South, SLC UT 84111**

Phone # **801-578-8203**

FAX # **801-578-8536**

Name of Sending School: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

FAX #: \_\_\_\_\_

**ATTENTION TO:**

Angélica Bolaños

**RECORDS TO BE RELEASED/DISCLOSED**

- \*IEP file(s)
- All educational tests, achievement data, and progress reports
- All Vocational Testing
- Other: (specify) \_\_\_\_\_

**PURPOSE OF RELEASE/DISCLOSURE**

- To assist in educational planning
- Transfer of school records
- Other

*\*IEP File Contents Include:*

*IEP, FUBA/BIP, Notice of Meeting, Anecdotal Logs, Progress Reports, Team Summary and Eligibility, Evaluation Results, Re-Evaluation Data Review, Speech Evaluation Reports, Hearing/Vision Screens, Notice of Placement/Initial Placement, Prior Notice and Consent for Evaluation, At-Risk Interventions, Referral for Evaluation for Special Education.*

Note: The Federal Law 99.30 allows educational records to be sent to other educational agencies without the parental signature requirement.

\_\_\_\_\_  
Signature of Requesting School Representative/Date

\_\_\_\_\_  
Parent Signature/Date