

TRUSTEES:

Kathy Main, President
Jay Orth, Clerk
Cassandra Shepherd
Elizabeth Thompson
Jonathan Merriam

ADMINISTRATION:

Paul Gardner, Superintendent
Cathy Thomasson, Business Official



Hickman Community Charter District Regular Meeting of the Board of Trustees

MINUTES

February 10, 2020

Meeting Begins with a Closed Session at 5:00 P.M.

Regular Session resumes at 5:30PM

PUBLIC MEETING

Conference Room, 13306 Fourth Street, Hickman, CA 95323

1. Call to Order at: 5:02 p.m.

Members Present:

Kathy Main- Pres
Jay Orth - Clerk
Cassandra Shepherd
Elizabeth Thompson
Jonathan Merriam

Members Absent: Elizabeth Thompson- attending the Distinguished School's Ceremony in L. A.

Late Arrivals: Cassandra Shepherd

Others Present: Alameda/M. Browning , Sonora/S. Frei connected by google hangouts

Motion by: Jonathan Merriam
Seconded by: Jay Orth
Ayes: 3 Nays: 0 Abstain: 0

2. Approval of Agenda

Motion by: Jay Orth
Seconded by: Jonathan Merriam
Ayes: 3 Nays: 0 Abstain: 0

3. Closed Session - Called to Order at: 5:03 p.m.

Motion by: Jonathan Merriam
Seconded by: Jay Orth
Ayes: 3 Nays: 0 Abstain: 0

3.1 Public employment pursuant to Government Code Section 54957.5.

3.2 Negotiations (certificated/classified) pursuant to Government Code Section 54957.6

Exited Closed Session at: 5:32 p.m.

Motion by: Jay Orth
Seconded by: Cassandra Shepherd
Ayes: 4 Nays: 0 Abstain: 0

Report of Closed Session Actions

Action related to Closed Session Item - None

Action:
Motion by:
Seconded by:
Ayes: Nays: Abstain:

4. Welcome

4.1 Pledge of Allegiance

4.2 Welcome

5. Public Comment- Local, Alameda, and Sonora- none

6. Consent Items

6.1 Approval of Minutes January 13, 2020

6.2 Approval of Warrants

Date	Amount
January 10, 2020	37,483.95
January 17, 2020	108,402.55
January 24, 2020	46,548.91
January 30, 2020	32,556.70
Total	224,992.11

6.3 Approval of the following Field trips

- HES 1st grade to WOW Museum February 2020
- HCS Alameda to Bay Model Visitor Center March 25, 2020
- HCS Alameda to Chabot Space Science Center April 1, 2020
- HCS Alameda overnight trip to China Camp State Park April 7, 2020
- HCS Alameda to Berkeley Marina May 13, 2020

Motion by: Cassandra Shepherd

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

7. Information Items

7.1 [Presentation on California School Dashboard Data](#)

7.2 [Report on progress toward implementing the California Healthy Youth requirements - Mr. Gardner](#) -the district has decided to go with a Health curriculum called “Check the Facts” developed by Stanislaus State. Beginning next year, a “Check the Facts” representative, will be presenting a 10 class period presentation to one HMS grade level per year. HCS, with the assistance of Denise Byrd, our current school nurse, will provide our Charter families with packets so they may instruct their students with all or portions of the . Opt out forms will be available for those families in our school district that wish not to have their child participate in the “Check the Facts” or the Health packets program assembled by Denise Bryd.

7.3 [Report on the results of the California Science Test \(CAST\) - Mr. Gardner](#)-the science test was very challenging. Students had to really dig deep and focus on the questions. Hickman students did an amazing job they should be commended for their efforts.

7.4 Statements of Economic Interest (Form 700)

8. Administrative Items (Action or Information)

8.1 Approve MCR Engineering Proposal for Topographic Survey and Preliminary Design & Estimate for New Track and Field - Mr. Gardner-

Nick Stephens, a former HMS graduate, is an employee of MCR, who is donating his time working on the Bynum field project. Expenses for the project will be lessened because no retaining wall will be required as previously thought.

Preliminary Design

Motion by: Jonathan Merriam

Seconded by: Jay Orth

Ayes: 4 Nays: 0 Abstain: 0

8.2 Approve Request and Agreement for Interdistrict Attendance To Waterford Unified School District for a sixth and eighth grader.

Motion by: Jonathan Merriam

Seconded by: Cassandra Shepherd

Ayes: 4 Nays: 0 Abstain: 0

8.3 Approve revisions to the Comprehensive Safety Plan - the safety plan is also due to be approved by the Safety planning committee in March.

- **Comprehensive Safety Plan**

Motion by: Jay Orth

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

8.4 Approve Finalsite Marketing and Communications Proposal- Our website needs to be ADA compliant. Finalsite will help us achieve that cost is \$37, 000.00

Motion by: Jonathan Merriam

Seconded by: Cassandra Shepherd

Ayes: 4 Nays: 0 Abstain: 0

8.5 Approve the Monthly Budget Report - C. Thomasson reported on Target with budgeted revisions in place

Motion by: Jay Orth

Seconded by: Jonathan Merriam

Ayes: 4 Nays: 0 Abstain: 0

8.6 Approve the Three Year (2020, 21 and 22) Auditor Contract with Eide Bailly

(formerly VTD)- the cost is \$22, 405.00 yearly which includes two site visits with 3-4 auditors each visit.

Motion by: Jonathan Merriam
Seconded by: cassandra Shepherd
Ayes: 4 Nays: 0 Abstain: 0

9. Reports

9.1 [Business Manager's Report](#) - C. Thomasson- Wanted the board to have a clear understanding of the percentages each site has in reserve. This may be a topic that is revisited due to a declining enrollment trend that Hickman is experiencing along with many other school districts.

9.2 School Reports

9.2.1 HES/HMS Report - Absent

9.2.2 HCS Report -

9.3 Facilities Report- Absent will report next month

9.4 Superintendent Report - Mr. Gardner Reported previously in sections 7.1, 7.2, 7.3, 8.1, and 8.4

10. Additional Closed Session (If needed)- Called to Order at: none

Motion by:
Seconded by:
Ayes: Nays: Abstain:

Exited Closed Session at:
Motion by:
Seconded by:
Ayes: Nays: Abstain:

11. Report of Closed Session Actions - none

12. Adjournment

The meeting was adjourned at: **6:16 p.m.**

Motion by: Jay Orth
Seconded by: Cassandra Shepherd
Ayes: 4 Nays: 0 Abstain: 0

February 10, Minutes Approved March 9, 2020

Kathy Main- Board President

Jay Orth- Board Clerk

Cassandra Shepherd-Board Member

Elizabeth Thompson-Board Member

Jonathan Merriam-Board Member