

RESOLUTION

WHEREAS the Board of Education wishes to adopt this Resolution to address immediate and urgent health and safety concerns during the ongoing global COVID-19 pandemic.

WHEREAS the Board wishes to provide employees with partially paid Quarantine Leave if they are obligated to quarantine for COVID-19 related reasons and did not use paid leave under the now-expired Families First Coronavirus Response Act (FFCRA).

WHEREAS this Resolution is necessary and appropriate based on emergency health concerns, the safety and welfare of the school community, and laws and policies including without limitation R.C. 3319.01.

NOW, THEREFORE, the Olentangy Local School District Board of Education hereby authorizes and resolves as follows:

1. This Resolution shall apply until 11:59 p.m. on March 27, 2021 to non-union classified and administrative employees (“Employees”) who did not use paid leave under FFCRA if they are subject to a written federal, state or local/health department quarantine order.
2. Quarantine Leave for Employees shall be subject to the following conditions:
 - a. The Board authorizes the Chief Operations Officer or his designees to approve partially paid Quarantine Leave for Employees, up to two weeks (80 hours or a part-time employee’s two-week equivalent) based on the lesser of their regular rate of pay or a capped amount of \$511 daily and \$5,110 total.
 - b. An Employee requesting Quarantine Leave must do so based on potential exposure to COVID-19 that occurred while the Employee was acting within the scope of employment with the Board.
 - c. If an Employee requesting Quarantine Leave does not have symptoms of COVID-19 that prevent the Employee from working, the Employee must be willing to work remotely during the period of quarantine, if requested to do so.
 - d. If an Employee who is subject to the conditions in paragraph 2.c. above does not satisfy them, the Employee shall not be eligible for Quarantine Leave and shall be required to use sick, personal or unpaid leave pursuant to applicable laws and regulations.
 - e. Quarantine Leave may not be accrued, accumulated, banked or rolled over in any manner. No Quarantine Leave may be used after March 27, 2021.

BE IT FURTHER RESOLVED the Board temporarily suspends policies inconsistent with this Resolution to the extent necessary to implement its terms.

BE IT FURTHER RESOLVED the Board ratifies Memorandums of Understanding (MOUs) for Quarantine Leave, which the Superintendent has executed with the OAPSE/AFSCME, AFL-CIO, Local #039; OAPSE/AFSCME Local 4, AFL-CIO, Local #322; OAPSE/AFSCME Local 4, AFL/CIO, Local #222; and OEA/NEA Olentangy Teachers Association.

BE IT FURTHER RESOLVED the Board finds and concludes expenditures pursuant to this Resolution are for a proper public purpose and necessary in response to the unprecedented COVID-19 crisis.

BE IT FURTHER RESOLVED the Board authorizes and directs the Superintendent, the Treasurer, the Chief Operations Officer and their designees to take all actions necessary to implement this Resolution.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by the Olentangy Local School District Board of Education (Board) and the OAPSE/AFSCME, AFL-CIO, Local #039 (Union), collectively the Parties.

WHEREAS the Board and the Union are parties to a Collective Bargaining Agreement (CBA), which is effective between July 1, 2018 and June 30, 2021.

WHEREAS the Board wishes to provide the Union's bargaining unit members (Employees) with partially paid Quarantine Leave if they are obligated to quarantine for COVID-19 related reasons and did not use paid leave under the expiring Families First Coronavirus Response Act (FFCRA).

NOW THEREFORE, the Board and the Union agree to the following terms:

1. Unless extended by mutual written agreement, this MOU applies until 11:59 p.m. on March 27, 2021 to Employees who did not use paid leave under FFCRA if they are subject to a written federal, state or local/health department quarantine order.
2. Quarantine Leave shall be subject to the following conditions:
 - a. The Board authorizes the Chief Operations Officer or his designees to approve partially paid Quarantine Leave for Employees, up to two weeks (80 hours or a part-time employee's two-week equivalent) based on the lesser of their regular rate of pay or a capped amount of \$511 daily and \$5,110 total.
 - b. An Employee requesting Quarantine Leave must do so based on potential exposure to COVID-19 that occurred while the Employee was acting within the scope of employment with the Board.
 - c. If an Employee requesting Quarantine Leave does not have symptoms of COVID-19 that prevent the Employee from working, the Employee must be willing to work remotely during the period of quarantine, if requested to do so.
 - d. If an Employee who is subject to the conditions in paragraph 2.c. above does not satisfy them, the Employee shall not be eligible for Quarantine Leave and shall be required to use sick, personal or unpaid leave pursuant to the CBA and applicable laws and regulations.
 - e. Quarantine Leave may not be accrued, accumulated, banked or rolled over in any manner. No Quarantine Leave may be used after March 27, 2021.
3. This Agreement is based on the particular circumstances of the global COVID-19 pandemic. It sets no precedent and establishes no past practice. All other provisions of the CBA remain unchanged.

4. The Union agrees to waive any right to file a grievance or an unfair labor practice charge with the State Employment Relations Board complaining of the facts and events that gave rise to this Agreement or the action to be taken pursuant to it except to enforce the above provisions and terms.
5. The Parties represent they have completely read all the terms of this Agreement, fully understand them, and have authority to enter this Agreement by their duly authorized representatives, and have caused this Agreement to be executed.

For the Union

For the Board of Education

BY: _____

BY: _____

DATE: _____

DATE: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by the Olentangy Local School District Board of Education (Board) and the OAPSE/AFSCME Local 4, AFL-CIO, Local #322 (Union), collectively the Parties.

WHEREAS the Board and the Union are parties to a Collective Bargaining Agreement (CBA), which is effective between July 1, 2018 and June 30, 2021.

WHEREAS the Board wishes to provide the Union's bargaining unit members (Employees) with partially paid Quarantine Leave if they are obligated to quarantine for COVID-19 related reasons and did not use paid leave under the expiring Families First Coronavirus Response Act (FFCRA).

NOW THEREFORE, the Board and the Union agree to the following terms:

1. Unless extended by mutual written agreement, this MOU applies until 11:59 p.m. on March 27, 2021 to Employees who did not use paid leave under FFCRA if they are subject to a written federal, state or local/health department quarantine order.
2. Quarantine Leave shall be subject to the following conditions:
 - a. The Board authorizes the Chief Operations Officer or his designees to approve partially paid Quarantine Leave for Employees, up to two weeks (80 hours or a part-time employee's two-week equivalent) based on the lesser of their regular rate of pay or a capped amount of \$511 daily and \$5,110 total.
 - b. An Employee requesting Quarantine Leave must do so based on potential exposure to COVID-19 that occurred while the Employee was acting within the scope of employment with the Board.
 - c. If an Employee requesting Quarantine Leave does not have symptoms of COVID-19 that prevent the Employee from working, the Employee must be willing to work remotely during the period of quarantine, if requested to do so.
 - d. If an Employee who is subject to the conditions in paragraph 2.c. above does not satisfy them, the Employee shall not be eligible for Quarantine Leave and shall be required to use sick, personal or unpaid leave pursuant to the CBA and applicable laws and regulations.
 - e. Quarantine Leave may not be accrued, accumulated, banked or rolled over in any manner. No Quarantine Leave may be used after March 27, 2021.
3. This Agreement is based on the particular circumstances of the global COVID-19 pandemic. It sets no precedent and establishes no past practice. All other provisions of the CBA remain unchanged.

4. The Union agrees to waive any right to file a grievance or an unfair labor practice charge with the State Employment Relations Board complaining of the facts and events that gave rise to this Agreement or the action to be taken pursuant to it except to enforce the above provisions and terms.

5. The Parties represent they have completely read all the terms of this Agreement, fully understand them, and have authority to enter this Agreement by their duly authorized representatives, and have caused this Agreement to be executed.

For the Union

For the Board of Education

BY: _____

BY: _____

DATE: _____

DATE: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by the Olentangy Local School District Board of Education (Board) and OAPSE/AFSCME Local 4, AFL/CIO, Local #222 (Union), collectively the Parties.

WHEREAS the Board and the Union currently are bargaining an initial Collective Bargaining Agreement (CBA).

WHEREAS the Board wishes to provide the Union's bargaining unit members (Employees) with partially paid Quarantine Leave if they are obligated to quarantine for COVID-19 related reasons and did not use paid leave under the expiring Families First Coronavirus Response Act (FFCRA).

