

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
JANUARY 12, 2021

PLACE: DISTRICT EDUCATION CENTER
SUPERINTENDENT’S CONFERENCE ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

To View this meeting, please follow this link: [Board Meeting Live](#)

TIME: 6:15 PM Closed Session
7:00 PM Open Session

MODIFIED MEETING PROCEDURES DURING COVID-19 PANDEMIC:

To view this meeting, please follow this link: [Board Meeting Live](#)

Select “Watch on Web Instead”

Once the event opens click “Join Anonymously”

As per Executive Order N-29-20 from Governor Newsom, the Tracy Unified School District Board of Education meetings will move to a virtual/teleconferencing environment using Microsoft Teams. The Governor’s executive order on March 12, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location.

To make a public comment, please follow this [Public Comment Link](#) available only on the date of the meeting, between 5:00 and 6:00 p.m. to place your comment.

AGENDA

- | | Pg. No. |
|--|---------|
| 1. Call to Order | |
| 2. Roll Call – Establish Quorum
Board: S. Abercrombie, A. Alexander, A. Blanco, N. Erskine, Z. Hoffert, S. Kaur, L. Souza
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry | |
| 3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes. | |
| 3.1 Administrative & Business Services: None. | |
| 3.2 Educational Services: | |
| 3.2.1 Approve Settlement Agreement for Special Contract Services
Contractors for Compensatory Education Services and Attorney Fees
Action: Motion__ ; Second__ . Vote: Yes ___ ; No ___ ; Absent__ ; Abstain __ . | |
| 3.2.2 Reinstatements: #20-21/#08
Action: Motion__ ; Second__ . Vote: Yes ___ ; No__ ; Absent___ ; Abstain __ . | |
| 3.3 Human Resources: | |
| 3.3.1 Consider Non-Paid Leave of Absence for Certificated Employee #UC-1224, Pursuant to Article XX | |

- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.2** Consider Paid and Non-Paid Leave of Absence for Certificated Employee #UC-1225, Pursuant to Article XX
- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.3** Consider Non-Paid Leave of Absence for Classified Employee #UCL-355, Pursuant to Article XXIII
- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.4** Consider Non-Paid Leave of Absence for Classified Employee #UCL-380, Pursuant to Article XXIII
- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.5** Consider Paid Leave of Absence for Classified Employee #UCL-381, Pursuant to Article XXIII
- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.6** Release Probationary Classified Employee #UCL-379 Food Service Worker
- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.7** Terminate Employment of Classified Employee #UCL-382, School Supervision Assistant, Pursuant to Board Policy and Administrative Regulation 4218
- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.8** Consider Public Employee/Employment/Discipline/Dismissal/Release
- Action:** Motion__ ; Second__ . **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 3.3.9** Conference with Labor Negotiator
Agency Negotiator: Tammy Jalique
Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

- 6a** Report Out of Action Taken on Approve Settlement Agreement for Special
- 3.2.1** Contract Services Contractors for Compensatory Education Services and Attorney Fees
- Action:** **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 6b** Report Out of Action Taken on Reinstatements: #20-21/#08
- 3.2.2**
- Action:** **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 6c** Report Out of Action Taken on Consider Non-Paid Leave of Absence for
- 3.3.1** Certificated Employee #UC-1224, Pursuant to Article XX
- Action:** **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 6d** Report Out of Action Taken on Consider Paid and Non-Paid Leave of Absence
- 3.3.2** for Certificated Employee #UC-1225, Pursuant to Article XX
- Action:** **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 6e** Report Out of Action Taken on Consider Non-Paid Leave of Absence for
- 3.3.3** Classified Employee #UCL-355, Pursuant to Article XXIII
- Action:** **Vote:** Yes__ ; No__ ; Absent__ ; Abstain__
- 6f** Report Out of Action Taken on Consider Non-Paid Leave of Absence for
- 3.3.4** Classified Employee #UCL-380, Pursuant to Article XXIII

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

6g Report Out of Action Taken on Consider Paid Leave of Absence for Classified
3.3.5 Employee #UCL-381, Pursuant to Article XXIII

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

6h Report Out of Action Taken on Release Probationary Classified Employee
3.3.6 #UCL-379 Food Service Worker

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

6i Report Out of Action Taken on Terminate Employment of Classified Employee
3.3.7 #UCL-382, School Supervision Assistant, Pursuant to Board Policy and
Administrative Regulation 4218

Action: **Vote:** Yes ___; No ___; Absent ___; Abstain ___

7. Approve Regular Minutes of December 15, 2020. 1-8

Action: Motion ___; Second __. **Vote:** Yes ___; No ___; Absent ___; Abstain ___

8. Student Representative Reports: None.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement: None.

10. Information & Discussion Items: An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting.

10.1 Administrative & Business Services: None.

10.2 Educational Services:

10.2.1 Receive Report on San Joaquin County COVID19

10.2.2 Receive Report on Cyber Security

10.2.3 Receive Report on STEM Implementation in TUSD

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11. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.

12. PUBLIC HEARING: None.

13. Consent Items: Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion ___; Second __. **Vote:** Yes ___; No ___; Absent ___; Abstain ___

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.

13.1 Administrative & Business Services:

13.1.1 Approve Accounts Payable Warrants (November, 2020)
(Separate Cover Item)

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13.1.2	Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District	11-12
13.1.3	Approve Payroll Reports (November, 2020)	13-17
13.1.4	Approve Revolving Cash Fund Reports (November, 2020)	18-19
13.2	Educational Services:	
13.2.1	Approve Agreement for Contract Services between Health Connected and Tracy Unified School District for the 2020-2021 School Year	20-23
13.2.2	Approve Revised School Site Plan and Budget for South/West Park School for the Remainder of the 2020-2021 School Year (Separate Cover Item)	24
13.3	Human Resources:	
13.3.1	Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment	22-26
13.3.2	Approve Classified, Certificated, and/or Management Employment	27-28
13.3.3	Approve Declaration for a Provisional Internship Permit	29-30
13.3.4	Approve a Variable Term Waiver for Speech Language Pathologist	31-32
13.3.5	Approve Speech-Language Pathology Unpaid Intern Agreement with CSU East Bay	33-39

14. Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 Administrative & Business Services: None.

15. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

16. Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

- 17.1** January 26, 2021
- 17.2** February 9, 2021
- 17.3** February 23, 2021

18. Upcoming Events:

- 18.1** January 18, 2021 No School, MLK Day
- 18.2** February 8, 2021 No School, Lincoln's Day
- 18.3** February 15, 2021 No School, President's Day

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, December 15, 2020**

As per Executive Order N-29-20 from Governor Newsom, the Tracy Unified School District Board of Education meetings moved to a virtual/teleconferencing environment using Microsoft Teams. The Governor's executive order on March 12, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location. The intent is not to limit public participation, but rather to protect public health by following the Governor's Stay at Home executive order. (Public Comments were available by online submission).

5:30 PM: 1-3. Superintendent Stephens called the meeting to order and adjourned to closed session.

