# Harrison Central School District Minutes of the Board of Education December 16, 2020 Louis M. Klein Middle School

The Regular Business Meeting was called to order at 7:03PM by Kelly Mulvoy Mangan.

Motion: DiLorenzo Second: Kozak Carried: 7 to 0

# **PRESENT**

Kelly Mulvoy Mangan, Kelly Kozak, Noreen Lucey, Placido Dino Puccio, Robert C. Sullivan, Jr., Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Michelle DeCarlo, District Clerk.

# **ALSO PRESENT**

Brian Ladewig, Ed.D., Michael Greenfield, Margaret Modugno

BE IT RESOLVED that, the Board hereby recess into executive session at 7:05 PM to discuss a teacher and administrator contractual matters.

Motion: DiLorenzo Second: Puccio Carried: 7 to 0

The Regular Business Meeting was called to order at 8:22 PM by Kelly Mulvoy Mangan.

Motion: Di Lorenzo Second: Kozak Carried: 7 to 0

### PRESENT

Kelly Mulvoy Mangan, Kelly Kozak, Dennis Di Lorenzo, Noreen Lucey, Placido Dino Puccio, Robert C. Sullivan Jr., Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Michelle DeCarlo, District Clerk.

### **ALSO PRESENT**

Brian Ladewig, Ed.D., Michael Greenfield

# PLEDGE OF ALLEGIANCE

# **ACCEPTANCE OF MINUTES**

November 18, 2020

Motion: Di Lorenzo Second: Puccio Carried: 7 to 0

# PUBLIC PARTICIPATION

# PRESIDENT'S UPDATE

# SUPERINTENDENT'S REPORT

# PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA,B,C,D,E,F,G Items IIA,B, Items IIIA,B of the Personnel Report.

Motion: DiLorenzo Second: Kozak Carried: 7 to 0

# ADMINISTRATIVE REPORT

# RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENTS (LGS-1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED that, in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Motion: DiLorenzo Second: Wolverton Carried 7-0

# **ACCEPTANCE OF HARRISON EDUCATIONAL FOUNDATION GRANT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$20,234.80 to be utilized for the grant as noted and extends deep appreciation to the Foundation for their generosity.

Motion: DiLorenzo Second: Wolverton Carried 7-0

# ACCEPTANCE OF GIFT FROM THE BLACKBAUD GIVING FUND (ON BEHALF OF NEW YORK LIFE AND ITS DONORS)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from The Blackbaud Giving Fund (on behalf of New York Life and its donors) a gift in the amount of \$80.00 to be used towards general program operations of the Harrison Avenue Elementary School and extends deep appreciation to The Blackbaud Giving Fund for their generosity.

Motion: DiLorenzo Second: Wolverton Carried 7-0

# APPROVAL OF EXTRA CURRICULAR CLUB

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of the following extracurricular club:

Creative Writing Parsons Elementary School Motion: DiLorenzo Second: Wolverton Carried 7-0

# APPROVAL OF EXTRA CURRICULAR CLUB

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of the following extracurricular club:

Tinker Lab Parsons Elementary School

Motion: DiLorenzo Second: Wolverton Carried 7-0

# APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 400002, 900935, 3700124, 900192, 900134, 900262, 3900044, 900224, 3800108, 900924, 3900006, 900096, 9001636, 900947, 3100020, 3300059, 400003, 3400168, 3900051, 900130, 900307, 3800051, 29000014, 900240.

Motion: DiLorenzo Second: Wolverton Carried 7-0

# APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 400020, 400031, 900592, 900950, 400024, 400030, 400022, 400026, 81006, 900948, 504729, 81007, 240197.

Motion: DiLorenzo Second: Wolverton Carried 7-0

# **FINANCE REPORT**

# 2020/21 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 appropriation transfers as submitted.

Motion: DiLorenzo Second: Puccio Carried 7-0

# **ADOPTION OF THE 2021/22 BUDGET CALENDAR**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2021/22 Budget Calendar.

Motion: DiLorenzo Second: Puccio Carried 7-0

# CONTRACT FOR HEALTH SERVICES: BEDFORD CENTRAL SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 contract with the Bedford Central School District for health services provided to 6 resident students at a cost of \$7,148.10.