NOW THEREFORE, the Board and the Union agree to the following terms:

1. Unless extended by mutual written agreement, this MOU applies until 11:59 p.m. on March 27, 2021 to Employees who did not use paid leave under FFCRA if they are subject to a written federal, state or local/health department quarantine order.
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 - a. The Board authorizes the Chief Operations Officer or his designees to approve partially paid Quarantine Leave for Employees, up to two weeks (80 hours or a part-time employee's two-week equivalent) based on the lesser of their regular rate of pay or a capped amount of \$511 daily and \$5,110 total.
 - b. An Employee requesting Quarantine Leave must do so based on potential exposure to COVID-19 that occurred while the Employee was acting within the scope of employment with the Board.
 - c. If an Employee requesting Quarantine Leave does not have symptoms of COVID-19 that prevent the Employee from working, the Employee must be willing to work remotely during the period of quarantine, if requested to do so.
 - d. If an Employee who is subject to the conditions in paragraph 2.c. above does not satisfy them, the Employee shall not be eligible for Quarantine Leave and shall be required to use sick, personal or unpaid leave pursuant to the CBA (as may be applicable upon its settlement) and applicable laws and regulations.
 - e. Quarantine Leave may not be accrued, accumulated, banked or rolled over in any manner. No Quarantine Leave may be used after March 27, 2021.
3. This Agreement is based on the particular circumstances of the global COVID-19 pandemic. It sets no precedent and establishes no past practice.

4. The Union agrees to waive any right to file a grievance (as may be applicable upon settlement of the Parties' initial contract) or an unfair labor practice charge with the State Employment Relations Board complaining of the facts and events that gave rise to this Agreement or the action to be taken pursuant to it except to enforce the above provisions and terms.

5. The Parties represent they have completely read all the terms of this Agreement, fully understand them, and have authority to enter this Agreement by their duly authorized representatives, and have caused this Agreement to be executed.

For the Union

For the Board of Education

BY: _____

BY: _____

DATE: _____

DATE: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by the Olentangy Local School District Board of Education (Board) and the OEA/NEA Olentangy Teachers Association (Union), collectively the Parties.

WHEREAS the Board and the Union are parties to a Collective Bargaining Agreement (CBA), which is effective between July 1, 2018 and June 30, 2021.

WHEREAS the Board wishes to provide the Union's bargaining unit members (Employees) with partially paid Quarantine Leave if they are obligated to quarantine for COVID-19 related reasons and did not use paid leave under the expiring Families First Coronavirus Response Act (FFCRA).

NOW THEREFORE, the Board and the Union agree to the following terms:

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 - d. If an Employee who is subject to the conditions in paragraph 2.c. above does not satisfy them, the Employee shall not be eligible for Quarantine Leave and shall be required to use sick, personal or unpaid leave pursuant to the CBA and applicable laws and regulations.
 - e. Quarantine Leave may not be accrued, accumulated, banked or rolled over in any manner. No Quarantine Leave may be used after March 27, 2021.
3. This Agreement is based on the particular circumstances of the global COVID-19 pandemic. It sets no precedent and establishes no past practice. All other provisions of the CBA remain unchanged.

4. The Union agrees to waive any right to file a grievance or an unfair labor practice charge with the State Employment Relations Board complaining of the facts and events that gave rise to this Agreement or the action to be taken pursuant to it except to enforce the above provisions and terms.

5. The Parties represent they have completely read all the terms of this Agreement, fully understand them, and have authority to enter this Agreement by their duly authorized representatives, and have caused this Agreement to be executed.

For the Union

For the Board of Education

BY: _____

BY: _____

DATE: _____

DATE: _____

CERTIFIED POSITION(S) PAID THROUGH MEMORANDUM BILLING
2020-2021 School Year
Recommended for Board of Education Approval on January 14, 2021

Employee			Position	Building	Hours	Salary	
Last Name	First Name	MI				Per Hour	Total
Before- and After-School Reading Instruction							
Doak	Amy	M.	Instructor	CES	20.00	\$ 25.00	\$ 500.00
Hehmeyer	Leslie	L.	Instructor	CES	20.00	\$ 25.00	\$ 500.00
Miller	Leslie	A.	Instructor	CES	20.00	\$ 25.00	\$ 500.00
Moder	Angela	J.	Instructor	CES	20.00	\$ 25.00	\$ 500.00
Home Instruction							
Abramowitz	Lindsey	E.	Instructor	OSMS	30.00	\$ 25.00	\$ 750.00
Evans	Stephanie	R.	Instructor	OOMS	80.00	\$ 25.00	\$ 2,000.00
McLoughlin	Lauren	S.	Instructor	OLMS	80.00	\$ 25.00	\$ 2,000.00
Snoke	Elizabeth	A.	Instructor	OOMS	30.00	\$ 25.00	\$ 750.00

SUPPLEMENTAL CONTRACTS
2020-21 School Year
Recommended for Board of Education Approval on January 14, 2021

Supplemental Area	Location	Coach / Advisor			Contract			
		Last Name	First Name	Middle	Group	Step	Amount	Season
Advisor								
Middle School Science Enrichment Advisor	OHMS	Vicars	Jessica	N.	10	15	\$ 1,274.00	All Year
Middle School Science Enrichment Advisor	OLMS	Gilliam	Kelly	C.	10	6	\$ 1,104.00	All Year
Music								
Orchestra/Strings Director	OOMS	Irvine	Alyssa	L.	1/2 of 6	7	\$ 2,017.00	All Year
Elementary Orchestra/Strings Director	AES	Irvine	Alyssa	L.	5	7	\$ 4,459.00	All Year
Safety Patrol								
Safety Patrol	ACES	Walker	Christine	R.	9	1	\$ 1,380.00	All Year
Faculty Manager								
Faculty Manager	OLMS	Baker	Michael	B.	5	9	\$ 4,884.00	Winter
Sports Statistician								
Sports Statistician	OBHS	McKibben	Benjamin	S.	11	2	\$ 510.00	Winter
Weight Training								
Weight Trainer	OOHS	McKendrick	Jason	M.	5	15	\$ 5,096.00	Winter
Athletic Director								
Athletic Director	OBMS	Amborski	Michael	D.	4	1	\$ 3,610.00	Spring
Athletic Director	OHMS	Holt	Roscoe	L.	1/2 of 4	0	\$ 1,698.50	Spring
Athletic Director	OHMS	Minardi	Peter	G.	1/2 of 4	0	\$ 1,698.50	Spring
Athletic Director	OLMS	Cikach	Nathaniel	S.	1/3 of 4	0	\$ 1,121.01	Spring
Athletic Director	OLMS	Longley	Matthew	W.	1/3 of 4	0	\$ 1,121.01	Spring
Athletic Director	OLMS	Martin	Joshua	C.	1/3 of 4	0	\$ 1,121.01	Spring
Athletic Director	OOMS	Horman	Daniel	J.	4	7	\$ 4,884.00	Spring
Athletic Director	OSMS	Eddy	Elaine	K.	4	15	\$ 5,521.00	Spring
Baseball								
Head Baseball Coach	OBHS	Weaver	Michael	M.	2	16	\$ 7,219.00	Spring
Asst Baseball Coach	OBHS	Detter	Wesley	G.	3/4 of 4	0	\$ 2,547.75	Spring
Asst Baseball Coach	OBHS	Gunn	Maxwell	S.	4	3	\$ 4,034.00	Spring
Asst Baseball Coach	OBHS	Jordan	Corey	P.	3/4 of 4	1	\$ 2,707.50	Spring
Asst Baseball Coach	OBHS	Smith	Randall	J.	1/2 of 4	1	\$ 1,805.00	Spring
Asst Baseball Coach	OBHS	Webb	Timothy	M.	3/4 of 4	4	\$ 3,185.25	Spring
Asst Baseball Coach	OHS	Binkley	Christopher	A.	4	4	\$ 4,247.00	Spring
Asst Baseball Coach Volunteer	OHS	James	Gabe	N.	N/A	N/A	\$ -	Spring
8th Grade Baseball Coach	OOMS	Porterfield	David	A.	6	10	\$ 4,671.00	Spring
7th Grade Baseball Coach	OOMS	Cromleigh	Thomas	P.	6	3	\$ 3,185.00	Spring
Drama								
Drama Director	OBHS	Gibbons	Erin	C.	4	10	\$ 5,521.00	Spring
Drama Director	OHS	Doyle Jr.	Michael	P.	4	6	\$ 4,671.00	Spring
Drama Director	OLHS	Skrovan	Daniel	J.	4	22	\$ 5,521.00	Spring
Drama Asst Director	OLHS	O'Neal	Douglas	R.	7	23	\$ 4,247.00	Spring
Drama Instrumental Director	OLHS	Zahran	Alessandra	H.	10	6	\$ 1,104.00	Spring
Drama Technical Director	OLHS	Skrovan	Daniel	J.	9	12	\$ 2,336.00	Spring
Drama Director	OOHS	Swain-Abrams	Cathy	D.	4	13	\$ 5,521.00	Spring
Drama Technical Director	OOHS	Edgar	Scott	R.	9	4	\$ 1,699.00	Spring

