



ROCHESTER
COMMUNITY SCHOOLS

PRIDE IN EXCELLENCE

***Guidance for
In-person
Learning***

January 15, 2021

ROCHESTER COMMUNITY SCHOOLS DAILY BUILDING SCHEDULES

Elementary (TK-5) hybrid learning model, begins Jan. 25, 2021.

	Monday	Tuesday	Wednesday	Thursday	Friday
Cohort A	In-person Early start 8:10 – 2:33 Late start 8:55 – 3:16	In-person Early start 8:10 – 2:33 Late start 8:55 – 3:16	8:30 – 11:30 Synchronous remote learning Teacher planning/ collaboration in the afternoon	Asynchronous learning	Asynchronous learning
Cohort B	Asynchronous learning	Asynchronous learning		In-person Early start 8:10 – 2:33 Late start 8:55 – 3:16	In-person Early start 8:10 – 2:33 Late start 8:55 – 3:16
Cohort C ASD, SXI, CI, EI	In-person Early start 8:10 – 1:33 Late start 8:55 – 2:16	In-person Early start 8:10 – 1:33 Late start 8:55 – 2:16		In-person Early start 8:10 – 1:33 Late start 8:55 – 2:16	In-person Early start 8:10 – 1:33 Late start 8:55 – 2:16
Cohort E ECSE Early Childhood Special Education	In-person 9:00 – 11:00 a.m. session 1:00 – 3:00 p.m. session	In-person 9:00 – 11:00 a.m. session 1:00 – 3:00 p.m. session	Asynchronous learning/ Synchronous learning for students not attending in person	In-person 9:00 – 11:00 a.m. session 1:00 – 3:00 p.m. session	Asynchronous learning

Families can locate cohort assignments in ParentVUE. If families need to change cohorts for personal reasons, we ask that they contact their building principal.

Early-start elementary schools are: Baldwin, Brewster, Delta Kelly, Hamlin, Hampton, Hugger and University Hills. For these schools, the full-day hybrid model for Cohorts A and B is 8:10 a.m. – 2:33 p.m. The full day hybrid model for Cohort C is 8:10 a.m. – 1:33 p.m.

Late-start elementary schools are: Brooklands, Long Meadow, McGregor, Meadow Brook, Musson and North Hill. For these schools, the full-day hybrid model for Cohorts A and B is 8:55 a.m. – 3:16 p.m. The full day hybrid model for Cohort C is 8:10 a.m. – 2:16 p.m.

Students in Cohort C will attend four days per week, with the afternoon portion of the day being dedicated to providing synchronous support for students enrolled in program classrooms who are not attending in person or are in quarantine due to COVID-19 requirements.

Secondary (6-12) hybrid learning model
Middle school (6-8) begins Feb. 1, 2021.
High school (9-12) begins Feb. 8, 2021.

Monday	Tuesday	Wednesday	Thursday	Friday
Cohort A In-person a.m. Hours 1st – 3rd: ① 7:30 - 8:40 ② 8:53 - 10:03 ③ 10:16 - 11:26	Cohort A In-person a.m. Hours 4th – 6th: ④ 7:30 - 8:40 ⑤ 8:53 - 10:03 ⑥ 10:16 - 11:26	ALL Synchronous remote learning Zoom Hours 1st – 6th: ① 8:30 - 9:00 ② 9:10 - 9:40 ③ 9:50 - 10:20 ④ 10:30 - 11:00 ⑤ 11:10 - 11:40 ⑥ 11:50 - 12:20 *10-minute passing time	Cohort B In-person a.m. Hours 1st – 3rd: ① 7:30 - 8:40 ② 8:53 - 10:03 ③ 10:16 - 11:26	Cohort B In-person a.m. Hours 4th – 6th: ④ 7:30 - 8:40 ⑤ 8:53 - 10:03 ⑥ 10:16 - 11:26
Cohort B Zoom p.m. Hours 1st – 3rd: ① 12:06 - 12:51 ② 12:56 - 1:41 ③ 1:46 - 2:30	Cohort B Zoom p.m. Hours 4th – 6th: ④ 12:06 - 12:51 ⑤ 12:56 - 1:41 ⑥ 1:46 - 2:30		Cohort A Zoom p.m. Hours 1st – 3rd: ① 12:06 - 12:51 ② 12:56 - 1:41 ③ 1:46 - 2:30	Cohort A Zoom p.m. Hours 4th – 6th: ④ 12:06 - 12:51 ⑤ 12:56 - 1:41 ⑥ 1:46 - 2:30

Note that instruction may look different in the afternoon than in the morning, but content will remain the same.