Roll Call: 4. Board: S. Abercrombie, A. Alexander, A. Blanco, N. Erskine, Z. Hoffert, S. Kaur, L. Souza
Staff: B. Stephens, R. Pecot, T. Jalique, J. Stocking, B. Etcheverry

7:22 PM 5. Superintendent Stephens called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.

Oath of Office 6. **Administer Oath of Office:** San Joaquin County Superintendent of Schools, James Mousalimas, gave the oath of office to new board members, Ana Blanco, Nathalia Hughes Erskine and Zachary Hoffert.

Board Organization: 7.1 Elect Officers: President: Simran Kaur; Vice President: Steve Abercrombie; Clerk: Ana Blanco.

Action: Motion made by Hoffert for Kaur to be President, Seconded by Blanco.

Vote: Yes-7; No-0.

Action: Motion made by Souza for Abercrombie to be Vice President, Seconded by Erskine.

Vote: Yes-4(Abercrombie, Erskine, Kaur, Souza); No-3(Alexander, Blanco, Hoffert)

Action: Motion made by Hoffert for Blanco to be Clerk, Seconded by Kaur.

Vote: Yes7; No-0

7.2 Appoint Representatives to the following committees:

Budget: Alexander, Erskine, Kaur, Alternate: Blanco

Charter Schools: Abercrombie, Alexander, Souza

City Schools Liaison: Abercrombie, Alexander, Blanco, Alternate: Erskine

District Attendance Area: Abercrombie, Souza

Facilities Advisory: Abercrombie, Hoffert, Kaur, Alternate: Erskine

Facility Use Policy Review: Abercrombie, Erskine, Kaur, Alternate: Hoffert

Special Ed: Erskine, Hoffert, Souza
Tracy Learning Center/Ad Hoc Board Member: Abercrombie
Tracy Parks: Souza, Alternate: Blanco
Action: Blanco, Abercrombie. **Vote:** Yes-7 ; No-0.

7.3 Approve Board Meeting Calendar

Action: Abercrombie, Alexander. **Vote:** Yes-7; No-0.

Closed Session:

- 8a** Report Out of Action Taken on Approve Settlement Agreement for
3.2.1 Special Contract Services with Contractor for Compensatory Education
Services and Attorney Fees
Action: **Vote:** Approved. Yes-7; No-0. ____
- 8b** Report Out of Action Taken on Reinstatements: #20-21/#06, #20-
3.2.2 21/#07
Action: **Vote:** Approved. Yes-7; No-0.
- 8c** Report Out of Action Taken on Early Graduation: WHS#10313480
3.2.3
Action: **Vote:** Approved. Yes-7; No-0.
- 8d** Report Out of Action Taken on Approve Resignation Agreement and
3.3.1 Release of All Claims #UC 1166
Action: **Vote:** Approved. Yes-7; No-0.
- 8e** Report Out of Action Taken on Board Action Taken and Potential
3.3.2 Unpaid Suspension Pending Further Resolution Including Potential
Discharge – Classified Employee #UCL-372, School Supervision
Assistant
Action: **Vote:** Approved. **Vote:** Yes-7; No-0.
- 8f** Report Out of Action Taken on Consider Non-Paid Leave of Absence
3.3.3 for Certificated Employee #UC-1223, Pursuant to Article XX
Action: **Vote:** Approved. Yes-7; No-0. ____
- 8g** Report Out of Action Taken on Consider Non-Paid Leave of Absence
3.3.4 for Classified Employee #UCL-354, Pursuant to Article XXIII
Action: **Vote:** Approved. Yes-7; No-0. ____
- 8h** Report Out of Action Taken on Consider Non-Paid Leave of Absence
3.3.5 for Classified Employee #UCL-373, Pursuant to Article XXIII
Action: **Vote:** Approved. Yes-7; No-0.
- 8i** Report Out of Action Taken on Consider Non-Paid Leave of Absence
3.3.6 for Classified Employee #UCL-374, Pursuant to Article XXIII
Action: **Vote:** Denied. Yes-5; No-2(Blanco, Hoffert)
- 8j** Report Out of Action Taken on Consider Paid and Non-Paid Leave of
3.3.7 Absence for Classified Employee #UCL-375, Pursuant to Article XXIII
Action: **Vote:** Approved. Yes-7; No-0.
- 8k** Report Out of Action Taken on Consider Non-Paid Leave of Absence
3.3.8 for Classified Employee #UCL-376, Pursuant to Article XXIII
Action: **Vote:** Approved. Yes-7; No-0. ____
- 8l** Report Out of Action Taken on Consider Non-Paid Leave of Absence
3.3.9 for Classified Employee #UCL-377, Pursuant to Article XXIII
Action: **Vote:** Denied. Yes-5____; No-2(Blanco, Hoffert)_
- 8m** Report Out of Action Taken on Consider Paid Leave of Absence for
3.3.10 Classified Employee #UCL-378, Pursuant to Article XXIII
Action: **Vote:** Denied. Yes-6; No-1(Hoffert)

Minutes

9. Approve Regular Minutes of November 10, 2020.

Action: Abercrombie, Alexander. **Vote:** Yes-7; No-0.

Trustees Abercrombie, Alexander and Souza attended the entire board meeting of November 10, 2020 and verified that the minutes were correct. All members voted on this verification.

Student Rep Reports:

10. None.

Recognition & Presentations:

11. None.

Information & Discussion Items:

12.1 **Administrative & Business Services:** None.

12.2 **Educational Services:**

12.2.1 San Joaquin County COVID 19 Update

Associate Superintendent of Educational Services, Julianna Stocking, presented a power point which showed that there are 85 new cases in our county as of yesterday. Currently, we are still in the purple tier. Tracy cases are currently 3,066 and our rate per 100,000 is 319.6. As a district have communicated to all of our families last Friday that beginning Jan.4 we will continue to stay in distance learning. Should anything change from our Governor then we will reassess. As of now district continues DL. This will not impact our SDC students in pre k-5, as well as TYAP and West High SH program. We will continue to monitor closely and will continue moving into phase 2 and 3 should it be safe to do so. We have communicated to all of our families that we will be on the Hybrid bell schedules starting January 4th. They are on all of our websites along with our safety plans. Our Phase 1 refers to Tk-5, TYAP, and West High SH classes. Phase 2 includes 6-8 middle school grades for SDC and Phase 3 will be 9-12 SDC. We will reassess initial plans. It is recommended from state and county to phase in bringing groups back to campus.

We are continuing to provide services to our SPED students during distance learning and we are still adhering to the service minutes. They are case by case basis. Each are aligned to the students learning disability. Students receiving resources are doing so in a virtual model via distance learning. We have case managers that oversee students' IEPs and work directly with the sites. They discuss needs during IEPs and teachers have ongoing dialog. Special Education funds are separate through the SEPLA as well as our general funds when it comes to funding. Our COVID mitigation funds were used primarily to buy devices and you can see in our LCP plan. IEP services are paid for as a district and did not receive additional support for that.

