

CHARTIERS VALLEY SCHOOL DISTRICT

Educational Trip Request Form

This request form must be completed and submitted in compliance with Charters Valley School District Attendance Policy 2090 (Excused Temporary Absences).

School _____ Student's complete name _____

Date of application _____ Student's grade _____ Room _____

Date(s) of educational trip: Begin _____ Returning to school _____

Destination of trip _____

List itinerary and educational experiences: _____

Were there prior requests this school year? Yes ___ No ___ Dates _____

I understand that my student is required to complete all school assignments within two (2) days after his/her return to school; that work not completed will be graded as zero (0); and that this request form, if approved, will be used in place of the standard written excuse. I certify that all of the above information is true and accurate.

Signature of parent/guardian _____ Date _____

(For school use only)

Request approved _____

Request denied _____ Reason(s) _____

Principal's signature _____ Date _____