Supplemental Area	Location	Coach / Advisor			Contract			
		Last Name	First Name	Middle	Group	Step	Amount	Season
Faculty Manager								
Faculty Manager	OHS	Ehrhardt	Marc	R.	4	6	\$ 4,671.00	Spring
Faculty Manager	OOMS	Farmer	William	E.	6	8	\$ 4,247.00	Spring
Faculty Manager	OSMS	Alley	Susan	F.	5	15	\$ 5,096.00	Spring
Lacrosse								
Boys Asst Lacrosse Coach	OLHS	Buckerfield	Brian	W.	4	8	\$ 5,096.00	Spring
Girls Asst Lacrosse Coach	OLHS	Minardi	Peter	G.	4	8	\$ 5,096.00	Spring
Girls 8th Grade Lacrosse Coach	OOMS	Jones	Kathryn	A.	6	9	\$ 4,459.00	Spring
Girls Asst Lacrosse Coach	OOMS	Foster	Emily	M.	7	2	\$ 2,548.00	Spring
Softball								
Asst Softball Coach	OHS	Abramowitz	Lindsay	E.	1/2 of 4	1	\$ 1,805.00	Spring
Asst Softball Coach	OHS	Phillips	Megan	E.	1/2 of 4	3	\$ 2,017.00	Spring
Asst Softball Coach	OLHS	Koke	Kelsey	L.	4	0	\$ 3,397.00	Spring
7th Grade Softball Coach	OHMS	Hofstetter	Robert	W.	6	2	\$ 2,973.00	Spring
Tennis								
Boys Asst Tennis Coach	OLHS	Ortega	Joseph	V.	5	12	\$ 5,096.00	Spring
Boys Head Tennis Coach	OOHS	Rutherford	Matthew	C.	4	17	\$ 5,521.00	Spring
Boys Asst Tennis Coach	OOHS	Savinell	James	K.	6	14	\$ 4,671.00	Spring
Track								
Boys Asst Track Coach	OBHS	Taylor	Shaytell	D.	4	1	\$ 3,610.00	Spring
Girls Asst Track Coach	OBHS	Lane	Lindsey	N.	4	2	\$ 3,822.00	Spring
Girls Asst Track Coach	OBHS	Ubry	Catherine	E.	4	5	\$ 4,459.00	Spring
Girls Head Track Coach	OLHS	Dingus	James	R.	2	11	\$ 7,219.00	Spring
Girls Asst Track Coach	OLHS	Snivley	Ryan	R.	4	16	\$ 5,521.00	Spring
Girls Asst Track Coach	OLHS	Scherner	Jonathan	D.	4	9	\$ 5,308.00	Spring
Boys Head Track Coach	OHMS	Bitter	Andrew	L.	6	0	\$ 2,548.00	Spring
Girls Asst Track Coach	OHMS	Navarre	Allison	K.	7	1	\$ 2,336.00	Spring
Boys Head Track Coach	OOMS	Shoaf	Shane	A.	6	5	\$ 3,610.00	Spring
Boys Asst Track Coach	OOMS	Sansbury	Christopher	M.	7	1	\$ 2,336.00	Spring
Girls Head Track Coach	OOMS	Green	David	L.	6	7	\$ 4,034.00	Spring
Weight Training								
Weight Trainer	OBHS	Brooks	Ryan	P.	5	9	\$ 4,884.00	Spring
Weight Trainer	OHS	Withrow	Katrinna	R.	5	0	\$ 2,973.00	Spring
Weight Trainer	OOHS	McKendrick	Jason	M.	5	15	\$ 5,096.00	Spring

PUPIL ACTIVITY SUPERVISOR CONTRACTS
2020-21 School Year
Recommended for Board of Education Approval on January 14, 2021

Supplemental Area	Location	Coach / Advisor			Contract			
		Last Name	First Name	Middle	Group	Step	Amount	Season
Basketball								
Asst Basketball Coach	OLHS	Barnett	Douglas	A.	2/3 of 3	2	3082.86	Winter
Bowling								
Girls Head Bowling Coach	OLHS	Pigott	Christopher	R.	1/2 of 4	0	1698.5	Winter
Gymnastics								
Asst Gymnastics Coach Volunteer	OHS	Sharrock	Kaiden	J.	N/A	N/A	\$ -	Winter
Asst Gymnastics Coach	OLHS	Tantari	Emma	G.	8	1	\$ 1,805.00	Winter
Wrestling								
Asst Wrestling Coach	OOHS	Oswalt	Vanessa	R.	3/4 of 4	1	\$ 2,707.50	Winter
Baseball								
Asst Baseball Coach	OHS	Nourse	Kevin	S.	4	13	\$ 5,521.00	Spring
Asst Baseball Coach	OHS	Walker	Gary	M.	4	6	\$ 4,671.00	Spring
Asst Baseball Coach Volunteer	OHS	Moss	Dan	L.	N/A	N/A	\$ -	Spring
Asst Baseball Coach Volunteer	OHS	Steward	Conor	A.	N/A	N/A	\$ -	Spring
Asst Baseball Coach	OOHS	Ortman	Jeremy	D.	4	4	\$ 4,247.00	Spring
Drama								
Drama Technical Director	OBHS	Gibbons	Douglas	A.	9	2	\$ 1,486.00	Spring
Drama Choreographer Director	OLHS	Gress	Cassandra	N.	8	6	\$ 2,336.00	Spring
Drama Asst Director	OOHS	Braniger	Meredith	K.	7	9	\$ 4,034.00	Spring
Drama Choreographer Director	OOHS	Fark El-Masri	Tracy		8	15	\$ 2,760.00	Spring
Drama Technical Director	OOHS	Rogers	Gregory	W.	9	5	\$ 1,805.00	Spring
Faculty Manager								
Faculty Manager	OBHS	Tomlinson	Jonathan	E.	4	6	\$ 4,671.00	Spring
Faculty Manager	OOHS	Saunders	Vicki	L.	4	2	\$ 3,822.00	Spring
Lacrosse								
Girls Asst Lacrosse Coach	OBHS	Weis	Taylor	L.	4	0	\$ 3,397.00	Spring
Girls Head Lacrosse Coach	OHS	Poss	Keith	T.	2	4	\$ 5,945.00	Spring
Boys Asst Lacrosse Coach	OLHS	Baluch	Joshua	P.	4	10	\$ 5,521.00	Spring
Boys Asst Lacrosse Coach	OLHS	Barco	Hunter	J.	4	0	\$ 3,397.00	Spring
Boys Asst Lacrosse Coach	OLHS	Howenstine	John	E.	4	6	\$ 4,671.00	Spring
Boys Asst Lacrosse Coach	OLHS	McDermott	Kevin		4	6	\$ 4,671.00	Spring
Girls Asst Lacrosse Coach	OLHS	Harrington	Madison	F.	4	0	\$ 3,397.00	Spring
Girls Asst Lacrosse Coach	OLHS	McDonald	Bryan	T.	4	8	\$ 5,096.00	Spring
Boys Head Lacrosse Coach	OOHS	Gilliam	Jarrold	T.	2	3	\$ 5,733.00	Spring
Boys Asst Lacrosse Coach	OOHS	Gleckler	Eric	J.	4	6	\$ 4,671.00	Spring
Boys Asst Lacrosse Coach	OOHS	Mcinturf	John	H.	4	2	\$ 3,822.00	Spring
Boys Asst Lacrosse Coach	OOHS	Meade	Bryce		1/2 of 4	0	\$ 1,698.50	Spring
Boys Asst Lacrosse Coach	OOHS	Secrist	Michael	N.	4	4	\$ 4,247.00	Spring
Girls Asst Lacrosse Coach	OOHS	Cogan	Eily	K.	4	0	\$ 3,397.00	Spring
Girls Asst Lacrosse Coach	OOHS	Spragg	Jennifer	A.	4	0	\$ 3,397.00	Spring
Boys 8th Grade Lacrosse Coach	OHMS	Kuhns	Ross	A.	6	1	\$ 2,760.00	Spring
Girls 8th Grade Lacrosse Coach	OHMS	Pohmer	Kevin	P.	6	2	\$ 2,973.00	Spring
Girls 8th Grade Lacrosse Coach	OLMS	Blackford	Robert	M.	6	0	\$ 2,548.00	Spring
Softball								
Asst Softball Coach	OBHS	Barker	Braden	S.	4	0	\$ 3,397.00	Spring
Asst Softball Coach	OBHS	Bishop	Raelynn	N.	4	1	\$ 3,610.00	Spring

