



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **21-07 OSC Walk-In Cooler/Freezer**

DATE: **January 11, 2021**

RE: **ADDENDUM NO. 1**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

CLARIFICATIONS

This addendum includes minutes from the pre-bid meeting and the pre-bid sign-in sheet.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

ROCKFORD PUBLIC SCHOOL
Invitation for Bid (IFB) No. 21-07 OSC Walk-In Cooler / Freezer
Pre-Bid Meeting Notes

Date: January 5, 2021 at 10:00 AM

DISCUSSIONS / ACTIONS:

1. Rockford Public Schools (RPS) distributed a sign-in sheet which was completed by all attendees.
2. RPS read the Pre-bid Conference Opening Statement with highlights of process, important dates, addenda process and a reminder to bidders to review all requirements including but not limited to:
 - a. Completion of ALL required forms.
 - b. Confirmation of all required dates.
 - c. Reminder to review all parts of the bid process.
 - d. Any questions during the pre-bid meeting would be answered as part of an addenda for this process.
 - e. All future questions must be directed to RFP Procurement.
3. Project consultant (Consultant) confirmed project scope. All equipment and installation project scope is detailed in both the drawings and specifications included in the IFB. The Consultant reinforced the importance of reviewing the entire specification and drawings, not just the Part Four - Item Specifications.
4. All participants in the pre-bid meeting reviewed the area within the warehouse that the refrigeration equipment will be installed.
5. At the conclusion of the meeting, it was confirmed that no questions were asked and that any questions after this time would need to be sent to:

Dane Youngblood, Director of Purchasing via e-mail
PurchasingDeptStaff@rps205.com

The last Request for Information (RFI) shall be accepted until January 12, 2021 at 12:00PNoon.

END OF NOTES



PRE-BID MEETING SIGN-IN SHEET
 IFB No. 21-07 OSC Walk-In Cooler/Freezer

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	MATT DALBEY	ADVANCED PARTS + SERVICE	1800 Parkes Drive Brandon, IL 60555	708-354-7400	MATT@APANDS.COM
2	Chris Liszka	RPS 205	5052 28th AVE. ROCKFORD, IL. 61108	815-378-3632	christopher.liszka@rps205.com
3	PAUL MACKESY	MACKESY + ASSOCIATES, LLC	2960 TRIVERTON AVE DE SUITE 201, MADISON, WI 53711	608 516 2565	Paulm1@mackesey.com
4	SCOTT JENSEN	RPS 205	5052 28TH AVE, ROCKFORD	815 916 3082	SCOTT.JENSEN@RPS205.COM
5	Steve John	Complete Mechanical	1675 Raleigh Court	815-716-5196	Steve@completemechanical.com
6	Danny Edols	RPS 205		Steve	Steve@completemechanical.com
7	"	"	Admin Building	779-772-1082	Danny.Tc@rps205.com
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