CHARTIERS VALLEY HIGH SCHOOL Inspiring excellence.

HS Scheduling 101

School Year 2021 - 2022

GRADUATION REQUIREMENTS

Graduation Requirements

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Minimum Requirements				
At a minimum, each student is required to successfully complete the following:				
English	4 Credits			
Mathematics	3 Credits			
Science	3 Credits			
Social Studies	3 Credits			
Physical Education	1 Credit (.25 per year)			
Health	1 Credit (.5 in 9th and 10th grades)			
Arts & Humanities Electives	3 Credits			
Electives	9 (7 required starting with class of 2023)			
Advisory	1 Credit (.25 per year)			
26 Credits are required for graduation beginning with the Class of 2023				
28 Credits are required for graduation for Classes 2020, 2021 & 2022				

Students are responsible for knowing graduation requirements and where they stand. School counselors are available for assistance.

What to consider when scheduling?

- Abilities & Interests
- College Admission Requirements
- Potential Career/Major
- Teacher Recommendations
- PSAT/SAT/ACT exams
- Extracurricular Activities & Work
- Athletic Commitments

Do you meet Prerequisites?

Grading Scale

+

9.	Grade	Standard Quality Point Average*	Honors & CiHS Courses	Advanced Placement
97-100%	A+	4.5	5.0	5.5
93-96%	Α	4.25	4.75	5.25
90-92%	A-	4.0	4.5	5.0
87-89%	B+	3.5	4.0	4.5
83-86%	В	3.25	3.75	4.25
80-82%	B-	3.0	3.5	4.0
77-79%	C+	2.5	3.0	3.5
73-76%	C	2.25	2.75	3.25
70-72%	C-	2.0	2.5	3.0
67-69%	D+	1.5	2.0	2.5
63-66%	D	1.25	1.75	2.25
60-62%	D-	1.0	1.5	2.0
59% & below	F	0	0	0

^{*}Advanced and Standard Courses are on the Standard Quality Point Scale

NEW COURSES

Culinary Arts & Food Science (Foods 3)

Intro to Interior Design

Intro to Screenplay Writing

Sports & Entertainment Marketing

Ceramics 2

Ceramics 3

Drawing 2

Drawing 3

Painting 2

Painting 3

STUDY HALLS

- Students are permitted to request one Academic Study Hall "course" (no credit)
- Study halls are one semester in duration
- Students must also request a semester elective/course to take during the opposite semester.
- Students will have study halls scheduled opposite phys ed and science labs

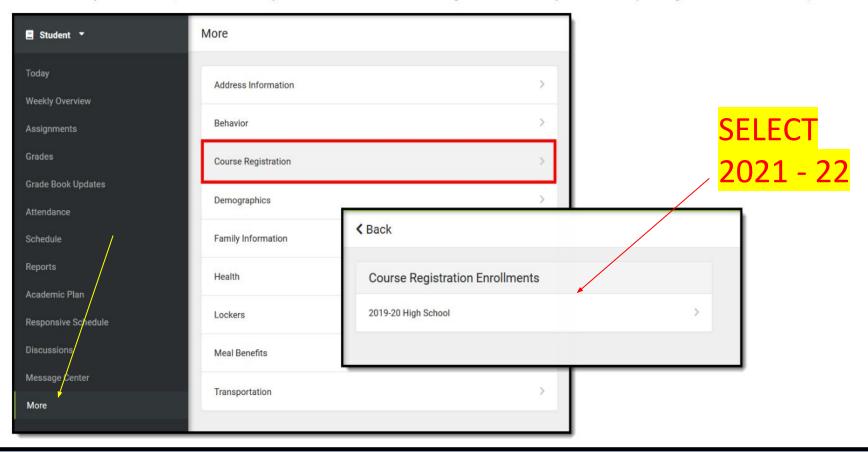
SCHEDULING PROCEDURE

- Refer to the <u>Program of Studies</u> (online) for course descriptions and prerequisite info.
- Students will enter their requests via Infinite Campus portal February 8 - 19
- Print Summary by February 19
- Have summary signed by parent/guardian
- ALL students must return signed course request sheets to their English teacher by February 22
- CV Cyber Students should scan or pdf the summary and email it directly to your school counselor
- Deadline for changes to requests: April 9, 2021

INFINITE CAMPUS PORTAL

Select Enrollment

- 1. After logging in to Campus Student/Campus Parent, select **More** from the Index. Then select **Course Registration**. A list of Course Registration Enrollments displays.
- 2. Select the desired enrollment. This is usually the next school year's enrollment (if the current school year is 2018-19 High School and you are currently in Grade 10, the next school year's enrollment is 2019-20 High School where you will be requesting courses for Grade 11).