Supplemental Area	Location	Coach / Advisor			Contract			
		Last Name	First Name	Middle	Group	Step	Amount	Season
Asst Softball Coach	OBHS	Leary	Bruce	C.	4	21	\$ 5,521.00	Spring
Asst Softball Coach	OBHS	Traini	Anna	M.	4	0	\$ 3,397.00	Spring
Asst Softball Coach	OHS	Mox	James	A.	4	2	\$ 3,822.00	Spring
Asst Softball Coach	OHS	Yanez	Elizabeth	A.	4	5	\$ 4,459.00	Spring
Asst Softball Coach	OLHS	Phillips	Sarah	C.	4	1	\$ 3,610.00	Spring
Asst Softball Coach	OLHS	Ross	Sydney	L.	4	1	\$ 3,610.00	Spring
Asst Softball Coach	OLHS	Thompson	Angela	L.	4	14	\$ 5,521.00	Spring
Tennis								
Boys Head Tennis Coach	OBHS	Hunt	Richard	J.	4	8	\$ 5,096.00	Spring
Boys Asst Tennis Coach	OHS	Jones	Herbert	A.	5	6	\$ 4,247.00	Spring
Track								
Boys Asst Track Coach	OBHS	Difeo	Nicholas	J.	4	2	\$ 3,822.00	Spring
Boys Asst Track Coach	OBHS	Madison	Delano		4	0	\$ 3,397.00	Spring
Girls Asst Track Coach	OBHS	Bice	Whitney	A.	4	2	\$ 3,822.00	Spring
Girls Asst Track Coach	OHS	Dewese	Dwight	D.	4	38	\$ 5,521.00	Spring
Girls Asst Track Coach	OLHS	Krile	Robert	T.	1/4 of 4	0	\$ 849.25	Spring
Boys Asst Track Coach	OHMS	Fichtelman	Stephanie	C.	7	0	\$ 2,123.00	Spring
Girls Head Track Coach	OHMS	Johnson	Elizabeth	J.	6	0	\$ 2,548.00	Spring
Boys Head Track Coach	OLMS	Vipperman	Seth	D.	6	0	\$ 2,548.00	Spring
Girls Asst Track Coach	OOMS	Dennis	Scott	M.	7	5	\$ 3,185.00	Spring
Volleyball								
Boys Head Volleyball Coach	OOHS	Foy	Karlie	A.	2	6	\$ 6,370.00	Spring
Boys Asst Volleyball Coach	OOHS	Tuttle	Justin	D.	4	5	\$ 4,459.00	Spring

Task Order No. 3

Date: December 11, 2020

Project: Hyatts Middle School – Parking Lot & Bus Bypass Improvements

Project Location: Hyatts Middle School – Powell, Delaware County, OH

CT Project No.: 200570-03

In accordance with the Agreement for Professional Services between the Olentangy Local School District (“Owner”) and CT Consultants, Inc. (“Engineer” or “CT”), the Owner and Engineer hereby agree to the following Task Order (Exhibit B):

Project Understanding:

An additional bus lane is needed due to the congestion of middle school traffic during school start and dismissal times. Additionally, the parking area by the Hyatts football stadium is to be expanded to the south. The layouts for each of these project elements are to be generally based on concept layouts prepared by EMH&T in 2019. Those concepts are attached to this Task Order for reference as Exhibit C.

Scope of Services:

CT will provide the following:

The services to be performed by the Engineer in accordance with this proposal are as follows:

- 1) Design Services
- 2) Bidding Services
- 3) Contract Administration Services
- 4) Construction Observation Services

Task 1 – Design Services

The design services for these improvements will include the following:

- 1) Final Construction Documents
 - a) CT will prepare detailed plans of the proposed work, technical specifications, exhibits, details and other graphical representations of the work and incorporate them into the bidding documents to provide the contractor with an understanding of the scope of work to be performed.
 - b) Design deliverables (paper and electronic format) will be submitted to the Owner for review and comment at 75% complete and 100% (Final) complete. CT will conduct review meetings with the Owner after each submittal.
 - c) CT will prepare an Opinion of Probable Construction Cost after 75% complete and 100% (Final) complete submittals.

Task Order No. 3

- d) CT will coordinate with the private utility companies and the design/plans will be provided to determine the extent of impact versus their facilities. Plans will be provided at the 75% complete and 100% (Final) complete submittals.
 - e) CT will coordinate with the Delaware County Engineer's Office (DCEO) for review of the proposed improvements. Per preliminary discussions with DCEO, their review will only be concerning stormwater aspects of the project, and a DCEO signature will not be required on the plans.
 - f) The Final Plans will be provided to the Owner for signature / approval in both paper and electronic format.
- 2) Stormwater Management Report
- a) CT will prepare a Stormwater Management Report, which will include a narrative describing the existing stormwater management system and information regarding how the proposed improvements will affect that system. Calculations will be included analyzing the existing system with the inclusion of the proposed site improvements. Any updates that may be needed to the dry basin north of Liberty Tree Elementary School and the dry basin east of Hyatts Middle School will be described in the report.
 - b) Per discussion with Delaware County Engineer's Office and Ohio EPA Division of Surface Water, improvements are not anticipated to the wet basin south of the Hyatts Athletic Field Parking Area. As such, this proposal assumes no analysis or associated improvements are included.
- 3) Permitting
- a) CT will prepare and submit for the Notice of Intent (NOI) to the OEPA for construction activities and approvals.

Task 2 – Bidding Services

The bidding services for these improvements will include the following:

- 1) Bid Advertisement
 - a) CT will coordinate with the Owner the placement of the advertisement for competitive bids within a newspaper of general circulation serving the region. Fees for publication shall be at the expense of the Owner.
 - b) CT will provide a copy of the contract plans and specifications for viewing of information by prospective bidders at the Owner's location and at CT's office during the period of advertisement for construction bids.
- 2) Bid Document Distribution
 - a) CT will be responsible for distributing to all prospective bidders the contract documents (non-refundable) for the submission of the bid proposal. Reproduction of the documents shall be at the expense of the CT. CT will charge an appropriate amount to the prospective contractors that will cover the costs for reproduction of these documents. CT will provide the Owner with copies of the bid documents at no cost.

Task Order No. 3

- 3) Pre-Bid Meeting
 - a) CT will conduct a pre-bid meeting, if necessary, for each project phase to discuss the project with prospective bidders. CT will distribute meeting minutes to the Owner and all prospective bidders.
- 4) Questions During Bidding / Addendum
 - a) CT will respond to questions during the bid period from prospective contractors. CT will issue addendums, as needed, to respond to and clarify any questions from potential bidders.
- 5) Bid Opening
 - a) CT will attend the bid opening and assist the Owner as needed. The Owner is responsible for receiving the sealed bids from the prospective contractors and documenting the date and time received.
- 6) Bid Review and Recommendation
 - a) CT will review the bids received and provide the Owner with a recommendation for the lowest and most responsive bidder. Included with this letter will be a tabulation of the bids submitted, a list of references contacted and the recommended bidder's proposal forms.

