



JERUDONG INTERNATIONAL SCHOOL invites suitably qualified Citizens and Permanent Residents of Brunei Darussalam to apply for the following position:

### **INDIVIDUAL LEARNING ASSISTANT**

The successful candidate will work with a young student who has special educational needs on a one to one basis in the classroom.

#### **Requirements:**

- Diploma or Degree level qualification
- Good level of spoken and written English is essential
- Must be computer literate
- Experience of working with students who have specific learning difficulties is an advantage

To apply, please complete the Application Form to be found in the Employment Section on the school website ([www.jis.edu.bn](http://www.jis.edu.bn)), where you will also find further details of the post. Please ensure that your CV includes a recent photo and full contact details (including email address) of two professional referees.

**Closing Date for Applications: Monday, 1<sup>st</sup> February 2021**

#### ***Safeguarding***

*JIS is committed to safeguarding and promoting the welfare of all students in its care. Successful candidate must be willing to undergo comprehensive child protection screening, including an enhanced criminal record disclosure and other standard pre-employment safeguarding checks.*



## **JOB DESCRIPTION**

**Accountable to:** Head of Learning Support Faculty

### **GENERAL STATEMENTS OF RESPONSIBILITIES:**

- Assist individual student as necessary to follow routines.
- Develop and deliver individualised provision in line with the needs of the student and in collaboration with the class teacher.
- Initiate and follow through with behavioral and academic intervention programmes as designated and demonstrated by the classroom teacher and Learning Support Faculty.
- Assist in collecting data for behavioral and academic targets as outlined in the student's Individual Education Plan.
- Collaborate in the writing of the student's Individual Education Plan.
- Communicate with all team members in an appropriate manner regarding student progress and/or concerns.
- Contribute to the feedback to the student's family on achievement, attainment and behaviour.
- Maintain student confidentiality.
- Any other duties that the SENCO and/or Head of Learning Support Faculty may, from time to time, ask the post holder to perform.