

## Timeline for Tenured Teachers in the 3rd Year of their Three Year Appraisal Cycle

Who?	When?	What?	Resources?
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	AUGUST - By the last school day in August	Understanding the Teacher Performance Appraisal	Overview of the TPA Performance Standards and Indicators Performance Rubrics External Professional Standards Developing Professional / SMART Goals Documenting and Analyzing Student Learning Learning Walks Overview Learning Walks Tool
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	AUGUST - By the last school day in August	Understanding the Teacher Performance Appraisal	5 Yr Recertification Cycle and Three Year Appraisal Cycle TPA Timeline Activities (Tenured) Executive Summary (Tenured)
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	SEPTEMBER - By the last school day in September	Self-Assessment, Reflection, and Goal Setting	Teacher Self-Assessment (A4) <b>OR</b> Teacher Self-Assessment NT (A4NT) <b>OR</b> Teacher Self-Assessment Summary (A5) Teachers Goals (B2) <b>OR</b> Goal Progress Review (B3) <b>OR</b> Student Academic Progress Goal Development Worksheet (B4) Guidelines for Work Sample Elements Guidelines for a Professional Presentation Guidelines for Professional Digital

			Portfolio (COMING SOON)
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	OCTOBER to JANUARY - During Q2	Student Surveys Administered during Q2  Tenured - Recertification Year	Student Surveys
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	JANUARY - By the end of first Semester	Five Learning Walks Recorded	Learning Walks Overview  Learning Walks Tool  Evaluation Grid OR Evaluation Grid Combined (EXCEL)
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	MARCH - By the end of the second full week of school in March	Suggested Checkpoint	Learning Walks Data Trend Summary, Optional (C6)  Teacher Goals (B2) <b>OR</b> Goal Progress Review (B3) <b>OR</b> Student Academic Progress Goal Development Worksheet (B4)  Performance Improvement Plan (C11)
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	MAY - By the first school day of May	Five Learning Walks Recorded  Teacher or administrator may choose to do a formal evaluation (form C7 or C8) with a pre and post conference meeting.	Learning Walks Overview  Learning Walks Tool  Performance Data Collection Checklist (C7) <b>OR</b> Performance Data Collection Narrative (C8)  Evaluation Grid <b>OR</b> Evaluation Grid Combined (EXCEL)
<b>Tenured Teachers in YR 3 of Appraisal</b>	JUNE - By the first school day of June	Final Performance Appraisal	Learning Walks Overview

<b>Cycle</b>			<p>Learning Walks Tool</p> <p>Learning Walks Data Trend Summary, Optional (C6)</p> <p>Teacher Goals (B2) <b>OR</b> Goal Progress Review (B3) <b>OR</b></p> <p>Student Academic Progress Goal Development Worksheet (B4)</p> <p>Guidelines for a Professional Presentation</p> <p>Final Performance Appraisal (C9) <b>OR</b> (C9NT1 for 1st Year Non-Tenured) <b>OR</b> (C9NT2 for 2nd Year Non-Tenured)</p>
<b>Tenured Teachers in YR 3 of Appraisal Cycle</b>	JUNE - By June 15th	Notice of Non-Renewal	Completed by Human Resources, if applicable