Task 3 – Construction Administration Services

The construction administration services for these improvements will include the following:

- 1) General
 - a) Provide consulting services during construction in such a manner as to assist in securing the faithful execution and completion of the construction contract in accordance with the contract documents.
- 2) Contract Execution Assistance
 - a) CT will prepare the contract documents to be executed by the Owner and the selected Contractor.
- 3) Preconstruction Meeting
 - a) CT will conduct the preconstruction meeting with the Owner and Contractor to outline specific project requirements, solicit contractor information and facilitate timely commencement of the project.
- 4) Submittals
 - a) CT will review and provide comments and recommend approval for submittals throughout the construction process. The submittals include, but are not limited to, the following:

Task Order No. 3

- i) Construction Schedule: CT will review the construction schedule submitted by the Contractor and verify compliance with Contract Documents. The Owner will be sent a copy of the Construction Schedule and then advise if any changes throughout the construction period.
 - ii) Shop Drawings: CT will receive and review all necessary shop drawing submittals. CT's review comments will be provided directly to the Contractor. CT will maintain a log of shop drawings received. An initial and second review are included in our fee. Further reviews will be considered additional services.
 - iii) Pay Applications: CT will review and provide a recommendation to the Owner for payment of all pay applications.
 - iv) Change Orders: CT will prepare the change order requests, as needed, and all other related contract documents. CT will review Contractor's inquiries regarding site conditions, construction document clarifications, field changes, etc. and respond accordingly with recommendations to the Owner.
 - v) Clarifications and Interpretations: CT will receive from the Contractor any matters in question concerning the requirements of the Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Contract Documents. In response, CT will provide the Contractor interpretations and decisions as necessary to clarify the intent of the Contract Documents.
 - vi) Certificates, Operation and Maintenance Manuals: During the course of the Work, CT will verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents. The Owner will receive a copy of these documents when the project is completed.
 - vii) Reports: CT will obtain and review all inspection, test, and system start-up reports required as part of the Contract Documents for compliance.
- 5) Monthly Progress Meetings
- a) CT will conduct any required monthly progress meetings with the Owner and the Contractor.
- 6) Records
- a) CT will maintain files for emergency contacts, correspondence, reports of progress meetings, copies of contract Documents including all change orders, field orders, work change directives, addenda, additional drawings issued subsequent to the execution of

Task Order No. 3

the construction contract, RFIs, RFI responses, progress reports, approved shop drawings, sample submittals, and other project-related documents.

- b) CT will also record and maintain up-to-date lists of the names, addresses, e-mail addresses, telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.

7) Project Completion

- a) CT will provide a certificate of substantial completion after the Contractor has met the requirements. CT will then conduct a final inspection meeting and develop a punch list of items to be completed. Upon completion of all punchlist items by the Contractor, CT will inspect and then make a recommendation to the Owner to issue the Final Completion Certificate to the Contractor.

Task 4 – Construction Observation Services

The construction observation services for these improvements will include the following:

1) Resident Project Representative (RPR)

- a) CT shall furnish a Resident Project Representative ("RPR"), as needed, to assist in observing the progress and quality of the construction work ("Work") by the Contractor. The RPR is CT's representative at the site and will act as directed by and under the supervision of CT's Construction Manager.
- b) Through the RPR's observations of the work, including field checks of materials and installed equipment, CT shall attempt to provide further protection for the Owner against defects and deficiencies in the Work. However, CT shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall CT (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Contractor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Contractor's work in progress, for the coordination of the Contractor's work or schedules, or for any failure of any Contractor to comply with Laws and Regulations applicable to the performing and furnishing of its work. CT (including RPR) neither guarantees the performances of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.
- c) The duties and responsibilities of the RPR are as follows:
 - i) General: RPR's dealings in matters pertaining to the Work in general shall be with CT's Construction Manager and the Contractor as directed. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of CT's Construction Manager.

Task Order No. 3

- ii) **Meetings:** Attend meetings with CT's Construction Manager and the Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings.
- iii) **Defective Work:** Report to CT's Construction Manager whenever any part of the Work is defective under the standards and terms set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.
- iv) **Non-Compatible Work:** Report to CT's Construction Manager whenever any part of the Work is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations for addressing such Work.; and advise when Work should be uncovered for observation, or requires special testing, inspection, or approval.
- v) **Testing and Start-Ups:** Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof. Observe, record, and report to CT's Construction Manager the appropriate details relative to the test procedures and systems start-ups. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections.
- vi) **Daily Reports:** Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.
- vii) **Construction Photographs:** Take general photographs of the construction progress.
- viii) **Payment Applications:** Review applications for payment with the Contractor for compliance with the established procedure for their submission and forward with recommendations to CT's Construction Manager, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

Fee and Billing

CT proposes to provide the services for Tasks 1 through 3 (Design, Bidding, and Construction Administration) described herein for a Lump Sum Fee of \$36,000, which includes typical "reimbursable" expenses (copies, mileage, etc.).

Task Order No. 3

CT has an estimated budget of \$17,000 for Task 4 (Construction Observation Services) described herein. This budget will not be exceeded without approval from the Owner. These services and related expenses will be billed at the hourly and reimbursable rates in effect at the time the work is completed.

The total estimated budget for the services described herein is \$53,000 based on a Lump Sum Fee of \$36,000 for Tasks 1 through 3 and an Hourly Not-to-Exceed Budget of \$17,000 for Task 4.

A breakdown of this fee is provided below:

Task 1 - Design Services (Lump Sum)	\$26,000
Task 2 - Bidding Services (Lump Sum)	\$5,000
<u>Task 3 - Construction Administration Services (Lump Sum)</u>	<u>\$5,000</u>
Subtotal - Lump Sum Fee Items	\$36,000
Task 4 – Construction Observation (Hourly)	\$17,000
Total Budget	\$53,000

This offer remains valid for 30 days; acceptance thereafter is subject to our approval. From the date of acceptance of this agreement, the above fees will apply for one year. If the work is not completed during that period, the agreement may be subject to renegotiation.

Invoices will be submitted monthly based on the percentage amount of work CT estimates to have been completed during that period. Invoices are due within 30 days of receipt.

Assumptions and Exclusions:

The following assumptions and exclusions are provided for the benefit of both CT and the Owner in better understanding the limitations and expectations with respect to the proposed scope of services and the obligations of each party. These items were considered while defining our proposed scope and fee.

- 1) Owner will provide engineering, surveying data and other existing information in the Owner's possession or readily available to CT that may be useful in the performance of the professional services described in the proposal. These items include Environmental Site Assessments, Wetland Delineations, Boundary Surveys, Topographic Surveys, ALTA Surveys, plans and specifications of existing facilities and similar documents.
- 2) Owner will make all provisions for CT's personnel to enter upon public and private lands as required to perform the described services.
- 3) Subsurface Utility Engineering and location services are not included.
- 4) Geotechnical subsurface investigations are not included.
- 5) Research on jurisdictional waters is not included.
- 6) Environmental permitting services for jurisdictional streams or wetlands is not included.

Task Order No. 3

- 7) As-built Surveying / GPS services, and as-built plan preparation are not included, as it is not anticipated these services are needed. Those services can be provided under separate cover, if required.
- 8) Legal notice advertisement fees.
- 9) Fees to governmental agencies are not included in this proposal.

Owner's Responsibilities:

- 1) Owner shall provide all information relative to the project and assist with obtaining pertinent information from others that may be relied upon.
- 2) The Owner will make every effort to make the necessary provisions for CT to enter upon public and private property as required for CT to perform services under this agreement.

Subconsultants: None.

Attachments: Exhibit C – preliminary layouts prepared by EMH&T (2019).