Hearing of Delegations

13. Vice President, Steve Abercrombie, read the following comments submitted online:

Michael Bunch: Good Evening Trustees of Tracy Unified School District, My name is Michael Bunch, and I am the current principal at George Kelly Elementary School, as well as President of the Tracy Schools Management Association. On behalf of TSMA, representing central office and school site administrators, classified confidential employees, school secretaries, school counselors, psychologists, and Speech and Language Pathologists, we would like to welcome all new trustees to the TUSD board, and thank all trustees for their service to our district, students, staff, and community. During these challenging times, TSMA would like to offer partnership with the board as our district continues to offer high quality instructional programs, fiscal oversight and responsibility, and safe educational environments for all students and staff to thrive. Again, thank you for your service.

Michael Bunch, Ed. D.

Principal

George Kelly Elementary School

Brandi Hoffert: I would like it documented in the public record that Dr. Stephens has not responded to a request I made in an email dated November 19. Dr. Stephens has repeatedly stated that the district's lawyers do not find that Trustee Souza violated any board bylaws when she posted disrespectful and inappropriate comments on Facebook. I have sent her all of Ms. Souza's Facebook posts along with the specific bylaws that were violated. I requested that President Pekari discuss my complaint against Lori Souza with the district lawyers and receive written proof from the lawyers that no bylaws were violated. I have not received this proof and I am therefore again requesting this written proof as I believe that Trustee Souza has broken at least 2 bylaws and needs to be held accountable for her poor judgement and lack of self-control.

Emily Winter: If TUSD cares about the safety of their employees why are teachers being mandated to work on site as employee COVID positive tests increase. South West Park staff were sent home today because positive numbers increased among employees. This is PROOF the sanitation and cleaning being done isn't enough. It will only be worse once students are on campus. Our unions both don't care about us and represent our best interests. CSEA is too busy trying to be more important than TEA to give a damn. TEA keeps referring to CTA which does nothing. Both presidents are a joke. Who do we turn to when our unions don't care? Our Principal's and management staff have tied hands because they don't have unions and risk retaliation. Who actually cares about us and our family?

Lorena Sanchez: Merriam-Webster defines grace as being "a special favor, disposition to or an act or instance of kindness, courtesy, or clemency". During Covid, we teachers have repeatedly been asked to give grace to our students, and I know that we have tried to do just that. However, as teachers, when do we get this grace given to us? As a teacher of over 20 years, I have given a lot of grace to my students, and to the district. I have worked tirelessly, and have tried to learn along the way to become an extraordinary teacher. This year, the health of a loved one does not allow me to teach from the classroom, but I know I could teach my students from home if given the chance. However, I was not given grace from the district to do so. As a result, my students have been taught by substitutes who cannot have the mastery I've earned over twenty years. I have been financially and

emotionally impacted, but the district has no grace to allow me to work from home. Even though schools are closing because of staff being infected, the district does not give us grace to stay home and do our jobs safely. I guess I need to look up a different definition for that word, or finally realize that there is just no grace for me from the district I've been with for so long.

- Public Hearing:** 14.1 **Administrative & Business Services:** None.
- Consent Items:** 15. **Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.**
Action: 15.3.1 as amended, pulling 15.3.3. Abercrombie, Kaur.
Vote: Yes-7; No-0.
- 15.1 **Administrative & Business Services:**
- 15.1.1 Approve Accounts Payable Warrants (October, 2020)
(Separate Cover Item)
- 15.1.2 Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda
- 15.1.3 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District
- 15.1.4 Accept and Review the Status of School Connected Organization/Booster Club Applications Submitted for the 2020/21 School Year
- 15.1.5 Approve Payroll Reports (August 2020)
- 15.1.6 Approve Revolving Cash Fund Reports (August 2020)
- 15.2 **Educational Services:**
- 15.2.1 Approve Agreement for Special Contract Services with CalFresh Healthy Living, San Joaquin County Public Health, for the 2020-2021 School Year
- 15.2.2 Approve Revised TUSD Master Plan for Services to English Learners (Separate Cover Item)
- 15.2.3 Approve all Out of State, Overnight, and Out of District Travel for Tracy High AG/FFA Teachers and Students for the 2020-2021 School Year
- 15.3 **Human Resources:**
- 15.3.1 As amended: Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees
This item was approved as amended.
- 15.3.2 Approve Classified, Certificated and/or Management Employment
- 15.3.3 Approve a Variable Term Waiver for Single Subject Math Teacher-Waive Basic Skills Requirement
This item was pulled from the agenda.
- Action Items:** 16.1 **Administrative & Business Services:**
- 16.1.1 Certify 2020-2021 Fiscal Year First Interim Report
(Separate Cover Item)

Associate Superintendent of Business Services, Dr. Rob Pecot presented a power point, based on our unrestricted budget. We do this twice a year. He reviewed revenues, which is based on our ADA. We have just over 14,000 students. There is a calculation projected is \$145.7 million. This is from LCFF, a very small fraction of it comes from the lottery.

This year because of COVID we will get cash deferrals in the amount of about \$26,000,000. Approximately 87% of our budget is spent on personnel. Approximately \$18.4 million gets put into Special Education, as these costs are rising. The state under funds Special Education. State requires us to put in 3% for routine repairs/maintenance. We do consider this to be a balanced budget. State aid will be deferred which is almost \$26 million in deferrals, so we will use our reserves to pay our obligations. We have projected \$36.7 million in our reserves and in Fund 17 there is almost \$11 million which is equal to 1 month's payroll.

The state is taking 65% of our reserves which puts districts in a tough position. A lot of the districts are having to borrow money and pay interest because they do not have enough money in their reserves. Because of the fiscal responsibility of TUSD we are able to meet those obligations.

Things to consider is that the \$3 million reserve represents a balanced budget. If we have an open position and we do not fill it for a month, it is a savings to the district. A school site does not spend all of their money each year and that goes back to the district. Historically we know that that will represent a balanced budget. We have delayed textbook adoption. We are waiting for the state budget in January and then a May revise and could change in the summer. A lot is unknown. We are hearing some positive things about state tax revenue, but we will have to wait until mid-January and hope for the best and be prepared for the worst. COVID 19 is driving a lot of this. We have continued declining enrollment which is about 225 students per year. Graduating classes are larger than the kindergartners coming in.

We are lucky that we have started our Tracy Independent Study Charter School (TISCS) program and offered this alternative option to the Tracy community. There were 55 students when we started and now there are over 200. We hope that it will continue to grow. As far as pension increases. we don't know yet about state finances. Those contributions will continue to rise.

The big picture moving forward is that we are waiting for the governor's budget proposal. On paper we know there will be cash deferrals and they are supposed to pay us back, however in the last recession we didn't get paid back for 4-5 years. We hope this will be on time, but we don't know for sure. Declining enrollment is an issue in over 80% of California school districts. This all impacts us and we can only provide what we have money to purchase.