Motion: DiLorenzo Second: Puccio Carried 7-0

# BID AWARD: RFB #20/21-19: ELEVATOR AND STAIR LIFT ADDITION AT HARRISON AVENUE ELEMENTARY SCHOOL - CONTRACT G - GENERAL CONSTRUCTION (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rejects the lowest bid received as non-responsive and, with the recommendation of Arris Contracting Co., Construction Manager, and H2M Architects + Engineers, awards the contract for RFB #20/21-19: ELEVATOR AND STAIR LIFT ADDITION AT HARRISON AVENUE ELEMENTARY SCHOOL - CONTRACT G - GENERAL CONSTRUCTION, for the Base Bid to the lowest responsive and responsible bidder, Specialty Construction System, Inc., Mount Vernon, NY @ a total cost of \$1,131,300.

Motion: DiLorenzo Second: Puccio Carried 7-0

# <u>CONTRACT EXTENSION WITH WILLIAMS SCOTSMAN, INC. FOR LEASE OF MOBILE OFFICE</u>

Whereas, at its June 21, 2017 meeting, the Board of Education approved an Operating Lease Contract with ModSpace for the provision of a 12' X 56' Mobile Office at the monthly rental fee of \$378 for a thirty-six-month term; and

Whereas, on August 15, 2018, ModSpace was acquired by Williams Scotsman, Inc. which assumed the existing lease agreement with ModSpace for the remainder of the rental term. Now Therefore.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal of the Operating Lease Contract with Williams Scotsman, Inc.through October 23, 2021 for the provision of a 12' X 56' Mobile Office at a monthly rental fee

of \$472.50 and knockdown and return freight fees to be paid at Lessor's prevailing rate at the time the equipment is returned.

Motion: DiLorenzo

Second: Puccio

Carried 7-0

# TAX CERTIORARI: LIONEL DRESHAJ TAX MAP # 984-9

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Consent Judgment in the tax certiorari proceedings captioned Lionel Dreshaj v. Town of Harrison & Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

Motion: DiLorenzo

Second: Puccio

Carried 7-0

# TAX CERTIORARI: BOXWOOD LANE OWNERS, LLC TAX MAP # 522-22

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute an Order in the tax certiorari proceedings captioned <u>Boxwood Lane Owners, LLC v. Town of Harrison & Harrison CSD.</u>

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Order.

Motion: DiLorenzo

Second: Puccio

Carried 7-0

# TREASURER'S REPORT: NOVEMBER 2020 (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of November 2020.

Motion: DiLorenzo

Second: Puccio

Carried 7-0

The business meeting was adjourned at 9:55 PM

micrelle Deald

Motion: DiLorenzo

Second: Wolverton

Carried 7-0

Respectfully submitted.

Michelle DeCarlo

REVISED

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		Toachere' Detiroment	40,935.00	Boces
	8 0000	Trescurate Cal	(5,300.00)	(5,300.00) To transfer funds for contractual benefit
		Darking Attend 1 Mr.	5,300.00	
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1776.240.03.1620				
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11750.240.01.1620		Contr. Svcs HHS Classrm Addt'n.	(601 97)	Section of the completed bond projects
11750.245.01.1620			(4 136 72)	136 73)
11751.201.01.1620	0	CM- HHS Guidance Addt'n	(6.021.43)	
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11751.245.01.1620	Ø	Architects-HHS Guidance Addt'n	(4 855 24)	
11751.293.01.1620	9	GC- HHS Guidance Addt'n	(14.547.38)	
11751.296.01.1620	ш	Electric- HHS Guidance Addt'n	(A 682 64)	
1752.201.01.1620	0	CM-HS Music Suite	(352 04)	
1757.201.02.1620	3	CM-LMK Track & Field	(4 277 27)	
11757.244.02.1620	ت	Legal- LMK Track & Field	(6.504 po)	
11757.245.02.1620		Architects-LMK Track & Field	(2,378,35)	
H1799.293.00.1620		GC- Bond Surplus Funds	79.872.23	<b>*</b>
11772.293.06.1620	9	GC-PRES. Windows	F 100 101 010)	1040 104 000

				(14,100.00) To transfer funds between project hardness to adjust feed	14,100.00 according to actual bid		
(20.383.00)	(21.206.00)	(22,992,00)	292,089.00	(14,100,00)	14,100.00		•
Architects-PRES Windows	Furn. & Equip PRES Windows	CM PRES Windows	GC- Bond Surplus Funds	Contract ScvsHAS Elevator	H1776.245.03.1620 Architects-HAS Elevator		
			H1799.293.00.1620		H1776.245.03.1620		
H1772.245.06.1620	H1772.200.06.1620	H1772.201.06.1620		H1776.240.03.1620			