Contact Information:

Brett Blevins, P.E.
CT Consultants, Inc.
7965 North High Street, Suite 340
Columbus OH 43235
Phone: 614.205.0721

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

Olentangy Local School District

Signature

Name

Title

Date

\\\\Ctc.Local\CT_Data\Marketing\PROPOSAL\2020\Olentangy Local Schools\Task #3_Hyatts MS Improvements\Task Order 3_Study_Hyatts-Liberty Parking Lot Improvements_D1.Docx

HEATSEALING, ASPHALT & CONCRETE
HYATTS MS & LIBERTY PARKS
PARKING LOT EXPANSION OPTION 2
EXHIBIT 7

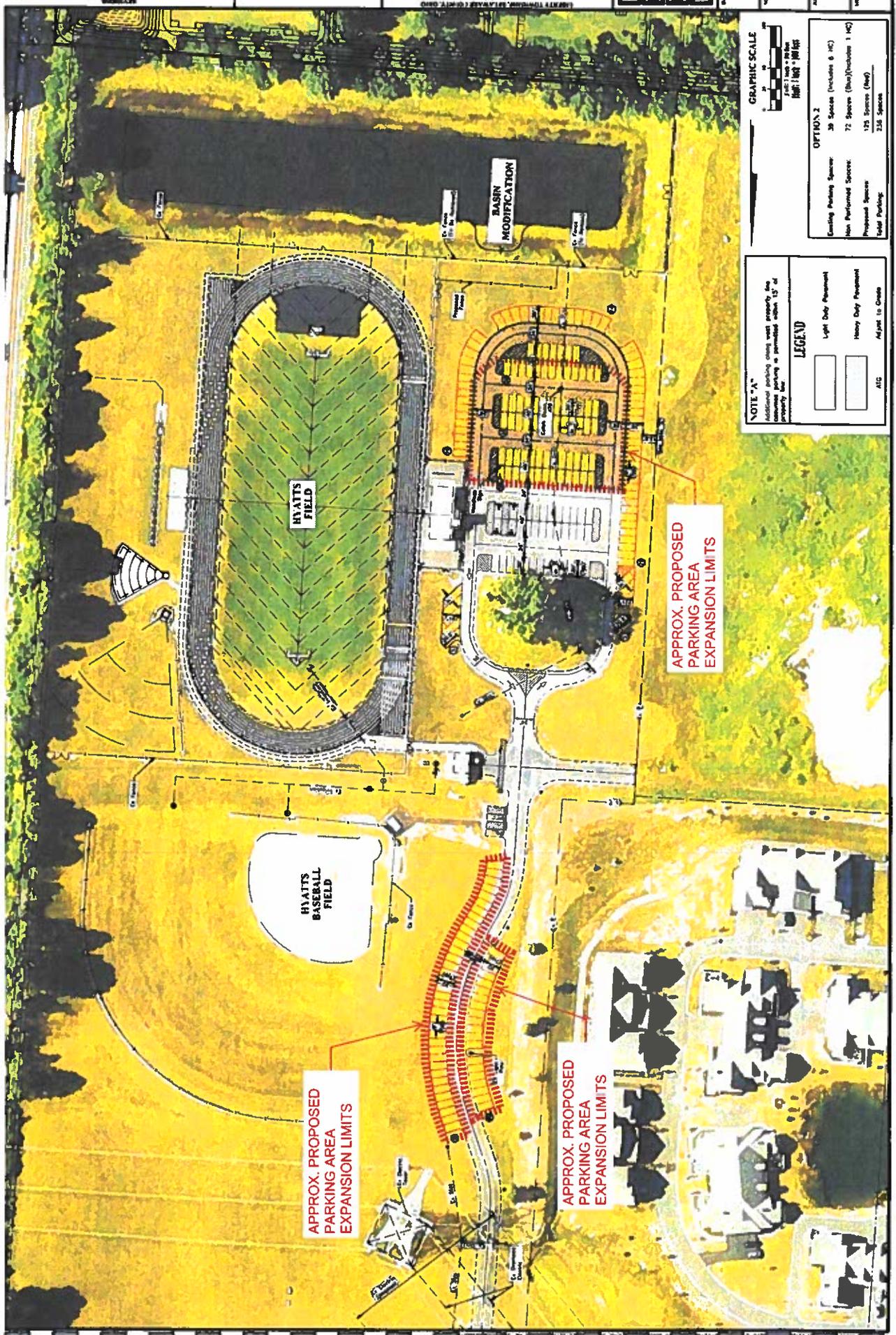


OPTION 2	
Existing Parking Spaces	39 Spaces (Includes 6 HC)
New Proposed Spaces	72 Spaces (Includes 1 HC)
Proposed Spaces	125 Spaces (New)
Total Parking	238 Spaces

NOTE "A"
Additional parking along with property line easements parking is permitted within 15' of property line.

LEGEND

- Light Duty Payment
- Heavy Duty Payment
- ATC Adjust to Create



LIBERTY TREE ELEMENTARY SCHOOL
HYATT'S MIDDLE SCHOOL
BUS STATION EXPANSION OPTION 1
EXHIBIT 4

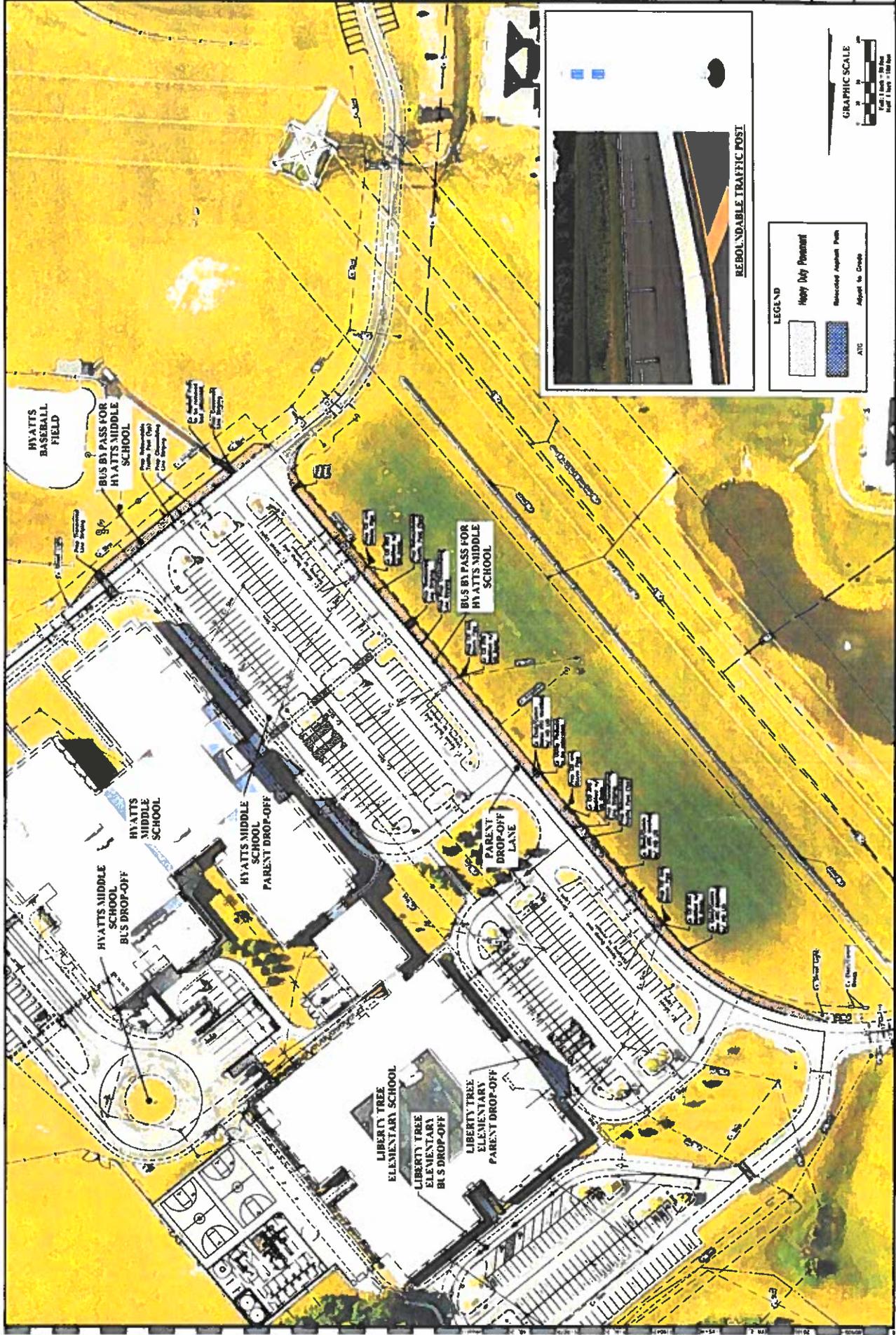


July 2019

Scale: 1" = 100'

Scale: 1" = 100'