He certifies that we have a positive 1st interim report and is asking the board to certify this. It states that we will meet our obligations for this year, next year and the year out. It will change based on governor's proposal, but we are in good standing.

He thanked the financial team, Lori Nelson, Reed Call, Tanya Calderon, Sheryl Smith and Dr. Goodall who continues to advise us. He looks forward to working with board.

Action: Abercrombie, Souza. **Vote:** Yes-7; No-0.

16.2 Educational Services:

16.2.1 Approve the District's Budget Overview for Parents for the 2020-2021 School Year

Action: Abercrombie, Souza. **Vote:** Yes-7; No-0.

16.2.2 Approve Revision of the Tracy Unified Mathematics Placement Policy for Student Placement into Seventh and Ninth Grade Math Courses

Action: Souza, Abercrombie. **Vote:** Yes-4; No-3(Blanco, Erskine, Hoffert)

16.2.3 Approve SELPA Local Plan for the 2020-2021 School Year (Separate Cover Item)

San Joaquin County SELPA Director, Brandi Bruni. She presented a power point on Section B of the local plan. It is required that all SELPAs develop a plan conformed to a template provided by the CDE. Due to COVID and other issues, the timeline to approve has been extended to June 30, 2021. We are required to post on website. The CAC reviews the plan and has 30 days to provide input. We are a multi-district SELPA. The last time the plan has been reviewed was in 2006. It is compatibility with the LCAP. There will be a review every 3 years. Ms. Bruni will be attending board meetings for all of the districts. It is interim plan and June 2121 is CDE deadline to approve. She reviewed some of the changes in the plan which include updates related to charter policies, the reporting system, students who are in incarcerated and the funding formula . In June of 2024 we have another 3-year review of the local plan.

Action: Abercrombie, Alexander. **Vote:** Yes-7; No-0.

16.2.4 Approve the Tracy Independent Study Charter School (TISCS) Budget Overview for Parents for the 2020-2021 School Year

Action: Abercrombie, Souza. **Vote:** Yes-6; No-1(Hoffert)

16.2.5 Approve with Conditions, the Charter Renewal Proposal for the Tracy Learning Center's Discovery Charter School (Separate Cover Item)

Action: As amended. Abercrombie, Souza. **Vote:** Yes-7; No-0.

Attorney, Jason Miller, reviewed the amendment and explained the approval process. All concerns have been responded to and recommends approval without conditions.

Board Reports:

Trustee Abercrombie gave a special thank you to Dr. Pecot, Cindy Everhart and staff for help with Brighter Christmas. He asked that people go to the website www.brighterchristmas.org to sign up to help. Trustee Alexander thanked Dr. Pecot for his hard work on the budget and congratulated the new members on the board. He looks forward to working with them. Trustee Blanco thanked the

citizens and looks forward to working with the rest of the trustees to meeting in person. She also thanked the administration for answering all of the last-minute questions via email. She appreciates their work. Trustee Erskine thanked Dr. Stephens, Dr. Pecot, Bobbie and all administration and staff in helping her to get information. She is looking forward to working collaboratively. She thanked everyone for the welcome and is looking forward to a strong cohesive board.

Trustee Hoffert read a prepared statement which stated, in part, thank you to Pekari for his example. Believes that people are not content on how the district has operated. He feels that the district has forgotten that character counts. He also thinks that for students and staff to feel supported that the lies must stop and egos must subside. We need to remember that his purpose on the board is to make sure that we are successful, and that students and staff are supported.

Trustee Souza met with Mr. Sean brown today and had a good discussion about Special Education. They have met quarterly. SDC Students that were going to be a part of phase 2 and 3 haven't been able to return yet. It is a major concern but need to think about our rise in COVID cases. He will continue to keep us updated. Also met with Dr. Pecot and other staff and they are planning an event on January 18 for MLK Day. They will have a panel talk with district staff. She thanked the new board members and also Trustees Abercrombie, Kaur and Alexander for their dedicated work over the last 2 years. They will all continue to work hard.

Trustee Kaur welcomed new board members and is excited to work with them. She is honor to be president and thanked everyone.

**Superintendent
Report:**

Dr. Stephens commented that back in March when we closed that we would still not have our students back on campus. Our staff at all sites have done great work including classified, certificated and administrators. He hopes that the vaccine will be coming soon. He welcomed our new board members and wishes everyone a Merry Christmas and enjoy your break.

Adjourn: 8:48

Clerk

Date



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 5, 2021
SUBJECT: Receive Report on STEM Implementation in TUSD

BACKGROUND: In October 2018, TUSD was awarded an Education Innovation and Research (EIR) grant from the United States Department of Education (US Ed) in collaboration with the Community Training and Assistance Center (CTAC). The award supports TUSD in creating *Leadership of STEM: The PreK-12 STEM Pathway*, a multi-disciplinary STEM project-based curriculum that is engineering- and computer science-centered. It ensures that every TUSD student has a STEM learning trajectory in their core classes that progresses through elementary, middle, and high school. Moreover, it increases the number of underrepresented students (girls, students of color, and low-income students) engaged in STEM learning.

In 2019-2020, PreK-5 implementation began; in 2020-21, implementation for grades 6-12 is currently under construction. To provide increased support for STEM implementation, TUSD seeks out additional grant funds. To understand and improve the STEM implementation each year, TUSD works with an external evaluator to collect and share information about the quality of implementation. These efforts involve multiple departments in every division of TUSD: Educational Services, Business Services, and Human Resources.

RATIONALE: This report updates the Board on this systemic reform to bring STEM to all TUSD students. The Board's acceptance of the award for US Ed's EIR grant, *Leadership of STEM: The PreK-12 STEM Pathway*, for the 2018-2023 School Years necessitates periodic updates.

This Agenda item meets District Strategic Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; Goal 2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and Goal 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: No funds are required for this report.

RECOMMENDATION: Receive Report on STEM Implementation in TUSD.

Prepared by: Dr. Debra Schneider, Director of Instructional Media Services and Curriculum.



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: December 14, 2020
SUBJECT: **Approve Accounts Payable Warrants (November 2020)**

BACKGROUND: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (November 2020).

Prepared by: S. Reed Call, Director of Financial Services.



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: December 15, 2020
SUBJECT: **Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

Tracy High School:

1. Tracy Unified School District/Tracy High School: From Andrew Trosien, D.D.S. for the amount of \$600.00 (ck. #3607). This donation will benefit Tracy High School's dance team.
2. Tracy Unified School District/Tracy High School: From W. and N. Traina for the amount of \$1,000.00 (ck. #6577). This donation is a contribution to the Roger Traina Scholarship for the 2020-2021 school year.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District. This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District.

Prepared by: Dr. Rob Pecot, Associate Superintendent for Business Services.



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: December 14, 2020
SUBJECT: **Approve Payroll Reports (November 2020)**

BACKGROUND: Financial Services Department submits summaries of payroll warrants issued each month to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #7-Develop Powerful Educational Leaders.

FUNDING: N/A.

RECOMMENDATION: Approve Payroll Reports (November 2020).