Approved at BOE Meeting

Entered By\_

Entry Number

# RFB #20/21-19: ELEVATOR AND STAIR LIFT ADDITION AT HARRISON AVENUE ELEMENTARY SCHOONTRACT G – GENERAL CONSTRUCTION WORK

SED: 66-05-01-06-0-004-028

Bids for RFB #20/21-19: Elevator and Stair Lift Addition at Harrison Avenue School, Contract G – General Construction Work, were advertised and solicited. Fifteen (15) responses were received:

	BASE BID GC	AWARD
Specialty Construction System, Inc. Mount Vernon, NY	\$1,131,300.00	\$1,131,300.00
lennings Co., Inc. Harrison, NY	\$1,136,000.00	-
Westar Construction Group, Inc. Syosset, NY	\$1,170,700.00	7.1
CSR Construction Corp. East Elmhurst, NY	\$1,195,000.00	
Peter A. Camilli & Sons, Inc. Pleasantville, NY	\$1,209,242.00	-
Benchmark Construction Group, Inc. Welville, NY	\$1,225,000.00	-
Pierotti Corp. Harrison, NY	\$1,289,600.00	
/eritas Construction Services, Inc. New York, NY	\$1,314,000.00	
Piazza, Inc. Harthorne, NY	\$1,387,478.00	
otal Construction Corp. rooklyn, NY	\$1,393,000.00	=
IUA Construction Corporation ardsley, NY	\$1,485,000.00	
atriot Organization, Inc. ohemia, NY	\$1,494,000.00	1.
C Elite Construction Services, LLC lew York, NY	\$1,774,641.00	
lliance Tri-State Construction, Inc. taten Island, NY	\$2,794,360.00	
on Construction Group, Inc. /hite Plains, NY	non-responsive	2-

lecommendation: Reject the lowest bid received as non-responsive, and based upon the recommendations of wris Contracting Co. and H2M Architects + Engineers award the contract for the base bid to the lowest esponsive and responsible bidder, Specialty Construction System, Inc., Mount Vernon, NY.



# Arris Contracting Company, Inc. 189 Smith Street

Poughkeepsie, NY 12601 (845) 473-3600 Lx (845) 473-1453

December 04, 2020

Harrison Central School District 50 Union Avenue Harrison, NY 10528

Attn: Gene George

Re: Harrison Central School District

Elevator and Stair Lift Addition at Harrison Avenue Elementary School

SED # 66-05-01-06-0-004-028

### Gentlemen.

All bids for the above referenced project were received and opened on November 4, 2020. The information has been reviewed by Arris Contracting Company, Inc. and H2M Architects + Engineers. A scope review meeting was conducted with the apparent two low bidders.

# First order of business:

1. The General Contract low bid contractor, Icon Const. Gr., Inc. of White Plains, NY were provided the attached letter dated November 30, 2020, rejecting their bid as they have been found to be nonresponsive

At this time, Arris Contracting Co., Inc. and H2M Architects + Engineers recommend the following actions for the Board of Education's review and approval:

1. Specialty Construction System, Inc. of Mount Vernon, NY be awarded General Construction Work - Contract G for the base bid amount of One Million One Hundred Thirty-One Thousand Three Hundred Dollars (\$1,131,300.00).

If you have any questions or need additional information, please contact me.

Very Truly Yours,

# Chris Hanaburgh

Chris Hanaburgh Senior Project Manager

Robert Salierno - HCSD cc: Lenny Purcell - HCSD Saverio Belfiore - H2M Paul Tozzi - ACCI

# BIU LABULATIUMS

Harrison CSD Harrison Avenue Elementary Elevator & Stair Lift

Harrison CSD

ACC1 # 01016-6c

BID OPENING:

November 04, 2020 2:00pm

		Base Bid
	General Construction	29
2.1	Icon Construction Group, Inc. 1 New King Street White Plains, NY 10604	\$997,000.00
2	Specialty Construction System, Inc. 100 Pearl Street Mount Vernon, NY 10550	\$1,131,300.00
m	Jennings Co., Inc. 480 Mamaroneck Ave. Harrison, NY 10528	\$1,136,000.00
4	Westar Construction Group, Inc. 6800 Jericho Turnpike, Ste. 120W Syosset, NY 11791	\$1,170,700.00
5	KSR Construction Corp. 72-17 31 Ave. East Elmhurst, NY 11370	\$1,195,000.00
ý	Peter A. Camilli & Sons, Inc. 210 Marble Avenue Pleasantville, NY 10570	\$1,209,242.00
	Benchmark Construction Group, Inc. 20 Broadhollow Road, Ste. 1001 Melville, NY 11747	\$1,225,000.00
æ	Pierotti Corp. 84 Calvert Street, Ste. 2B Harrison, NY 10528	\$1,289,600.00