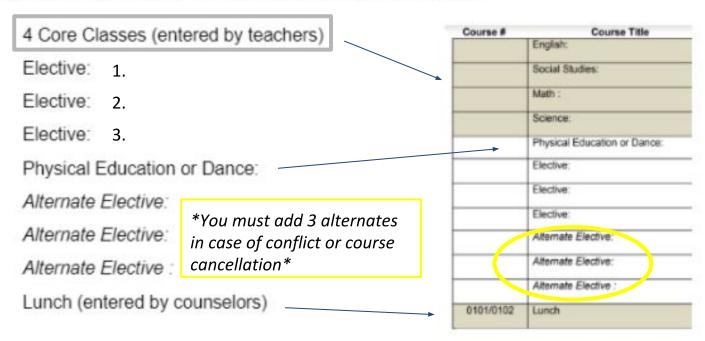


Course Request Instructions

High School Teachers will have entered core academic course requests before the student portal opens. Health 9/10 and Lunch requests will be entered by School Counselors.

All students are required to request 3 Electives, Phys Ed/Dance, and 3 Alternatives.

Seniors in good standing will have space for additional Electives.



INFINITE CAMPUS PORTAL

Required, Requested and Alternate Courses

- Courses that your counselor added display as Required. Changes to these requests cannot be made (but you can discuss these choices with your counselor).
- · Courses you requested display as Requests. These requests can be modified (changed to alternates, removed, etc.)
- Courses you requested as alternates display as Alternates. These requests can be modified (changed to requests, removed, etc.)
- Change a course request to an alternate by selecting it from your list of courses and clicking the Convert to Alternate button,
- Delete a request by clicking the red X from the Search Results or by selecting the course and clicking Delete Request.

When your counselor begins adding courses to student schedules, requested courses and required courses are given a higher priority for placement on

your schedule. Alternate course requests are placed when the requested or required courses cannot be placed.

When requesting courses, remember the high school has 9 periods. No more, no less.

4 Core classes (4 periods)
Phys Ed/Health (1 period)
3 Electives* (3 periods)

Lunch (1 period)

9 periods = full HS schedule

<mark>*Elective*</mark>: You choose the class to meet graduation credits!

Course #	Course Title		
	English:	1	
	Social Studies:	2	
	Math:	3	
	Science:	4	
	Physical Education	n <mark>g</mark> r Dance:	
	Elective:	6	
	Elective:	7	
	Elective:	8	
	Alternate Elective:		
	Alternate Elective:		
	Alternate Elective	./	
0101/0102	Lunch	9	

Request Courses

- Click the Add Course button. A list of courses available for selection displays.
- 2. Begin typing the name of the course in the Search field. Matching results display below the search field.
- Select the desired Course. Information about that course (how many units and a description of the course) displays.
- Add the course by clicking Add Request. Or, click the Add Alternate button. This adds the course as an alternate course in case you cannot be scheduled into other courses.
- 5. Return to the Add Course screen by clicking Back.

Repeat these steps until you have a complete or near complete schedule.

PRINT SUMMARY

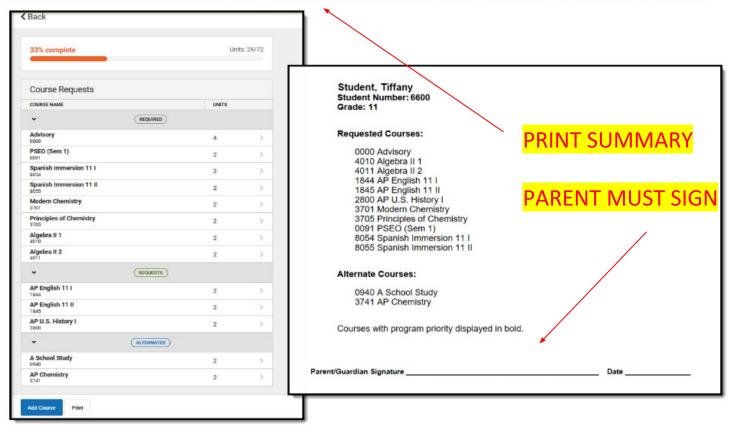


REVIEW, PRINT, PARENT SIGNATURE

Review Course Requests

When finished requesting courses, review the requests you have made and make adjustments as needed.

If you are satisfied with your requests, click the Print button. This generates a PDF of your required and requested courses.



Completed Course Requests, Printed View

Recap of the Steps

- 1. Review choices with your current teachers about which core classes you should take next year. Teachers will add these to your Infinite Campus requests list. You will not be able to change courses entered by teachers/counselors.
- 2. Add your elective choices while the portal is open (and PE choice for 11th and 12th graders). Make sure your requests will equal nine total periods of classes (lunch is one of those 9 periods)
- 3. Choose **3 alternate electives** you are willing to take IF there are conflicts or course cancellations!
- 4. Print your course requests summary before the portal closes. Discuss them with your parents/guardians and have them sign. Return to English teacher ASAP.

CONTACT US @...

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https://hs.cvsd.net/services/school-counselors