Prepared by: S. Reed Call, Director of Financial Services.

Pay Date 11/10/2020

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	SACS Object	Amount	
Fund 01	1100	243,369.82	Teachers' Salaries
	1200	956.00	Cert Pupil Support Salaries
	1999	0.00	1000 Salary Payroll Errors
	2100	17,375.21	Instructional Aides' Salaries
	2200	28,578.47	Classified Support Salaries
	2300	505.29	
	2400	9,865.97	Clerical & Office Salaries
	2900	19,284.89	
	Total Labor	319,935.65	
Fund 01	3101	34,271.73	STRS On 1000 Salaries
	3201	736.13	PERS On 1000 Salaries
	3202	7,315.98	PERS On 2000 Salaries
	3301	4,435.74	
	3302	4,532.03	
	3501	122.24	State Unemploy On 1000 Salary
	3502	37.84	State Unemploy On 2000 Salary
	3601	4,379.61	Worker'S Comp Ins On 1000 Sal
	3602	1,355.32	Worker'S Comp Ins On 2000 Sal
	Total Contributions	57,186.62	
Fund 11	1100	16,402.57	Teachers' Salaries
	1200	956.00	Cert Pupil Support Salaries
	2100	1,245.28	Instructional Aides' Salaries
	2400	139.39	Clerical & Office Salaries
	Total Labor	18,743.24	
Fund 11	3101	1,554.35	STRS On 1000 Salaries
	3202	257.77	PERS On 2000 Salaries
	3301	251.69	
	3302	105.93	
	3501	8.67	State Unemploy On 1000 Salary
	3502	0.69	State Unemploy On 2000 Salary
	3601	311.16	Worker'S Comp Ins On 1000 Sal
	3602	24.83	Worker'S Comp Ins On 2000 Sal
	Total Contributions	2,515.09	

Fund	12	SACS Object	Amount	
		2100	507.94	Instructional Aides' Salaries
		Total Labor	507.94	

Fund	12	SACS Object	Amount	
		3302	18.03	
		3502	0.25	State Unemploy On 2000 Salary
		3602	9.10	Worker'S Comp Ins On 2000 Sal
		Total Contributions	27.38	

Fund	13	SACS Object	Amount	
		2200	1,963.36	Classified Support Salaries
		2300	2,004.29	
		Total Labor	3,967.65	

Fund	13	SACS Object	Amount	
		3202	483.39	PERS On 2000 Salaries
		3302	262.52	
		3502	2.01	State Unemploy On 2000 Salary
		3602	71.16	Worker'S Comp Ins On 2000 Sal
		Total Contributions	819.08	

ESCAPE ONLINE

Pay Date 11/30/2020

Fund 01

LABOR DISTRIBUTION FOR EMPLOYEES SUMMARY

Fund	SACS Object	Amount	
01	1100	4,883,382.48	Teachers' Salaries
	1200	376,891.98	Cert Pupil Support Salaries
	1300	504,553.97	Cert Suprvrs' & Admins' Sal
	1900	115,151.76	Other Certificated Salaries
	2100	400,169.73	Instructional Aides' Salaries
	2200	795,391.86	Classified Support Salaries
	2300	177,065.09	Class Suprvrs' & Admins' Sal
	2400	454,043.97	Clerical & Office Salaries
	2900	37,296.91	Other Classified Salaries
	Total Labor	7,743,947.75	

Fund	SACS Object	Amount	
01	3101	921,002.04	STRS On 1000 Salaries
	3102	6,132.27	STRS On 2000 Salaries
	3201	36,226.90	PERS On 1000 Salaries
	3202	363,848.77	PERS On 2000 Salaries
	3301	88,153.31	
	3302	130,505.94	
	3401	629,266.09	
	3402	253,546.03	
	3501	2,940.10	State Unemploy On 1000 Salary
	3502	930.89	State Unemploy On 2000 Salary
	3601	105,398.66	Worker'S Comp Ins On 1000 Sal
	3602	33,411.83	Worker'S Comp Ins On 2000 Sal
	3701	78,018.27	
	3702	36,117.51	
	Total Contributions	2,685,498.61	

Fund	SACS Object	Amount	
09	1100	15,139.18	Teachers' Salaries
	1200	641.92	Cert Pupil Support Salaries
	Total Labor	15,781.10	

Fund	SACS Object	Amount	
09	3101	1,598.69	STRS On 1000 Salaries
	3201	1,179.62	PERS On 1000 Salaries
	3301	555.76	
	3401	1,769.46	
	3501	7.90	State Unemploy On 1000 Salary
	3601	282.88	Worker'S Comp Ins On 1000 Sal
	Total Contributions	5,394.31	

Fund	SACS Object	Amount	
11	1100	11,039.46	Teachers' Salaries
	1200	8,260.75	Cert Pupil Support Salaries
	1300	10,964.84	Cert Suprvrs' & Admins' Sal
	2100	6,299.29	Instructional Aides' Salaries
	2400	8,945.71	Clerical & Office Salaries
	Total Labor	45,510.05	

Fund	SACS Object	Amount	
11	3101	4,887.82	STRS On 1000 Salaries
	3202	3,155.67	PERS On 2000 Salaries
	3301	408.67	
	3302	1,116.86	
	3401	2,139.65	
	3402	2,485.08	
	3501	15.14	State Unemploy On 1000 Salary
	3502	7.62	State Unemploy On 2000 Salary
	3601	542.49	Worker'S Comp Ins On 1000 Sal
	3602	273.29	Worker'S Comp Ins On 2000 Sal
	Total Contributions	15,032.29	

Fund	SACS Object	Amount	
12	1300	2,107.90	Cert Suprvsrs' & Admins' Sal
	2100	10,675.38	Instructional Aides' Salaries
	2300	1,793.32	Class Suprvsrs' & Admins' Sal
	2400	4,116.57	Clerical & Office Salaries
	Total Labor	18,693.17	

Fund	SACS Object	Amount	
12	3101	340.43	STRS On 1000 Salaries
	3102	410.99	STRS On 2000 Salaries
	3202	2,388.09	PERS On 2000 Salaries
	3301	27.97	
	3302	990.83	
	3401	196.08	
	3402	1,603.91	
	3501	1.05	State Unemploy On 1000 Salary
	3502	8.31	State Unemploy On 2000 Salary
	3601	37.78	Worker'S Comp Ins On 1000 Sal
	3602	297.30	Worker'S Comp Ins On 2000 Sal
	Total Contributions	6,302.74	

Fund	SACS Object	Amount	
13	2200	131,732.84	Classified Support Salaries
	2300	26,755.98	Class Suprvsrs' & Admins' Sal
	2400	16,717.12	Clerical & Office Salaries
	Total Labor	175,205.94	

Fund	SACS Object	Amount	
13	3202	29,897.47	PERS On 2000 Salaries
	3302	12,089.85	
	3402	13,112.25	
	3502	87.61	State Unemploy On 2000 Salary
	3602	3,140.58	Worker'S Comp Ins On 2000 Sal
	Total Contributions	58,327.76	

ESCAPE ONLINE



TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Rob Pecot, Assoc Supt of Business Services
DATE: December 14, 2020
SUBJECT: **Approve Revolving Cash Fund Reports (November 2020)**

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (November 2020).

Prepared by: S. Reed Call, Director of Financial Services.

12/07/20

TUSD
REVOLVING CASH FUND
November 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
11/05/2020	9687	Ana Maria Costa Alongi	Salary Advance	
			01-3010-0-1110-2700-2400-709-6502	-392.82
TOTAL				-392.82
11/17/2020	9688	CARDMEMBER SERVICE	PO20-01491 KHS Hootsuite subscription	
			01-0000-0-1110-1000-4300-670-5811	-40.00
TOTAL				-40.00
11/19/2020	9689	California School Boards Associ...	Nathalia Erskine 12/3-4/2020 Virtual Conferen...	
			01-0000-0-0000-7150-5200-800-1001	-399.00
TOTAL				-399.00
11/20/2020	9690	California School Boards Associ...	Nathalia Erskin 11/30/2020 virtual conference	
			01-0000-0-0000-7150-5200-800-1001	-425.00
TOTAL				-425.00



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: December 17, 2020
SUBJECT: **Approve Agreement for Contract Services between Health Connected and Tracy Unified School District for the 2020-2021 School Year**

BACKGROUND: The California Healthy Youth Act of 2016 mandates public schools to implement comprehensive sexual health education curriculum twice during a student's educational career: once in middle school and once in high school. Teachers of both HIV/AIDS education and sexual health education must be trained in the subject. Tracy Unified School District has partnered with Health Connected and adopted their Teen Talk Middle School, High School, and Adapted for All Abilities curriculum.

RATIONALE: Due to distance learning, Tracy Unified School District must provide adequate training for all 7th and 9th grade general and special education ELA/science teachers who are tasked to teach Teen Talk. For the 20-21 School Year, Health Connected will provide teachers with a virtual three-hour Distance Learning Best Practices Training, facilitate a virtual Parent Education Night, and give each teacher a link to a Teen Talk Distance Learning Toolkit (valued at \$100 per teacher).

FUNDING: Tracy Unified School District will pay \$3000.00 from Prevention Services Department budget for sexual health and HIV prevention curriculum and materials.

RECOMMENDATION: Approve Agreement for Contract Services between Health Connected and Tracy Unified School District for the 2020-2021 School Year.

Prepared by: Dr. Deidre Hill-Valdivia, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Health Connected, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Provide a virtual Distance Learning Best Practices Training for 7th and 9th grade general education and special education ELA/science teachers; and two virtual Parent Education Nights: a virtual meeting for parents of 7th grade students and a virtual meeting for parents of 9th grade students.

Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 3 () [] HOURS [X] DAYS, under the terms of this agreement at the following location see above.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

- a. District shall pay \$3000.00 per [] HOUR [] DAY [X] FLAT RATE, not to exceed a total of \$3000.00. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
- b. District [] SHALL [X] SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed \$0.00 for the term of this agreement.
- c. District shall make payment on a [X] MONTHLY PROGRESS BASIS [] SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on July 1, 2020, and shall terminate on June 30, 2021.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.
7. Contractor shall contact the District's designee, Deidre Hill-Valdivia , at (209) 830-3218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.
8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.
 - a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars (\$1,000,000.00) combined single limit per occurrence; two million dollars (\$2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.
 - b. Contractor [] WILL [] WILL NOT have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars (\$1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.
11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.
12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.
13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.
14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Abigail Karlin-Resnick Digitally signed by Abigail Karlin-Resnick
Date: 2020.12.17 10:58:18 -08'00' 12/17/20

Contractor Signature

Title

Tracy Unified School District

IRS Identification Number

Date

Executive Director

Account Number to be Charged

Title

763 Green Street

Department/Site Approval

Address

East Palo Alto, CA 94303

Budget Approval



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Julianna Stocking, Associate Superintendent of Educational Services
DATE: January 12, 2021
SUBJECT: **Approve Revised School Site Plan and Budget for South/West Park School for the Remainder of the 2020-2021 School Year**

BACKGROUND: The 2020-2021 School Site Plans and Budgets were approved at the August 11, 2020 Board Meeting, as is required by the Every Student Succeeds Act (ESSA). The current uncertainties surrounding COVID – 19, as well as impending budget cuts have forced some of our schools to alter some programs, plans and expenditures that had originally been approved by the TUSD Board of Trustees, as well as School Site Councils for the 2020-2021 school year. These changes are needed to better meet the needs of our students during this COVID – 19 Pandemic and in its aftermath.

RATIONALE: Changes of this nature require both individual School Site Council and Local Education Agency (LEA) Governing Board approval. These changes have been reviewed by District staff, and then approved by the individual School Site Councils during the month of November, 2020. This Agenda Item supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals; District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students’ academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure to a safe learning environment that supports staff and student goals.

FUNDING: There is no additional cost for these revisions.

RECOMMENDATION: Approve Revised School Site Plan and Budget for South/West Park School for the Remainder of the 2020-2021 School Year.

Prepared by: Ramona Soto, Principal, South/West Park School



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: December 17, 2020
SUBJECT: Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employment

BACKGROUND:

**MANAGEMENT/CLASSIFIED
CONFIDENTIAL RESIGNATION**

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Beattie, Melissa Director of Professional Learning and Curriculum	DEC	12/31/2020	Personal

BACKGROUND:

CERTIFICATED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Alford, Howard English	WHS	11/30/2020	Personal

BACKGROUND:

CLASSIFIED RETIREMENTS

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Lambertson, Linda Para Educator I	North	1/1/2021	Personal

BACKGROUND:

CLASSIFIED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Diaz, Roxanna IEP Para Educator I	Bohn	11/19/20	Personal
Lopez, Maribel K-8 Library Technician	North	12/7/2020	Accepted H.S. Administrative Secretary position

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: December 17, 2020
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Carr-Sioxson, Dawn

CLASSIFIED

Adult School Registrar/Testing
Technician (Confirmation Reinstatement)
Adult School
Range 36, Step E - \$24.79 per hour
8 hours per day
Fund: PR 6390 Adult Education

Gill, Pardeep

IEP Para Educator I (New)
Art Freiler
Range 24, Step B - \$16.28 per hour
3.75 hours per day
Fund: Special Education

Lopez, Maribel

H.S. Administrative Secretary (Replacement)
Kimball High School
Range 32, Step E - \$22.56 per hour
8 hours per day
Fund: General Fund

Morales, Adeline

Bilingual Para Educator I (Replacement)
South/West Park
Range 24, Step A - \$15.56 per hour
4 hours per day
Fund: Targeted EL

Navarro, Imelda

Parent Liaison (Replacement)
Poet/Freiler
Range 24, Step B - \$17.87
8 hours per day
Fund: Targeted EL

BACKGROUND:

COACHES

Jamero, Nicholas

Water Polo – Assist Coach
West High
Stipend: \$4,034.50

Juarez, Henry

Baseball – Frosh
Kimball High
Stipend: \$4,035.50

Keeney, Bryce

Volleyball – Soph Boys
West High
Stipend: \$4,843.58

Maruyama, Tara

Volleyball – Varsity Boys
Kimball High
Stipend: \$6,051.75

Velazquez, Felipe

Wrestling – Varsity
Kimball High
Stipend: \$6,051.75

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: December 10, 2020
SUBJECT: **Approve Declaration for a Provisional Internship Permit**

BACKGROUND: In response to the phasing out of emergency permits, the California Commission on Teacher Credentialing has instituted the use of the Provisional Internship Permit (PIP) effective July 1, 2005. It allows an employing agency to fill staffing needs by hiring individuals who have not yet met the subject matter competence requirement for an internship program. This permit can only be requested by the employing agency. The permits are issued for one year and service is restricted to that employing agency. Due to COVID-19 and the Executive Order signed by Governor Newsom this allows the Basic Skills Requirement to be deferred for one (1) year.

RATIONALE: The Provisional Internship Permit allows the employing agency to fill staffing needs by hiring individuals who have not yet met the subject matter competence requirement for an internship program. This agenda item meets District Goal #2: Hire, support, develop, train and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: There is no cost to the District

RECOMMENDATION: Approve Declaration for a Provisional Internship Permit.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

**BEFORE THE BOARD OF TRUSTEES
TRACY UNIFIED SCHOOL DISTRICT
COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA**

DECLARATION

The Governing Board of Tracy Unified School District declares that the District has elected to employ the following teacher under a Provisional Internship Permit. The individual will be provided orientation, guidance and assistance during the valid period of the permit. He will also be provided assistance to seek and enroll in subject matter training, if necessary, in an effort to pass the subject matter competency exam. Once the exam is passed, he will be eligible for an Intern Permit.

Moises Alvarez; John C. Kimball High School; Math; 9th-12th Grades

**AYES:
NOES:
ABSTAIN:
ABSENT:**

Board President

Date: _____

ATTEST:

Board Vice President

Date: _____



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: December 16, 2020
RE: Approve a Variable Term Waiver for Speech Language Pathologist

BACKGROUND: Variable term waivers provide additional time to complete the requirements for the credential that authorizes service or to provide employing agencies time to fill the assignment with an individual who either holds an appropriate credential or qualifies under one of the available assignment options.

RATIONALE: In reviewing staffing for the 2020-2021 school year it has been determined that Tracy Unified School District has a need for a Variable Term Waiver in the area of Speech Language Pathology.

FUNDING: None.

RECOMMENDATION: Approve Variable Term Waiver for Speech Language Pathologist

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

**BEFORE THE BOARD OF TRUSTEES
TRACY UNIFIED SCHOOL DISTRICT
COUNTY OF SAN JOAQUIN
STATE OF CALIFORNIA**

DECLARATION

The Governing Board of Tracy Unified School District declares that the District has elected to request a Variable Term Waiver while the individual below works on completing the requirements to obtain a Speech Language Pathology credential. The individual(s) will be provided orientation, guidance and assistance during the valid period of the waiver.

Kapoanuenueahiahi Lupenui; District Wide; Speech Language Pathologist, LSH

AYES:

NOES:

ABSTAIN:

ABSENT:

Board President

Date: _____

ATTEST:

Board Vice President

Date: _____



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: December 11, 2020
RE: Approve Speech-Language Pathology Unpaid Intern Agreement with CSU East Bay

BACKGROUND: Tracy Unified School District currently accepts interns through a number of colleges and universities. This has aided the District in increasing the number of candidates that are available for Speech-Language Pathologist positions within the district. A contract between CSU East Bay and Tracy Unified School District will expand options for meeting future staffing needs. This Agreement will be effective from January 1, 2020 through December 31, 2026.

RATIONALE: By approving this agreement, the District will expand its pool of applicants for Speech-Language Pathology. This agenda item meets strategic goal #7: Develop and utilize partnerships that contribute to the achievement of District goals.

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve Speech-Language Pathology Unpaid Intern Agreement with CSU East Bay

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

California State University East Bay
Memorandum of Understanding and Agreement
to Provide Unpaid Internship Placements to University Students
for
SPEECH LANGUAGE PATHOLOGY PROGRAM

This Agreement is between the Tracy Unified School District (“District”) and the California State University (“University”), who may be referred to collectively as the parties. This Agreement describes and confirms the expectations and responsibilities of the Parties regarding the Internship Program through which University students (“Unpaid Interns”) will gain experience in the public school setting. This Agreement applies to unpaid service learning placements for University-enrolled students.

TERM OF THE AGREEMENT

This Agreement shall remain in effect for a term of 5 years beginning January 1, 2021 and ending December 31, 2026, unless terminated sooner. Either party may terminate this Agreement on 30 days’ written notice to the other party; provided, however, that credential candidates shall be allowed to conclude any ongoing assignments. Performance under this Agreement shall be reviewed annually, and the parties may agree to annual extensions after expiration of the initial term.

DISTRICT AND SCHOOL ADMINISTRATOR RESPONSIBILITIES

1. The District will provide the Unpaid Interns with supervised internship experience. The District’s Designated Supervisor(s) will hold an appropriate degree, credential or license in the specified field, if any is required for that field, and at least five years’ experience in that field. The Supervisor will provide the Unpaid Intern with at least two hours of face-to-face supervision per week for the duration of the internship. Supervision may be shared among more than one qualified District staff member.
2. The District will designate a member of its staff to participate with the University’s designee in planning, implementing, and coordinating the Internship Program.
3. The District will maintain complete records and reports on each Unpaid Intern’s performance and provide an evaluation to the University on forms the University shall provide.
4. The District may, in its sole discretion, refuse to accept as a participant in the Internship Program any University student assigned to participate, and, upon request of the District, University shall withdraw the assignment of any University student participant.
5. After the District accepts assignment of the student, the District may terminate the internship for good cause. “Good cause” may include, but is not limited to failure to perform satisfactorily, refusal to follow District administrative policies, procedures, rules and regulations, or violation of any federal or state law. The District will immediately notify University in writing if it terminates an assignment. The District reserves the right to ban anyone from District facilities when the District finds, in its sole discretion that the presence of the person poses a threat or disrupts operations. University is responsible for informing its student participants of the provisions of this Section.
6. District shall, on any day when an Unpaid Intern is receiving training at its facilities, arrange for the Unpaid Intern to receive any necessary emergency health care or first aid for accidents occurring in its facilities. Except as provided in this paragraph, District shall have no obligation to furnish medical care, surgical care or other health care to any Unpaid Intern.

