

**Suffield Board of Education**  
**Community Engagement & Public Relations Subcommittee**  
**Meeting Minutes**  
**January 15, 2021**  
**Held Remotely**

Present: Debra Dudack (joined 9:10am), Brian Fry, Melissa Finnigan, Michael Sepko, Superintendent Timothy Van Tassel, and Laura Guerrette

Absent: Sue Mercik Davis

**I. Call to Order**

The meeting was called to order at 9:05 a.m.

**II. Discussion of BOE Newsletter**

- February flyer was discussed. Relevant topics were identified and subcommittee members volunteered to draft text regarding each item.
- Our two new principals (Gina Olearczyk and Kris Pryce) will submit messages sharing their vision for the future of their schools. Chairman Davis will contribute the "Board Chair Report."
- Text will be collected on a Google document and submitted by Friday, January 22nd for editing.
- Next meeting will be January 29th for the final review of the flyer. Flyer anticipated for distribution in early February.

**III. Adjournment**

The meeting adjourned at 9:39 a.m.