

Staff Development Advisory Committee Meeting

Meeting Date:	Dec-14-2020
Meeting Start/EndTime:	4 pm
Meeting Location:	Click here to join the meeting Meeting ID: 873 9103 1152 Passcode: bt4C
Members Present:	Karla Winter, Sandy Bussian, Amanda Indra, Dr. Annette Freiheit, Barrie Schank, Amanda Schewe, Jim Schl, Dawn Lueck, Courtney Anderson, Terri Spartz, Jessica Schmidt, Brooke Auer, Jolene Danca, Molli Kook, Sara Pohlschneider, Angela McQuinn, Mark Anderson, Joyce Houdek
Other Attendees:	Kristy Millering, Alexander Retter
Members Absent:	Dr. Dan Kirk,



<i>Our Vision:</i> One community of lifelong learners, engaged in creating our culture, where all are safe, valued and accountable to one another for success.	<i>Our Mission:</i> Expect excellence, grounded in compassion, to meet the needs of all learners.
<i>Strategic Directions: Strategies to Achieve Our Vision</i> A. Expecting high achievement for all students by improving our practices and building positive relationships B. Understanding and meeting everyone's social-emotional, mental health, and cultural competency needs C. Operating with and communicating clear expectations, support, and accountability D. Implementing safe and secured schools and environments E. Engaging and partnering with parents, families and community F. Securing and managing all of our resources: people, money, facilities, time	<i>Core Values:</i> Excellence: Be my best and expect the best of others Kindness: Concern, compassion, and advocacy for others Respect: Acceptance of self and others as we work together Honesty: Say and do the right thing, even if no one is watching Responsibility: Do my part and be accountable for what I say and do

Committee Purpose and Collective Commitments:

- To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities.
- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

<u>Agenda Item:</u>	<u>Type:</u> <u>(Procedural, Information, Briefing, Action)</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> <u>(Reports to Superintendent)</u>
Call to Order	Procedural		
<i>Approval of Nov Minutes</i>	Action Item	➤ Motion by Terri Spartz, seconded by Sara Pohlschneider to approve the minutes. Motion carries.	
<i>Budget report</i>	Information	Kristy presented the budget report. Report is on a monthly basis. Actual numbers will be available till February.	
<i>New online request form</i>	Briefing	The new form is on the staff portal. The following individuals will receive the requests: • HS- Mark Anderson, Sarah Knutsen, Karla Winter, Sandy Bussian, ○ Replace Mark Anderson with Jacob Feldman. • MS- Mark Winter, Jolene Danca, Terri Spartz, Karla Winter, Sarah Knutsen	

		● Elem/EC- Ann Reibel, Sarah Knutsen, Dawn Lueck, Amanda Indra, Karla Winter, Emily Cassellius, Maggie Maine ● District- Karla Winter, Ann Reibel, Sarah Knutsen ○ Dawn mentioned that building administrators need to be aware of building SD activity that can be covered by the District SD fund. ○ Dr. Freiheit suggested that District initiatives indicate if there is anything that needs to be covered by district SD funds in a specific SY. ○ Work with Jeremy to add specifications under district SD requests.	
<i>Guidelines</i>	Briefing	SDAC Committee Guidelines ● Community membership application updates. ● Dr. Freiheit suggested organizing the updates with bullets. Members also recommended sharing it with new members.	
Travel Guidelines	Action	Travel Guidelines with comments ● Any modification needs to be approved by the school board. Current meal allowance (lunch/dinner) is above the rate of US general services administration. ● Lodging prior to an event will be reimbursed only if the event is located in excess of 80 miles from the WAPS building they work in and when an employee cannot reasonably reach the event destination by departing from the WAPS building they work in after 6:30 AM. Dinner is also included. ➤ <i>Motion by Terri Spart, second by Sara Pohlschneider to approve the Travel Guidelines. Motion carries.</i>	Kristi
WBWF Goals Jamboard		Break Out Rooms ● Review given goal ● Discuss current situation ● Discuss SDAC can support that goal	

		Members had break out rooms discussion and shared their goals afterwards, click here to view.	
Jan. 22		2 hours CRL 2 hours -Building plan - EC - Elem - MS - HS - WALC Work in Rooms Ideas: - Vertical alignment - Cultural Competency- Jimmy Casas - Look at different cases-DEC members lead discussion - Members had a discussion and decided to bring more ideas back to the January meeting.	Dawn
Adjournment	Procedural	Meeting adjourned at 5:35 pm.	