NO. 1	NO. 2	NO. 3	NO. 4	NO. 5	NO. 6	NO. 7	NO. 8	NO. 9	NO. 10



LEGEND

- Heavy Duty Pavement
- Reboundable Asphalt Path
- AVT
- Asphalt to Concrete



**OLENTANGY LOCAL SCHOOL DISTRICT
BUILDING USE COSTS
Effective January, 2021
Approved by the Board of Education January 14, 2021**

GROUPS	I. Curricular or co-curricular functions that are either related to the curriculum or directly sponsored by the Olentangy School District	II. Community or school supported activities whose activities are student-related and benefit the Olentangy School District	III. Non-profit Adult community groups; civic groups	IV. For Profit: business/industry, recreational programs for adults, non-community business, private or parochial schools
FACILITIES				
ELEMENTARY	FEE-Gp. I	FEE-Gp. II	FEE-Gp. III	FEE-Gp. IV
Classroom	No cost	\$3.00/hr.	\$40/hr.	\$100/hr.
Gym	No cost	\$3.00/hr.	\$60/hr.	\$150/hr.
Commons/ Multi-purpose	No cost	\$3.00/hr.	\$40/hr.	\$60/hr.
Kitchen	No cost	\$3.00/hr.	\$75/hr.	\$150/hr.
Hallway	No Cost	\$3.00/hr	\$7.50/hr	\$7.50/hr
Media Center/ Computer Lab	No cost	\$3.00/hr.	\$100/hr.	\$100/hr.
Baseball/ Softball Field	No cost	\$1000 per year	\$100 per use	\$150 per use
Practice Fields	No cost	\$200 per year	\$50 per use	\$75 per use
Outdoor Learning Center	No cost	No cost	\$30/hr.	\$50/hr.
Parking Lot	No cost	No cost	\$100/day	\$100/day
MIDDLE SCHOOL	FEE-Gp. I	FEE-Gp. II	FEE-Gp. III	FEE-Gp. IV
Classroom	No cost	\$3.50/hr.	\$40/hr.	\$100/hr.
Gym	No cost	\$3.50/hr.	\$150/hr.	\$210/hr.
Commons/ Multi-purpose	No cost	\$3.50/hr.	\$40/hr.	\$60/hr.
Kitchen	No cost	\$3.50/hr.	\$100/hr.	\$150/hr.
Hallway	No cost	\$3.50/hr	\$7.50/hr	\$7.5/hr
Track	No cost	No cost	\$30/hr.	\$40/hr.
Competition Field	No cost	\$100 per day	\$40/hr.	\$50/hr.
Baseball/ Softball Field	No cost	\$1500 per year	\$100 per use	\$150 per use
Practice Field	No cost	\$300 per year	\$50 per use	\$75 per use
Stadium Lights	No cost	\$30/hr.	\$30/hr.	\$30/hr.
Parking Lot	No cost	No cost	\$100/day	\$100/day
HIGH SCHOOL	FEE-Gp. I	FEE-Gp. II	FEE-Gp. III	FEE-Gp. IV
Classroom	No cost	\$3.50/hr.	\$40/hr.	\$100/hr.
Main Gym	No cost	\$3.50/hr.	\$150/hr.	\$210/hr.
Auxiliary Gym	No cost	\$3.50/hr.	\$100/hr.	\$210/hr.

Commons/ Multipurpose	No cost	\$3.50/hr.	\$60/hr.	\$100/hr.
Kitchen	No cost	\$3.50/hr.	\$100/hr.	\$150/hr.
Media Center/ Computer Lab	No cost	\$3.50/hr.	\$75/hr.	\$100/hr.

HIGH SCHOOL, continued	FEE-Gp. I	FEE-Gp. II	FEE-Gp. III	FEE-Gp. IV
Baseball/ Softball Field	No cost	N/A	N/A	N/A
Softball Lights	No cost	N/A	N/A	N/A
Practice Field	No cost	\$300 per year	\$50 per use	\$75 per use
Competition Field (Stadium Turf)	No cost	\$150/hr.	\$350/hr.	\$350/hr.
Stadium Lights	No cost	\$30/hr.	\$30/hr.	\$30/hr.
Track	No cost	No cost	\$150/hr.	\$150/hr.
Tennis Courts (per court)	No cost	No cost	\$25/hr.	\$25/hr.
(*) Theatre- <i>see bottom of page 3 for detail of special rental agreement provisions.</i>	No cost	\$3.50/hr.	\$150/hr.	\$200/hr.
Misc. Areas	Contact Business Office	Contact Business Office	Contact Business Office	Contact Business Office
ADMINISTRATION	FEE-Gp. I	FEE-Gp. II	FEE-Gp. III	FEE-Gp. IV
Berlin and Orange Conference Room	No cost	\$25/hr.	\$75/hr.	\$100/hr.
Liberty, Berkshire, Concord, or Delaware Conference Rooms	No cost	\$15/hr.	\$25/hr.	\$40/hr.
PERSONNEL				
	FEE-Gp. I	FEE-Gp. II	FEE-Gp. III	FEE-Gp. IV
GROUNDS/CUSTODIAL/ MAINTENANCE Personnel (per person)	\$40/hr. Sat./\$50/hr. Sun.	\$40/hr. Sat./\$50/hr. Sun.	\$40/hr. Sat./\$50/hr. Sun.	\$40/hr. Sat./\$50/hr. Sun.
CAFETERIA Personnel (per person)	\$34/hr.	\$34/hr.	\$34/hr.	\$34/hr.

OTHER Certified School Personnel Technology Theatre	\$22/hr.	\$22/hr.	\$22/hr.	\$22/hr.
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**OLENTANGY LOCAL SCHOOL DISTRICT
BUILDING USE COSTS**

Supplemental Costs and Rental Provisions (as applicable):

- . Online Facilities Use Request form: an approved form is required for use of any school facility by an outside group to be completed online.
- . Additional personnel fees may apply to use facilities after 9:00pm weekdays and for any other personnel costs incurred.
- . A personnel fee may apply for event set up, event duration, and for tear down and cleaning.
- . Please note that classroom availability is extremely limited.
- . All groups will be assessed snow removal costs on an as needed basis. The charge for the salt will consist of the fair market value of the salt multiplied by the amount used.
- . All fees to be charged as outlined in this document, unless agreed to and executed in writing by the Director of Business Management. All fee adjustments are made on a yearly basis and are subject to review by district administration on an annual basis.

(*) Due to the unique nature of the theatre space, a special theatre rental agreement must also be executed, in addition to a online Facility Use Form.

This contract is between the Olentangy Youth Athletic Association (OYAA) and the Olentangy Local Schools (OLS). In consideration for the use of the grounds and facilities of the Olentangy Local Schools OYAA will provide compensation to OLS as described in Appendix A: Facility Use Fees.

Term of Agreement

This contract shall be for a period of two years from January 1, 2021 until December 31, 2022.

- a. Termination Without Cause. Either OLS or OYAA may terminate this agreement without cause, by providing written notice to the other party of the intent to terminate this agreement at least 120 days prior to the effective date of the termination.
- b. Termination Without Cause. Either party may terminate this agreement with cause effective (60) days after providing written notice to the other party of the cause for termination, unless the problem has been remedied to the reasonable satisfaction of the party wishing to terminate the agreement. "Cause" shall be material violation of this agreement, receipt of an unacceptable, determined at the sole discretion of the school, number of complaints related to the use of the facilities by OYAA or any act by OYAA employees or agents exposing the school to liability for personal injury, property damage or money damages

Insurance

OYAA shall keep in force during the term of this agreement, at OYAA's expense, comprehensive general liability insurance to protect against liability incident to the use of or resulting from any acts occurring on or about OLS property. The liability under said insurance to be not less than One Million Dollars(\$1,000,000) for injury to one person in one accident, occurrence or casualty, and not less than a combined single limit of Two Million Dollars(\$2,000,000) for injuries to one or more persons and/or damage to property in any one occurrence. OYAA shall furnish a certificate to OLS by January 31 of each year confirming said coverage.

Indemnity

OYAA agrees to indemnify, hold harmless and defend OLS and board members, officers, agent and employees of the OLS from and against all claims, damages, causes of action, loss, costs, expenses and liability for injuries to deaths of persons or damages to property or operations arising out of the use of the demised premises by OYAA, provided however, that this covenant shall not extend to liabilities proximately caused by any negligent acts or omissions on the part of OLS and its officers, agents, or employees.