189 Smith Street, Poughkeepsie, NY 12601 T 845,473,3600



H2M Architects + Engineers 538 Broad Hollow Road, Melville, NY 11747

# BIU IABULATIUMS

Harrison CSD Harrison Avenue Elementary Elevator & Stair Lift

Harrison CSD

ACC! # 01016-6c

BID OPENING:

November 04, 2020 2:00pm

-		Base Bid
	General Construction	29
÷	Veritas Construction Services, Inc. 85 East 10th Street, Ste. 6E New York, NY 10003	\$1,314,000.00
10	Piazza, Inc. 3 West Stevens Avenue Harthorne, NY 10532	\$1,387,478.00
=	Total Construction Corp. 290 McGuinness Blvd. Brooklyn, NY 11222	\$1,393,000.00
12	NUA Construction Corporation 750 Saw Mill River Road Ardsley, NY 10502	\$1,485,000.00
<u></u>	Patriot Organization, Inc. 30 Floyds Run Bohemia, NY 11716	\$1,494,000.00
4	JC Elite Construction Services, LLC 211 E. 43rd Street, Ste. 1600 New York, NY 10017	\$1,774,641.00
15	Alliance Tri-State Construction, Inc. 3635 Richmond Avenue Staten Island, NY 10312	\$2,794,360.00





# HARRISON CENTRAL SCHOOL DISTRICT 50 UNION AVENUE HARRISON, NEW YORK 10528

(914) 630-3015 FAX# (914) 835-2715 georgeg@harrisonesd.org

LOUIS N WOOL, Ed D
SUPERINTENDENT OF SCHOOLS

GENE GEORGE
PURCHASING & TRANSPORTATION AGENT
DEPUTY DISTRICT CLERK

November 30, 2020

# Via Regular U.S. Mail and E-Mail

Kelth Ackerson, President Icon Construction Group, Inc. 1 New King St., Suite 108 White Plains, NY 10604

Re: Harrison Central School District

RFB #20/21-19: Elevator and Stair Lift Addition at Harrison Avenue Elementary School

- General Construction Contract

Dear Mr. Ackerson:

The Harrison Central School District (the "District"), as Owner, received sealed bids, and publicly opened same, for the General Construction Contract for the Elevator and Stair Lift Addition at Harrison Avenue Elementary School Project (the "Project") on November 4, 2020.

This letter shall serve as notice that the District is rejecting the bid submitted by Icon Construction Group, Inc ("Icon") for the Project due to Icon's material non-compliance with the requirements of the applicable Bidding Documents. More specifically, Icon has failed to demonstrate that it satisfied the requirement that it has been in business under the same name for a period of five years or longer by submitting a letter certifying that it met that requirement. See Instructions to Bidders — Envelope No. 1 required documents. Icon, according to its response to questions 1.2 and 1.3.1 in the AIA A305 Contractor's Qualification Statement, was incorporated on February 14, 2020 and has only been in business one year. Icon's failure to meet the experience requirements and certify such experience makes its bid nonresponsive and the District hereby rejects Icon's bid for the Project on that basis.

Sincerely,

Gene George

**Purchasing & Transportation Agent** 

**Deputy District Clerk** 

CC: Chris Hanaburgh, Sr. Project Manager, Arris Contracting Co., Inc.

