



## POSITION POSTING

**Job Title:** Athletic Fields & Facilities Tradesperson

**Date Last Revised:** January 2021

**Employee Category:** Staff, Full-Time

**Department:** Facilities

**FLSA:** Non-Exempt

The Governor's Academy, the oldest boarding school in New England, inspires and engages inquisitive students in ninth through twelfth grade. Our 456-acre campus is located thirty miles north of Boston and five miles south of Newburyport, a classic New England coastal town. Gova has approximately 400 students and 250 employees.

Gova faculty and staff are committed to creating and cultivating a diverse and inclusive community that allows students to discover their passions, use their unique voices, and achieve academic and co-curricular excellence. Adults in our community are professionals who appreciate individuality, collaboration, and service to others— all so that we can go far together.

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### **Job Summary:**

The Athletic Fields & Facilities Tradesperson will perform maintenance and required work on sports turf (artificial & natural) and athletic fields & facilities. Along with other team members, it is their primary responsibility to prepare and maintain the athletic fields and facilities for use by The Governor's Academy students, rental, and camp groups. Secondary responsibilities will include performing general landscaping and grounds maintenance work.

### **Essential Job Duties and Responsibilities**

- Perform work on various natural and synthetic turf athletic fields throughout the season including but not limited to; mowing, blowing off, raking, grooming, lining, seeding, fertilizing, scheduling and monitoring irrigation systems, setting up nets, and more.
- Maintenance and set up of athletic venues and facilities including; track and field equipment, tennis, volleyball, basketball, softball, field hockey, football, cross country, and more.
- Utilize the Academy's maintenance software program, SchoolDude to monitor daily work requests.
- Works closely with the Athletic and Afternoon Program departments and various faculty to determine equipment and field needs and ensure that they are met.
- Assist with Summer Programs and support special events on campus facilities, including graduation, alumni events, and various camp and sporting events.
- Must have a sound and deep knowledge about athletic fields and facilities maintenance and operations.

- Snow and ice removal activities including but not limited to; shoveling, snow blowing, plowing, and sand/salt spreading.
- General landscaping and grounds work will also be performed including but not limited to; mowing, string trimming, tree removal and trimming, landscape bed maintenance, leaf cleanup and removal, trash and recycling removal, and more.
- Participate in disaster preparation and response as needed.

**Qualifications and Skills Required for Position:**

- Must be a positive team contributor and communicate effectively with all team members.
- Must have the ability to multitask and prioritize projects and work requests
- Able to read written work requests, understand verbal instructions, and perform multiple basic tasks. Excellent oral and written communication skills.
- Have the ability to drive all trucks and operate all equipment used in the maintenance operation. Must have a valid driver's license. Possession of a valid MA Hydraulic Hoist Operators license is helpful but not required(1C/2A).
- Possession of a valid MA state pesticide applicators license is also helpful but not required.
- Must possess a working knowledge of sports turf management, artificial turf management, irrigation systems, & leaf and snow removal operations.
- Must be able to work independently on various projects as assigned.
- Ensure safety precautions are properly implemented during all activities.
- Must be able to work collegially; must be committed to working in a diverse community and have the ability to communicate effectively with diverse populations; must enjoy working with young people in a boarding school environment.
- Willingness to work nights and weekends, when necessary.

**Hours**

Monday – Friday, typically 7:00 am to 3:30 pm. Overtime, weekends and nights may be required.

**Supervision Received**

This position reports to the Director of Facilities and the Associate Director of Facilities.

**Supervisions of Others**

The Athletic Fields & Facilities Tradesperson will be part of a team, where collaboration and communication are essential. There is the opportunity for advancement, into a lead position for an individual with the right fit.

**Physical Demands**

To perform essential functions of the job, the following applies:

- Physical ability to perform all job functions and work in wet and/or cold environments
- Must work safely and wear proper attire to suit the conditions of the job function.
- Is able to work on a ladder.
- Is capable of standing, bending, walking, and climbing stairs.
- Must be physically and mentally capable of performing multiple tasks.
- Must be able to lift at least 50 lbs.

### **Preferred Experience**

Three to five years of experience working in athletic fields and facilities maintenance and operations roles. Any leadership experience, an advanced degree in Turf Management or Agronomy are not required, but helpful in considering applicants.

### **Work Environment**

- Work is performed outdoors and indoors in all-weather situations.
- The successful candidate will be flexible, enthusiastic, hardworking, and responsible and will enjoy a very busy work environment in which he or she will meet many people on a daily basis.
- The Governor's Academy is a non-smoking campus.

### **To Apply**

To apply for the Athletic Fields and Facilities Tradesperson position, please click [here](#).

Applicants for employment are considered without regard to race, color, religion, sex, pregnancy or a condition related to pregnancy, sexual orientation, gender identity, national origin, ancestry, genetic information, age, physical or mental disability, status as a veteran or being a member of the Reserves or National Guard, military service, application for military service, or any other category protected under state or federal law. If you wish to request a reasonable accommodation to complete this application, interview for the position, or otherwise participate in the hiring process, please notify us. We will consider all such requests in accordance with applicable law.\*\*\*Nothing in this Job Description restricts The Governor's Academy's right to assign or reassign duties and responsibilities to this position at any time. This position is at will, which means that it can be terminated by the employee holding the position or by the Academy at any time, with or without notice or cause.\*\*\*