

CASTILLEJA STOCK DONATION FORM

Stock contributions to Castilleja School may be made by completing this form or using it as a template to be sent to your broker and to Castilleja’s Advancement Office.

Castilleja School Foundation Attn: Sue Kim, Advancement Office 1310 Bryant Street Palo Alto, CA 94301 Phone: (650) 470-7747 Fax: (650) 326-8036 skim@castilleja.org	Morgan Stanley Smith Barney Attn: Holly Stowell Perine 2775 Sand Hill Road, Suite 120 Menlo Park, CA 94025 Phone: (650) 926-7127 Fax: (650) 926-7680 holly.perine@morganstanley.com
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Date: ____/____/____

To: _____ (Brokerage)
_____ (Address)

Re: GIFT OF SECURITIES

Please accept this letter as authorization to gift

_____ of _____
(Number of Shares) (Name of Security)***

To:	Castilleja School Morgan Stanley Smith Barney DTC #0015 Castilleja School Account Number: 233-183771-799 Castilleja School Tax Identification Number: 94-0373222
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Gift Designation: _____

_____ (Client Account Title)

_____ (Client Account Number)

(Signature)

(Second Signature)

(Phone Number)

(Email Address)