Sara S Weinberg, Project Architect, H2M Architects + Engineers

# HARRISON CENTRAL SCHOOL DISTRICT TREASURER'S REPORT NOVEMBER 2020

# **GENERAL FUND**

J.P. MORGAN CHASE - CHE	CKING		
Opening Balance 11/01/20			64 269 070 00
Receipts:	Interest Earnings	\$25.47	\$1,368,078.98
	Misc Revenues	\$72,316.96	
	State/Federal Aid	\$328,967.95	
	Real Property Tax Revenues	\$3,936.41	
	Transfer from Other Funds/Accounts	\$15,000,000.00	\$15,405,246.79
Disbursements.	Transfer to Other Funds/Accounts	(\$13,088,771.53)	\$10,400,240,79
	Transfer - SWSCHP	(\$1,194,040.34)	
	Transfer - Teachers Retirement	(\$1,776,385.51)	
	Transfer - NY Power Authority	(\$36,284.05)	(\$16,095,481.43)
Closing Balance 11/30/20	~		\$677,844.34
		=	40/1/04
J.P.MORGAN CHASE - CHEC	CKING		
Opening Balance 11/01/20			\$2,907,755.30
Receipts:	Real Property Tax Revenues	\$5,567,668.41	52,807,755.50
	Westchester County - Sales Tax	\$598,954.00	\$6,166,622.41
Disbursements	Transfer to Other Funds/Accounts		(\$6,400,000.00)
Closing Balance 11/30/20		-	\$2,674,377.71
		=	02,014,011,11
CUSTOMERS BANK - MONE			
Opening Balance 11/01/20			\$25,339,352.23
Receipts	Interest Earnings	\$14,424.00	0-01000,002.20
	Transfer from Other Funds/Accounts	\$2,000,000.00	\$2,014,424.00
Closing Balance 11/30/20	•		\$27,353,776.23
		=	
WEBSTER BANK - MONEY N	MARKET		
Opening Balance 11/01/20			\$962,959.35
Receipts:	Interest Earnings		\$156.55
Closing Balance 11/30/20		-	\$963,115.90
_			
SIGNATURE BANK			
Opening Balance 11/01/20			\$32,227,137.57
Receipts	Interest Earnings		\$9,624.06
Disbursements	Transfer to Other Funds/Accounts		(\$8,600,000.00)
Closing Balance 11/30/20		_	\$23,636,761.63

# CAPITAL FUND

WEBSTER BANK - CAPITAL BOND MONEY MARKET

Opening Balance 11/01/20

Receipts:

Interest Earnings - Restricted

Closing Balance 11/30/20

\$7,379,690.18

\$1,199.70

\$7,380,889.88

SCHOOL LUNCH PROGRAM

J.P.MORGAN CHASE - CHECKING Opening Balance 11/01/20

Receipts:

Interest Earnings

\$1.62

\$59,130.73

Misc. Revenues

\$12,035.76

\$12,037.38

Closing Balance 11/30/20

\$71,168.11

**EXPENDABLE TRUST FUND** 

J.P. MORGAN CHASE - MONEY MARKET Opening Balance 11/01/20

Receipts:

Interest Earnings

\$5.08

\$204,775.36

Misc. Revenues

\$4,712.14

\$4,717.22

Closing Balance 11/30/20

\$209,492.58

PAYROLL ACCOUNT - TRUST & AGENCY

J.P.MORGAN CHASE - CHECKING

Opening Balance 11/01/20

Interest Earnings

\$10,666.03

Receipts:

\$3.54

Overpayment - NYC taxes Transfer from Other Funds/Accounts

\$186.91

\$5,753,900,37

Disbursements:

Payroll expenditures

\$5,753,709.92

(\$5,753,709.92)

Closing Balance 11/30/20

\$10,856.48

### **TRUST & AGENCY FUND**

# J.P.MORGAN CHASE - CHECKING

Opening Balance 11/01/20

Receipts:

Interest Earnings

Closing Balance 11/30/20

\$55,198 93 \$1 36

\$55,200 29

# MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

# J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 11/30/2020	\$204,911.48
PAID (CASHED) CHECKS NOVEMBER 2020	(\$5,335,061.61)
CHECKS ISSUED NOVEMBER 2020	\$3,955,006.34
OUTSTANDING CHECKS AT 10/31/2020	\$1,584,966,75

# RECAP OF CASH BALANCES AT 11/30/20:

	100120.
General Fund	\$55,305,875,81
Capital Fund - RESTRICTED	\$7,380,889 88
School Lunch Fund	\$71,168 11
Trust & Agency Fund	\$66,056 77
Expendable Trust Fund	\$209,492.58
TOTAL CASH	\$63,033,483 15
Less: Multifund outstanding checks	(\$204,911.48)

Book Balance Cash	\$62,828,571.67

\$25,441.38

I certify that the above balances are in agreement with the bank reconciliations and the balances are

collateralized as required for the month ending November 30, 2020.

Treasurer's Signature

Date

**NOVEMBER INTEREST EARNINGS - ALL ACCOUNTS**