Secondary Special Education Cohort C
Secondary special education programs and ATPS begin on Jan. 25.

	Monday	Tuesday	Wednesday	Thursday	Friday
Secondary (AHS, RHS, VH, Reuther)	In-person 7:30 - 10:30	In-person 7:30 - 10:30	Synchronous remote learning	In-person 7:30 - 10:30	In-person 7:30 - 10:30
ATPS	In-person 8:37 - 11:47	In-person 8:37 - 11:47	In-person 8:37 - 11:47	In-person 8:37 - 11:47	In-person 8:37 - 11:47

Afternoons will be dedicated to providing instruction for those students who are not able to attend in-person instruction.

SECONDARY INDIVIDUAL STUDENT SCHEDULES

Schedules will be available in StudentVUE and ParentVUE on the morning of Tuesday, Jan. 19. Teachers will spend the day on Tuesday getting Google Classrooms configured and enrolling their students. The first day of the second semester is Wednesday, Jan. 20.

Families are encouraged to:

- Look up student class schedules in ParentVUE and StudentVUE on Tuesday, Jan. 19. During the first week of the semester, teachers will also be posting course syllabus information in ParentVUE and StudentVUE.
- Go to Google Classroom (<https://classroom.google.com/>) and login with your district email and password. Important information, like Zoom meeting links, will be posted in Google Classroom throughout the day on Tuesday; therefore, classes may not be immediately available.
- Check student Gmail accounts for any emails from teachers.

ATHLETICS

Middle school athletics (basketball, wrestling, volleyball and cheer) will be canceled for the season. We anticipate hosting boys and girls track in the spring. We understand the disappointment of our student athletes; however, the priority remains on safely educating our students. Our experience in the fall indicated that there was a considerable loss of instructional time due to quarantine measures associated with participation in sports at the middle school level.

High school athletics will follow direction from the Michigan High School Athletic Association (MHSAA), which aligns with updated guidance from the Michigan Department of Health and Human Services (MDHHS). Safety protocols have been put in place and must be adhered to for the health and safety of RCS athletes, staff and families. These protocols include pre-screening, temperature checks, wearing masks, handwashing and maintaining six feet of distance. Contact sports including basketball, hockey, wrestling, and competitive cheer are only allowed to have non-contact practices.

- Ski team and boys swimming will continue as planned. No spectators will be permitted in the swimming pool areas.
- The four winter contact sports (basketball, competitive cheer, ice hockey and wrestling) can begin tryouts and indoor conditioning/practice on Jan. 16, strictly maintaining a six-foot distance between all persons at all times. It is anticipated that competitions will be held starting Feb. 1.
- Masks are required for all participants, except when actively participating in swimming and diving. Screening questions and temperature checks will continue for all sports as they restart.

- School weight rooms will be open beginning Jan. 19 for lifting and conditioning with physical distancing, strict limits on participants, and no-physical-contact activities. Masks must be worn at all times.

High school clubs and activities may resume beginning Jan. 16. Please watch for information from your club advisor.

FACILITY RENTALS

We are planning for **pool rentals** to resume on Jan. 18.

In order to enable proper cleaning and disinfecting of buildings each day, no other building rentals will be available until further notice.

TRANSPORTATION

Families should log into ParentVUE/StudentVUE for a student's bus number, pickup and drop-off times, and bus stop location.

FOOD SERVICES

Eating is only allowed in designated areas, according to each school's guidelines. Students may bring their own lunch and snacks. Cafeterias will utilize physical distancing, proper handwashing, hygiene and disinfecting. Masks may be removed to eat and drink. Prepackaged meals are available to all students free of charge. A new registration form and pick-up locations will be provided the week of Jan. 18.

SAFETY PROTOCOLS

In order to mitigate the risk of spreading COVID-19, processes and mitigation protocols remain in place in our buildings. To remind children of what to expect when they return to their home school, we encourage families to watch the following video that was created by RCS students for RCS students. To view the video, go to: <https://vimeo.com/464267617>.

RCS mascots also joined together to share important messages--wear a mask, wash hands, and physical distance! That video can be accessed by going to: <https://vimeo.com/466733761>.

Face coverings. Families are asked to provide their child with two or more face coverings that are comfortable and effective in mitigating virus spread. An additional mask is necessary if the first becomes soiled. The school will supply a disposable mask if a student doesn't have one.

