



Stillwater
AREA PUBLIC SCHOOLS

Facility Use Fee Schedule



Facility Use Fee Schedule

All rates are per hour unless otherwise marked

Effective July 1, 2019

ECFC & Elementary Schools	Group 2	Group 3	Group 4
Gymnasium	\$ 21 T	\$ 30 T	\$ 55 T
Cafeteria	\$ 15	\$ 35	\$ 50
Kitchen (<i>Food staff required</i>)*	\$ 15	\$ 35	\$ 55
Media Center	\$ 15	\$ 25	\$ 45
Classroom or Teacher's Lounge	\$ 13	\$ 20	\$ 35
Lobby or Hallway	\$ 13	\$ 20	\$ 35
Field	\$ 23 T	\$ 30 T	\$ 40 T
Tennis Courts (4 cts)	\$ 20	\$ 30	\$ 45
Oak Park Media Center (<i>Auditorium technician or special access fee maybe applied</i>)	\$ 30	\$ 60	\$ 70

Middle Schools	Group 2	Group 3	Group 4
Gymnasium (9+ hoops) 3 volleyball courts	\$ 35 T	\$ 55 T	\$ 80 T
SMS Wrestling/Gymnastics	\$ 19 T	\$ 35 T	\$ 50 T
Cafeteria	\$ 20	\$ 40	\$ 60
Kitchen (<i>Food staff required</i>)*	\$ 15	\$ 35	\$ 55
Media Center	\$ 20	\$ 30	\$ 60
Classroom or Teacher's Lounge	\$ 13	\$ 20	\$ 35
Lobby or Hallway	\$ 13	\$ 20	\$ 35
SMS Auditorium (<i>529 capacity</i>)**	\$ 60	\$ 70	\$ 115
OLMS Auditorium (<i>390 capacity</i>)**	\$ 45	\$ 60	\$ 90
SMS Small Forum Rooms (<i>75 each room</i>)	\$ 17	\$ 28	\$ 50
Swimming Pool (<i>locker room included</i>)	\$ 45 T	\$ 60 T	\$ 80 T
<i>Does not include lifeguard(s). Lifeguard required for every 25 swimmers. Pool maximum is 75 swimmers. Current lifeguard hourly rate is \$20/hour.</i>			
Field	\$ 23 T	\$ 30 T	\$ 40 T
Miller Stadium	\$ 55 T	\$ 70 T	\$ 90 T
Tennis Courts (6 cts)	\$ 25	\$ 35	\$ 50
Locker Room (<i>per hour/per gender</i>)	\$ 5	\$ 28	\$ 48

Stillwater Area High School	Group 2	Group 3	Group 4
Gymnasium (<i>per court</i>) 6 hoops/1 volleyball court	\$ 29 T	\$ 50 T	\$ 75 T
Auxiliary/Wrestling Gym/Batting Cages	\$ 22 T	\$ 40 T	\$ 55 T
Cafeteria (<i>650 capacity</i>)	\$ 25	\$ 50	\$ 75
Kitchen (<i>Food staff required</i>)*	\$ 15	\$ 35	\$ 55
Media Center	\$ 25	\$ 35	\$ 65
Classroom or Teacher's Lounge	\$ 13	\$ 20	\$ 35
Lobby or Hallway	\$ 13	\$ 20	\$ 35
Auditorium (<i>485 capacity</i>)**	\$ 60	\$ 70	\$ 115
Orchestra Pit Up or Down (<i>Available only if other events allow</i>)	\$ 400	\$ 400	\$ 400
Black Box	\$ 35	\$ 50	\$ 75
Large Forum Room (<i>145 capacity</i>)	\$ 30	\$ 50	\$ 70 T
Field	\$ 23 T	\$ 30 T	\$ 40 T
Turf Field	\$ 45 T	\$ 75 T	\$ 110 T
Pony Stadium (<i>Includes stadium supervisor</i>)	\$ 75 T	\$ 125 T	\$ 225 T
Tennis Courts (6 cts)	\$ 25	\$ 35	\$ 50
Locker Room (<i>per hour/per gender</i>)	\$ 5	\$ 28	\$ 48
Concession Stand	\$ 10	\$ 15	\$ 24
Bathroom Field Access (<i>per day</i>)	\$ 50	\$ 50	\$ 50
Flex Rooms (<i>60 capacity</i>)	\$ 25	\$ 45	\$ 65

*Kitchen Staff	
Regular time.....	\$50
Overtime.....	\$75

**Auditorium Technician \$35 <i>(event prep, take down and required event coverage)</i>

- Group 1** *Internal school events and programs.*
- Group 2** *Certified non-profit and/or youth organizations that reside and operate in District 834*
- Group 3** *Non-profit organizations charging admission, business commercial groups within #834, church rentals, non-profit youth associations out of district not charging admissions.*
- Group 4** *All other out of district groups.*

Rates are subject to change without notification

Facilities Marked with a “T”

All facilities marked with a “T” are subject to Minnesota sales tax of 7.125%. Tax exempt organizations must have a certificate of exemption on file with Community Education.

Special Access Fee

A special access fee will be charged to groups using facilities when custodial staff are not scheduled on site. Ex: weekends, holidays, and summer evenings.

Saturday	Sunday
\$50/hour	\$60/hour

Service Fees

Due to the time required to process permit changes and cancellations, service fees are:

- **Change Fee - \$5 per revision**

This fee will be assessed each time changes are made to an existing permit, by renter’s request.

- **Cancellation Fee - \$5**

There is a non-refundable cancellation fee that will be deducted from all refunds made 2 weeks prior to the event. Cancellations made less than 2 weeks prior will be refunded at the discretion of the Coordinator of Facility Use.

Snow Removal

Fees will be access based on accumulation, event date and time.

Field Lights (per hour)

JC Fields..... \$20 Miller Stadium..... \$30 Pony Stadium..... \$30

Field Lining (per hour)

New lines (Soccer, Football and Lacrosse) \$75

Baseball and Softball lining is included in field cost

Repainting existing lines.....\$20

Parking Lot Use/Reservations

Day (12 hour limit).....\$25 Overnight use (24 hours)\$50

Questions? Call 651.351.8036 or visit stillwaterschools.org/facility-use