Each party hereto shall give to the other prompt and timely written notice of any claim made or suit instituted coming to its knowledge which in any way, directly or indirectly, contingently or otherwise, affects or might affect either, and both shall have the right to participate in the defense of the same to the extent of its own interest.

Uses Prohibited

The premises shall not be used except for the purposes specified in this contract. OYAA shall not do nor permit anything to be done in or about the demised premises, or any of its contents which shall in any way conflict with any law, ordinance, rule or regulation affecting the occupancy and use of the premises which are or may hereafter be enacted or promulgated by any public authority, or in any way obstruct or interfere with other activities at the premises, nor use, nor allow the premises to be used, for any improper, immoral, unlawful or objectionable purposes.

Damages

OYAA coaches will be responsible for the supervision of participants and spectators of all games and practices. OYAA will be financially responsible for any damages as a result of the use of any facility.

Use of Facilities

Softball / Baseball Fields

OYAA will have access to all baseball / softball fields as assigned yearly based on participation in their program. OLSD will review all participation numbers for all organizations requesting the fields and make field assignments yearly in writing. OLSD will complete all yearly maintenance of the fields including fencing.

OYAA will maintain the fields in a safe and playable condition. OYAA will be responsible for removing all trash at their assigned locations. There will be an inspection of the fields prior to any use by OYAA and at the end of the season prior to being turned back over to the district. Any field that is in disrepair, at the time of final inspection, will be repaired by OYAA at their expense. Should OYAA not make the specified corrections, OLSD will make the repair and bill OYAA for the cost incurred by the district.

Use of the fields will be subject to applicable fees as outlined in Appendix A: Facility Use Fees

Gymnasiums

OYAA may use school gymnasiums as requested through the Olentangy Local Schools Facilities Use program. OLSD will review all participation numbers for all organizations requesting the gymnasiums make gymnasium assignments yearly in writing. Use of the gymnasiums will be subject to applicable fees as outlined in Appendix A: Facility Use Fees

Stadiums

OYAA may use the stadium fields as requested through the facility rental procedures. The use of OLSD stadiums and will be subject to any stadium and lighting fees as applicable in Appendix A: Facility Use Fees.

Recreation Game and Practice Fields

OYAA will complete all lining as necessary for their sports. OYAA will supply all goals as needed. OYAA will provide appropriate maintenance and installation of the goals including the proper anchors as prescribed by the manufacturer.

At the discretion of OYAA they may complete additional maintenance of these fields such as mowing, aerating and seeding.

The use of OLSD stadiums and will be subject to any stadium and lighting fees as applicable in Appendix A: Facility Use Fees

Labor

When district personnel are required for any facility use OYAA will be billed at an hourly rate of \$40 per hour on Saturdays and \$50 per hour on Sundays for those services. These rates are subject to change through written notice 60 days prior to the effective date of the change.

OYAA will be billed for any labor costs incurred by the district to remove trash or debris from the district facilities.

Appendix A: Facility Use Fees

District Baseball and Softball Field Use

Elementary Fields - \$1,000 per year per field

Middle and High School Fields - \$1,500 per year per field

Lighting Fee - \$30 per hour

Gymnasium Use

Elementary Gymnasium Fee - \$3.00 per hour

High School and Middle School Gymnasium Fee - \$3.75 per hour

Grass Athletic Fields

Elementary \$200 per year

Middle and High School Fields - \$300 per year

Stadium Use

Middle School Stadium - \$100 per day

High School Stadium - Turf Field-\$150 per hour, Lights \$30 per hour

Grass Field- \$75.00 per hour, Lights \$30 per hour

A seasonal fee of \$7,500.00 per high school stadium will be assessed for football. This fee includes middle school stadium use as necessary and district employee cost. The lighting fee will be assessed should the stadium lights be utilized during any use by OYAA.

A seasonal fee of \$1,000.00 per high school stadium will be assessed for lacrosse. The lighting fee will be assessed should the stadium lights be utilized during any use by OYAA.

AGREED:

**OYAA
Board of Trustees
P.O. BOX 476
LEWIS CENTER, OH 43035**

By: _____
President

Date: _____

By: _____
Treasurer

Date: _____

AGREED:

**THE BOARD OF EDUCATION OF THE
OLENTANGY SCHOOL DISTRICT
7840 GRAPHICS WAY
LEWIS CENTER, OH 43035-9080**

By: _____
President Julie Wagner-Feasel

Date: _____

AGREED:

**OLENTANGY SCHOOL DISTRICT
7840 GRAPHICS WAY
LEWIS CENTER, OH 43035-9080**

By: _____
Jeff Gordon
Director of Business Management

Date: _____

Qty	Model Year	Make	Base Price each	Unit Cost with/ Options	Total
11	2021	71/72 Passenger Rush Trucking Stock IC school bus	\$87,357.00	\$96,281.00	\$1,059,091.00
		9 model year 2005 buses to be sold for \$900 per bus			(\$8,100.00)
		Credit for trading in 12 spare 2005 buses at \$1000 per bus in June 2021			(\$12,000.00)
		OPTIONS INCLUDE:			
		Omitted Booster Pump	(\$65.00)		
		Michelin XZE2 G rated \$122 per tire	732		
		REI 4 camera system, event marker, gps, sensor harness and wifi with 500 gig standard hard drive.	2537		
		10 year /150,000 mile engine warranty WITH after treatment	5325		
		Rhino line front bumpers	395		
				Total	\$1,038,991.00

Total	
Bus Purchase	\$1,038,991.00

PRATER ENGINEERING ASSOCIATES

6130 Wilcox Road
Dublin, Ohio 43016
Phone: (614) 766-4896 Fax: (614) 766-2354

January 08, 2021

Mr. Jeff Gordon
Director, Business Management and Facilities
Olentangy Schools
7840 Graphics Way
Lewis Center, Ohio 43035

Reference: Scioto Ridge Elementary School Chiller Replacement

Subject: Bid Evaluation and Contractor Selection Recommendation

Dear Jeff:

We have received and reviewed the bids for the referenced project. Speer Mechanical was the low bidder for the base bid. We performed a detailed scope review with Janet Klemm, Danny Kelley and Greg Stewart at Speer Mechanical to review the scope of work that was included in their bid and we did not find any discrepancies. We reviewed a list of all major scope items needed to complete the chiller replacement project. Based on our conversation with Speer Mechanical it appears that their bid includes all necessary labor, materials, project management and documentation requirements.

Speer Mechanical is a well-known mechanical contractor with established experience and competence in this type of work. We feel that Speer Mechanical should be selected as the prime contractor for this project.

Please call if you have any questions.

Respectfully submitted,

Prater Engineering Associates, Inc.



Jack Evans, P.E., LEED AP

Bid Tabulations

State of Ohio Standard Forms and Documents

Project Number	Prater Engineering Associates, Inc.	Architect / Engineer	Prater Engineering Associates, Inc.	Date	January 7, 2021
Project Name	Scioto Ridge Elementary School	Bids opened and read by	Olentangy Local School District	Time	2:00 PM
Project Location	Chiller Replacement 8715 Big Bear Avenue, Powell, OH 43065	Bids tabulated by	Prater Eng. - Jack Evans		

Contractor Name & Address ¹	Trade / Alternate		Base Bid	Prime Contr.	Item
	Architect / Engineer's Estimate	Bond			
Sauer Group, Inc. 1801 Lone Eagle Street Columbus, Ohio 43228	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$144,200.00		<input checked="" type="checkbox"/>
C. G. Egli Inc. 515 Springfield St. Dayton, Ohio 45403	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$187,000.00		<input checked="" type="checkbox"/>
Speer Mechanical 5255 Sinclair Rd. Columbus, Ohio 43229	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$99,000.00		<input checked="" type="checkbox"/>
Ohio Heating & Refrigeration 1624 Clara St. Columbus, Ohio 32111	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$148,998.00		<input checked="" type="checkbox"/>
Capital City Mechanical 5929 Haughn Road Grove City, Ohio 43123	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$132,000.00		<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>

DOMESTIC STEEL USE REQUIREMENTS AS SPECIFIED IN SECTION 153.011 OF THE REVISED CODE APPLY TO THIS PROJECT. COPIES OF SECTION 153.011 CAN BE OBTAINED FROM ANY OF THE OFFICES OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES.