



STONYHURST ST.MARY'S HALL RISK ASSESSMENT OVERVIEW DOCUMENT
12th January 2021 Update: National Lockdown Addendum
This document updates and supplements the previous Risk Assessment Overview Documents

The Stonyhurst Risk Assessment full suite of documents includes:

- College Specific Risk Assessment Overview Document 2021 National Lockdown Addendum
- SMH Specific Risk Assessment Overview Document 2021 National Lockdown Addendum
- College Specific Risk Assessment Overview Document with all 2020 Updates
- SMH Specific Risk Assessment Overview Document
- Individual detailed Departmental Risk Assessments
- BSA Covid-Safe Charter

STAY SAFE



PROTECT EACH OTHER

KEEP THE VIRUS OUT

St Mary's Hall Risk Assessment Overview 12th January 2021 – National Lockdown Addendum

Introduction

Since the publication of our last Risk Assessment Update on December 10th 2020, there have been a number of changes announced by the Government in response to the on-going Covid-19 pandemic.

Three of the key headline changes have been:

1. Lancashire, including the Ribble Valley, entered Tier 4 “Stay at Home” restrictions at midnight on December 31st

[COVID-19 Tier Posters 16 December 2020 04.pdf \(publishing.service.gov.uk\)](#)

2. At midnight on January 4th, England was placed in a National Lockdown

[COVID-19 England Lockdown Poster.indd \(publishing.service.gov.uk\)](#)

3. Mass testing in schools

[PowerPoint Presentation \(publishing.service.gov.uk\)](#)

Stonyhurst St Mary's Hall - Overview of our response to the changes:

- The move to Tier 4 fell during the Christmas holiday period. The announcement of a National Lockdown was prior to the start of the Easter term at Stonyhurst and meant that the Tier regulations were replaced by the Lockdown rules. St. Mary's Hall is now therefore operating in line with the National Lockdown regulations for schools [Actions for schools during the coronavirus outbreak - GOV.UK \(www.gov.uk\)](#)
- The National Lockdown came into force on January 5th and since that point the school has worked to prepare for a limited opening in line with national guidance for the reopening of the schools to vulnerable children and the children of critical workers
- The Government published its document [National lockdown: Stay at Home - GOV.UK \(www.gov.uk\)](#) with the following instruction to schools in England, “Colleges, primary and secondary schools will remain open for vulnerable children and the children of critical workers. All other children will learn remotely until February half term. Early years settings remain open”
- Within the DfE document [Restricting attendance during the national lockdown: schools \(publishing.service.gov.uk\) published on January 6th](#) the instruction in respect of Boarding schools is provided within the paragraph:
“Vulnerable children and the children of critical workers who have already travelled to their boarding school should continue to receive face to face education. Where other pupils have already travelled to their boarding school, in anticipation of school starting, they can continue to receive remote education in their boarding houses. Vulnerable children and the children of critical workers who have not yet done so can return to their boarding school to receive face to face education. Where other pupils have not yet returned to their boarding school, they should not travel and should receive remote education at home”.
- At St. Mary's Hall the returning children cohort will include vulnerable children, children of critical workers and a number of Boarding pupils. The SMH Headmaster has confirmed the eligibility of the SMH children returning to school with the IAPS Compliance Advisor
- Nursery provision at Hodder House will remain open in line with Government guidance
- Details of eligibility of children to attend schools can be found at [Children of critical workers and vulnerable children who can access schools or educational settings - GOV.UK \(www.gov.uk\)](#)

- The BSA website provides general information relating to Boarding www.baisis.org.uk/bsa-coronavirus-covid-19-uk-lockdown-update-evening-briefing-jan-05-2021/
- The school has undertaken significant preparation for the return of pupils and has reviewed its Risk Assessment procedures. A stringent Lateral Flow Swab Testing Regime for pupils and staff, as detailed in the Government and NHS guidance, is now in place ready to test pupils and staff on their return
- As per the Government instruction SMH will provide online remote learning via the extensive Stonyhurst Anywhere platform. A comprehensive covering letter and a copy of the Stonyhurst Anywhere Booklet was provided for all parents on January 8th
- Parents have received communications from the SMH Headmaster, Deputy Headmaster and other relevant senior staff
- SMH will maintain effective communication with parents/guardians throughout the Lockdown. The Headmaster and other Senior staff will provide parents with regular updates on the situation
- As previously detailed within the Risk Assessment Overview Updates during 2020, the College is mindful of all guidance provided by relevant bodies including the Government, DfE, NHS, HSE, BSA, ISBA, HMC etc
- The Risk Assessment process at SMH is robust and is reviewed on a regular basis to ensure it remains up-to-date in the face of the fast-paced nature of the current Covid-context. For this new academic term, instead of adding new information within the text of the original RA Overview, this separate addendum has been provided detailing changes and/or additional measures put in place to reflect the present National Lockdown position
- **All relevant previous risk mitigation measures provided within earlier RA updates remain in place. All previous versions of the College Risk Assessment Overview documents can be viewed on the Stonyhurst Website [Covid-19 Information - Stonyhurst](#)**

St Mary's Hall Risk Assessment Overview Document 12th January 2021 – National Lockdown Addendum

Significant hazard with potential to cause harm	Who might be harmed	Nature of the harm	Controls in place to mitigate risk
On-going Covid-19 Global Pandemic	Pupils, staff, family members, contractors, visitors and other stakeholders	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Compliance with all Government legislation and guidance • At all times mindful of advice from other relevant bodies including DfE, NHS, NIHP(PHE), HSE, BSA, ISBA, HMC etc • Full Departmental Risk Assessments written and reviewed regularly • Specific controls in place as per previous RA Overview documents
The existence of new variants of Covid-19 with increased transmission rates	Pupils and staff who are on-site, family members, contractors, visitors, other stakeholders and the potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Risk mitigation measures as per previous RA Overview documents remain active and are further enhanced if and when required • A Government backed Lateral flow testing programme is in place for all pupils and staff Mass asymptomatic testing: schools and colleges - GOV.UK (www.gov.uk) • Appropriate consents will be sought from parents/guardians prior to testing of pupils

			<ul style="list-style-type: none"> • Qualified nursing personnel are available as part of the Stonyhurst Health Centre team to administer and oversee the Testing programme which will take place in a designated Covid-secure location at SMH • Strict infection control measures are in place at the Health Centre and Covid-secure policies and procedures are in place to deal with Covid-related health issues. The Health Centre Team have full risk assessments in place and adhere to all relevant guidance
Spread of Covid-19 following Boarding Pupils returning to College after Christmas	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Returning International Boarders will have either have attended the Stonyhurst “Self-isolation and Testing Camp” January 2nd – 10th or have either been in quarantine with UK Guardians or been in quarantine with their parents in rented property in the UK • All eligible returning Boarders will be asked to undertake two Lateral Flow tests, firstly on arrival back at SMH and then again 3 – 5 days later, in line with national guidance • Returning pupils have been allocated a Test slot at the Campus Testing Centre and will be tested immediately on arrival at SMH • The Boarding community will form a separate an exclusive “Bubble” with designated residential staff • The SMH Headmaster has checked and confirmed the eligibility of all returning Boarders • Boarding pupils will receive all their meals in the SMH Refectory within their dedicated Bubble. They will not overlap with any other Bubbles • Parents of other boarding pupils have been informed of the restrictions on pupils returning to school during the National Lockdown Restricting attendance during the national lockdown: school(publishing.service.gov.uk)
Spread of Covid-19 from vulnerable children and the children of critical workers returning to the College	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • Only vulnerable children and children of critical workers will be eligible for day-pupil attendance Children of critical workers and vulnerable children who can access schools or educational settings - GOV.UK (www.gov.uk) The SMH Headmaster has verified the eligibility of all returning pupils • Parents will be asked for consent to their children taking a Lateral Flow tests on their return to school and then another within 3-5days

			<ul style="list-style-type: none"> • Should a Covid-positive case be identified at SMH in a pupil of secondary age, close contacts of that positive case will be offered a daily Lateral Flow test for 7 consecutive days. If consent is not given for this testing, then the contact(s) will be required to quarantine at home for 10 days. For children of primary age, close contacts would be required to self-isolate for 10 days • There will be 4 Critical Worker / Vulnerable Children Bubbles, each with their own dedicated, consistent staffing. The staff will only work within their designated Bubble • The Bubbles will be in Hodder House, Prep, Figures and Rudiments and provision will run from 8.20am – 5pm Monday to Friday • Critical worker and Vulnerable Day Pupils will enter and leave by separate and dedicated entrances and exits, as per during the Christmas term • The Nursery provision will be based on the same risk mitigations as detailed within previous documents with the additional measure of keeping all Nursery pupils in their own dedicated Bubble and separate from any other pupils in Hodder House. They will only have contact with their class Teacher and TA • Eligible Day pupils will learn via Stonyhurst anywhere, in designated, dedicated separate classrooms and will be asked to provide their own IT device and headphones. If they are unable to do so, the school will provide those to individual pupils for their sole use • All Day pupils with the exception of the Nursery will learn via Stonyhurst Anywhere • At lunchtimes, children and staff will move through the SMH Refectory in their dedicated Bubble and there will be no overlapping of Bubbles • All risk mitigations previously detailed within earlier RA documents will remain in place
Spread of Covid-19 from staff working on-site	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • The number of staff working on-site will be limited to those required for the safe functioning of the school and to provide a quality service to pupils in our care

			<ul style="list-style-type: none"> • All staff working on-site on a regular basis will be asked to seek a Lateral Flow test before pupils return and then once per week at the Campus Testing Centre • Any member of staff receiving a positive result will be asked to seek a PCR swab test and to self-isolate until the result is available • If the result is positive, the individual must self-isolate for 10 days in line with national guidance • Close contacts of any individual testing positive will be required to self-isolate for 10 days or consent to a Lateral Flow test daily for 7 days
Failure of the Lateral Flow Testing Regime to identify positive cases	Contacts of any false-negative and subsequent transmission routes	<ul style="list-style-type: none"> • Positive cases go unidentified leading to further spread of infection 	<ul style="list-style-type: none"> • The Testing will be overseen by the Stonyhurst Nursing Team and by staff who have received the recommended training • Anyone receiving a positive Lateral Flow Test or an inconclusive result will be required to take a PCR test and the school has received a supply of the PCR tests which would be Lab assessed
Clinically extremely vulnerable staff and/or pupils catch the virus	Pupils and staff on-site, family members Community transmission	<ul style="list-style-type: none"> • Covid infection • Serious disease 	<ul style="list-style-type: none"> • Stonyhurst is mindful of the latest guidance for the Clinically Extremely vulnerable during the National Lockdown Guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19 - GOV.UK (www.gov.uk) • Within the Government guidance CEV staff are strongly advised, <i>“To work from home because the risk of exposure to the virus in your area may currently be higher. If you cannot work from home, then you should not attend work”</i> • For pupils, <i>“Clinically extremely vulnerable children and young people should not attend school or other educational settings, because the risk of exposure to the virus in the community is now very high”</i>. • Staff with any Covid-related concerns can contact their Departmental Manager, the HR Director or a member of the Staff Forum
There is an outbreak of Covid-19 at the College	Pupils and staff on-site, family members, contractors, visitors, other stakeholders and the potential for community spread	<ul style="list-style-type: none"> • Covid infection • Serious disease • Further spread of the disease 	<ul style="list-style-type: none"> • During Lockdown there will be a limited number of pupils and staff on-site, but all the same RA mitigation measures remain in place as when the full school was in operation • Covid-secure processes and procedures are in place to address anyone presenting with symptoms and/or proving positive after testing