Breathable mask storage bag. A non-plastic bag for mask storage during snack time, recess and breaks is helpful. A fabric pouch or paper lunch bag is appropriate. No plastic Ziploc bags or lanyards, please.

At-home health screening. Each day, families should assess children for illness based on symptoms including: fever (100.4 degrees or greater), chills, sore throat, headache, cough, muscle or body aches, diarrhea (two times in 24 hours), extreme fatigue, shortness of breath or difficulty breathing, new loss of taste/smell, nausea or vomiting (two times in 24 hours), or congestion or runny nose. The COVID-19 symptom checklist can be found at:

https://www.oakgov.com/covid/resources/signschecklists/CV19%20Symptoms%20List_Ltr.pdf.

Students with signs or symptoms of illness should not ride the bus or come to school.

Boarding the bus. Students will use hand sanitizer upon entering the bus. Seating will be assigned. Please follow instructions from transportation staff.

Check building entrances. Schools will ask students to enter through designated doors to reduce congestion. Please follow school instructions regarding entering and exiting the building, traffic flow in hallways, etc.

Physical distancing. It is important to maintain a good physical distance between other people. To keep the flow of traffic moving in the hallways, students will not use lockers. Halls will have directional arrows or floor markers and many of our media centers will have defined entrances and exits. Although drinking fountains will be turned off, students and staff can still use the touchless water filling stations if available.

Timely exit. In order to reduce traffic in our buildings and complete thorough daily cleaning, students, staff and visitors are asked to leave school as soon as possible. Buildings should be vacated swiftly, unless special circumstances permit guests in limited areas for school-age care, principal-approved school activities, etc.

At-home mitigation. Families are asked to exercise personal responsibility in mitigating health risks by using proper face coverings, hygiene practices and physical distancing within their normal daily routine. By modeling these actions in the home, a student will be well-prepared for school. Partnerships and consistent practices among our families, schools and community are crucial to health, safety and viral containment.

Continued health and contact monitoring. Please be mindful of health symptoms in your own family and close contacts.

- **Follow Oakland County Health Division guidance.** If you have close contact with a COVID-19 individual, you are asked to stay home for 10 days and monitor your health. See the OCHD's close contact quarantine guidelines here: <https://www.oakgov.com/covid/resources/signschecklists/Close-Contact-Quarantine-Guide.pdf>.
- **Communicate with your teachers and principal as needed.** With many uncertainties in this environment, families are asked to communicate with their teachers and school administrators regarding academics, absences, continued learning plans, protocols and student needs. We want our students to be successful in their learning.

ONLINE LEARNING TIPS

To help students be successful in their online learning environment, we are including some tips that we hope families will find useful.



Online Learning Success Tips

The tips below will help you be productive and successful in your online learning environment.



1

BE PREPARED

- Log-in to class on time
- Make sure devices are charged and working
- Be presentable, following school dress code



2

BE ORGANIZED

- Have a dedicated learning space
- Have class materials out and ready to use
- Create task lists & cross them off as you complete and turn it in



3

ACTIVELY ENGAGE

- Cameras on to increase connections
- Actively listen and participate in class activities
- Use chat and tools to share thinking



4

BE SAFE & RESPECTFUL

- Show respect for all classmates and teachers
- Be kind with your words and actions
- Be considerate & share mic with others



5

MINIMIZE DISTRACTIONS

- Find a quiet space
- Put phone away
- Mute yourself when others are speaking



6

PRACTICE SELF-CARE

- Get enough sleep (*8 hrs per night*)
- Take screen breaks during the day
- Be physically active when possible
- Ask for help when you need it

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DEFINITIONS

In-person learning: Face-to-face instruction where students and teachers are together in a school building.

Remote learning environment: A temporary distance learning environment that is used when in-person learning is not feasible, such as with high risk-level determinations.

Hybrid learning model: Students are divided into cohort groups, with some cohorts attending school in-person and the other cohorts learning asynchronously at home. This is a short-term solution to acclimate students to the buildings and decrease density in schools.

Cohorts: Students joined together to serve as a group.

Synchronous online learning: Live instruction or interaction that takes place in real time with a teacher. RCS is using this terminology to differentiate between online instruction and in-person learning.

Asynchronous learning: Materials are provided by the teacher, and requirements are satisfied by the student at their own pace using an independent, flexible schedule.

RCS Virtual Campus: A full-time, online educational platform that promotes a joint partnership between the student, teacher, and family. K-12 students learn remotely throughout the semester, trimester or year. The RCS Virtual Campus is staffed by RCS educators and replicates the traditional classroom, while providing scheduling flexibility.