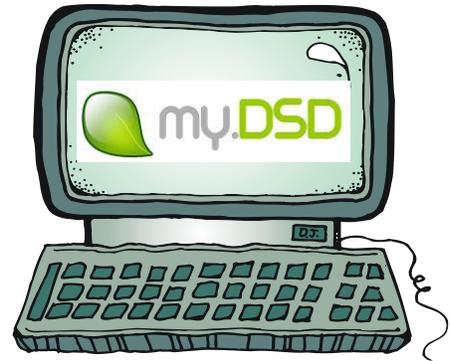


Columbia Elementary
378 S 50 W
Kaysville, UT 84037
Phone# 801 402-3350



Dear Parents,

Parent Teacher Conference will be held via Zoom or on-line with your student's teacher. They will be done on January 27, 2021 and January 28, 2021. Parents can schedule conferences on-line between January 06, 2021 thru January 19, 2021.

You may access the scheduler from the district web page at www.davis.k12.ut.us



1. Click on the myDSD logo.
2. If you have previously requested a guardian account, enter your username (email address) and password. If you have not requested a guardian account, look in the guardian box for "Request a New Account" and follow the instructions. For additional help look for the link "Guardian Account Request Instructions (PDF)". Once you have your guardian account set up, start at step 1 again.
3. Click on **Tools**.
4. Click on **Appointment Scheduler**.
5. Follow the online instructions from this point.

Note: If you would like to be reminded of your child's Parent Teacher Conference via email 2 days before, add your email address to the send confirmation email on the conference scheduler.

Please call the school with any questions regarding this conference.

Jan. 27th & 28th will be early out days at 1:25.