

## LHS Seniors- College Transcript Order Process

Seniors: Your transcript is a listing of all of your semester grades during high school. It is an official document kept for life, here at Lodi High School. Lodi High has transcripts dating back to 1928.

Your transcript will help you get into college, get a job, or into the military. You may also need it to acquire a passport, and proof for immigration documents or shot records. Professions requiring transcripts include police, fire, nurses, teachers, government agencies, local wineries, electrician and lineman programs.

### **Currently Enrolled Students:**

There are two different types of transcript copies, Official and Unofficial. Official copies are signed, embossed, dated and sealed. Unofficial copies are unsigned.

**Know what you need when you come to order.** Most colleges require official copies for admissions. **Note: During Covid closures, schools have been accepting emailed electronically signed copies. Talk to your reps about options and provide to Registrar.**

- **For Scholarships, Athletics (NCAA NAIA) & Military Recruiters** – Go to Registrar’s Google Classroom and complete the order form. **Google Classroom Code: ct2yqx4**
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- **College Requests- Please make your requests through Naviance website.** Log into Naviance through Clever. Navigate to “Colleges I’m Applying to”, enter schools and request. UC and CSU do not require initial or mid-year transcripts. Final transcript orders will be accepted in late April. Where possible, transcripts are sent electronically.

Email Ms. Bryant, Registrar at [lbryant@lodiUSD.net](mailto:lbryant@lodiUSD.net) with questions.

*Lori Bryant*

Registrar

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