			<ul style="list-style-type: none"> The medical protocols are led by the Health Centre team and further details are provided within the earlier versions of the RA Overview which remain available on the Stonyhurst Website
Staffing absence due to Covid-related illness and/or requirement to self-isolate or quarantine	Depending on the service provided by the absent staff, potentially the users of the service will be adversely affected	<ul style="list-style-type: none"> Inadequate staffing in the affected area Potential risks such as lack of Security personnel or inability to feed on-site pupils and/or staff 	<ul style="list-style-type: none"> Where a colleague is required to self-isolate or quarantine, if they are well enough, they may be asked to work from home As fewer staff will be required on-site in many areas, more flexibility in the deployment of staff may be possible as a way of providing cover for absent colleagues Where staff absence is in an area of specialist skill and internal cover is unavailable, then Bank and Agency staff will be used The HR Director work with the relevant Departmental managers will work to ensure staffing levels remain at appropriate levels of adequacy in all areas
Impact on pupils of a lack of face-to-face learning and issues of home schooling	Pupils and their families	<ul style="list-style-type: none"> Negative impact on educational achievement and personal development 	<ul style="list-style-type: none"> A comprehensive and effective Stonyhurst Anywhere programme is available to all pupils and a Stonyhurst Anywhere Booklet and comprehensive covering letter has been provided for SMH parents Stonyhurst Anywhere provides continuity of academic education for pupils and also access to as much of the “Stonyhurst Experience” as possible College - Stonyhurst Anywhere - Stonyhurst The extensive Stonyhurst virtual programme includes a full academic curriculum, pastoral support, co-curricular activities, Chaplaincy, Careers advice and technology support Virtual Parents’ Events are scheduled, and regular communication maintained with parents
Impact of Covid-19 on the mental health of pupils and staff	Pupils and staff	<ul style="list-style-type: none"> Increased levels of stress and anxiety 	<ul style="list-style-type: none"> Stonyhurst Anywhere endeavours to provide pupils with a programme which mirrors their normal school routine as much as possible Pastoral care and Safeguarding are at the heart of what is being offered to the pupils Pupils retain contact with school staff and can access a wide range of support, including from Teachers, Tutors, Learning Support, Chaplaincy and the Counselling service Staff have access to the services of Sage Benefits which includes an online GP service and Counselling

			<ul style="list-style-type: none"> • Staff can contact their Line Managers and/or the HR Director with any Covid-related concerns • All SMH meetings are now conducted on Zoom or Teams but Covid-security remains a standing item on the agenda of every SMH meeting, providing an opportunity for staff to raise any concerns • The Department for Education is providing additional support for both pupil and staff wellbeing in the current situation. Information about the extra mental health support for pupils and teachers is available; the Education Support Partnership provides a free helpline for staff and targeted support for mental health and wellbeing
Impact on staff-wellbeing from homeworking	Staff working from home	<ul style="list-style-type: none"> • Increased levels of stress and anxiety • Physical health issues in relation to appropriate chairs for computer use etc 	<ul style="list-style-type: none"> • Support is provided as detailed in the paragraph above and also within previous Risk Assessment documentation • Where appropriate, Individual Risk Assessments have been undertaken for staff, including the Clinically Extremely Vulnerable • Staff with any concerns should contact their Line Manager, HR Director, Chaplaincy team, Health & Safety Manager, member of the Staff Forum or Technical Support, as appropriate and relevant to their concern • Regular Departmental contact and communication is encouraged with staff working from home in order to maintain a sense of community and well-being

I certify that this Addendum is applicable to each risk under assessment at Stonyhurst St Mary's Hall and Hodder House. A separate document has been prepared for Stonyhurst College

Signed:



Headmaster - Mr Ian Murphy

Date: 5/01/2021

Signed:



Deputy Headmaster – Michael Gibson

Date: 15/01/2021