UNIVERSITY RESPONSIBILITIES

1. University will work collaboratively with the District's HR department, school site administration, and staff in the assignment of the Unpaid Intern.
2. University will confer regularly with District and site administration and district-employed mentor/liaison through meetings, telephone calls, and/or e-mail.
3. University will immediately notify appropriate District and site administration if University administration has knowledge of or suspects any professional or ethical violations by an Unpaid Intern in the school. University and District agree they will cooperate in any investigation concerning the reported violation.
4. University will guarantee that Unpaid Interns and university supervisors have appropriate tuberculosis and fingerprinting clearance, including subsequent arrest notification service.
5. University will instruct Unpaid Interns in state laws regarding child abuse reporting, sexual harassment and professional conduct.
6. University supervisors will conduct systematic and regular observations of Unpaid Interns' performances in the District's classrooms.
7. University will be responsible for ensuring that Unpaid Interns have appropriate insurance coverage.

UNPAID INTERN RESPONSIBILITIES

1. Provide the District with the following documentation:
 - a. a copy of the letter from the University assigning the student to the District.
 - b. a background check/ fingerprint clearance report,
 - c. a negative tuberculosis test result, and
2. Comply with all applicable terms and provisions of this Agreement while serving as an Unpaid Intern.
3. Comply with the District's policies and procedures, and applicable state and federal laws and regulations while serving as an Unpaid Intern.
4. Provide services to District pupils only under the direct supervision of District staff.
5. Maintain the confidentiality of pupil information. No Unpaid Intern will have access to or have the right to receive any District pupil records, except to the extent necessary in the regular course of assisting in providing services to pupils as part of the internship program. The discussion, transmission, or narration in any form by Unpaid Interns of any individually identifiable pupil information, educational, medical or otherwise, which is obtained in the course of the internship program, is forbidden except as a necessary part of the practical internship experience. Otherwise, Unpaid Interns shall use de-identified information only (and not personally identifiable pupil information) in any discussions about the internship experience with University, its employees, agents or others.

STATUS OF UNIVERSITY, DISTRICT, AND UNIVERSITY STUDENTS

The parties expressly understand and agree that all University students serving as Unpaid Interns in District schools pursuant to this Agreement are doing so for educational purposes only, and Unpaid Interns are not considered employees or volunteers of either University or District for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. It is the responsibility of University to provide written notice to its student participants of the provisions of this Section. The provisions of this Section shall survive the termination or expiration of this Agreement.

LIABILITY INSURANCE & WORKERS' COMPENSATION

The University shall take out and maintain a "claims-made" policy of general liability and professional liability insurance (including personal injury with limits not less than \$1 million per loss and damage to

property of others up to \$5,000 per incident), with extended reporting period of three (3) years, covering Unpaid Interns, and naming District as an additional named insured under such insurance policy or policies. Further, University agrees to maintain professional and comprehensive general liability insurance, with no exclusion for molestation or abuse, at a minimum of Five Million Dollars (\$5,000,000) per occurrence and Twenty Million Dollars (\$20,000,000) in aggregate throughout the course of this Agreement.

Further, University shall provide written notice that should any of the above described policies be cancelled before the expiration thereof, notice will be delivered in accordance with the policy provisions. University also agrees to maintain statutory Workers' Compensation coverage on any individuals considered as employees of University and instructors working at District pursuant to this Agreement at all times during the course of this Agreement.

University shall provide certificates evidencing all coverage referred to in this Section within thirty (30) days of execution of this Agreement and thereafter, on an annual basis. If the coverage is on a claims-made basis, University hereby agrees that not less than thirty (30) days prior to the effective date of termination of University's current insurance coverage or termination of this Agreement, University shall either purchase three (3) year tail coverage per claim or provide proof of continuous coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of University's current coverage or prior to termination of this Agreement, as applicable, and provide District a certificate of insurance evidencing such coverage.

The University is permissibly self-insured through the State of California for automobile liability.

The District shall be named as an additional insured or covered party on the liability coverages maintained by the University set forth above, and such coverages shall be primary to any coverages maintained by the District. Limits of liability for each type of liability coverage shall be at least \$1 million per claim per occurrence/ \$2 million aggregate.

NO WORKERS' COMPENSATION LIABILITY

The Parties agree that the District is not to assume, nor shall it assume by this Agreement any liability under the California Workers' Compensation Insurance and Safety Act for, by or on behalf of any Unpaid Intern or University employees while they are on the premises of the District or while performing any duty whatsoever under the terms of the Agreement or while going to or from any of the internship placement sites. University shall provide written notice to each Unpaid Intern regarding the lack of coverage of Workers' Compensation insurance by either party.

INDEMNIFICATION

University shall defend, indemnify and hold District and its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officials, agents, or employees.

District shall defend, indemnify and hold University, its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officials, agents, or employees.

ADDITIONAL PROVISIONS

1. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent or employment relationship between the parties and neither party shall have the authority to bind the other party for any purpose.
2. This Agreement and the rights and obligations of the parties shall be governed and construed by the laws of the State of California. Any lawsuit concerning or arising out of this Agreement shall be venued in the county in which the District is located.
3. This Agreement supersedes all prior and contemporaneous agreements and understandings between the parties, both oral and written, with respect to its subject matter and constitutes the complete agreement and understanding between the parties, unless modified in a writing executed by both parties.
4. In the event of a dispute between the parties arising from this Agreement, the parties agree to mediate the dispute before initiating litigation. The Parties agree that with regard to any dispute or claim related to this Agreement, prior to the initiation of a lawsuit or other legal action, they shall and must, in good faith, submit the claim or dispute to mediation with any mutually agreeable neutral. The costs of the neutral will be split equally between the Parties. The prevailing party shall be entitled to recovery from the losing party the prevailing party's reasonable expenses (fees and costs) incurred in the lawsuit or legal action as allowed by law.
5. If any provision of this Agreement is determined to be invalid or unenforceable, that provision shall be amended to achieve as nearly as possible the same effect as the original provision, and the remainder of this Agreement shall remain in full force and effect.
6. No delay or failure by either party to act in the event of a breach or default hereunder shall be construed as a waiver of that or any succeeding breach or a waiver of the provision itself.
7. This Agreement may be executed in any number of counterparts, each of which shall be an original as against any party whose signature appears and all of which together shall constitute one and the same instrument.

NOTIFICATION

1. Any notice required or permitted to be given by this agreement shall be deemed given when personally delivered to the recipient thereof or when mailed by registered or certified mail, return receipt requested, postage prepaid, to the appropriate recipient thereof, as follows:

A. Notice to **AGENCY**:

Tracy Unified School District
Tammy Jalique – Associate Superintendent of HR
1875 W. Lowell Avenue
Tracy, CA 95376
209.830-3260 | tjalique@tUSD.net

B. Notice to **UNIVERSITY**:

California State University, East Bay
Sarah Arnett, Budget and MOU Coordinator
Credential Student Service Center
25800 Carlos Bee Blvd., Hayward, CA 94542-3021
510-885-2272 | sarah.arnett@csueastbay.edu

This agreement may be altered, changed or amended by mutual agreement of the parties in writing.

IN WITNESS WHEREOF, this agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

TRACY UNIFIED
SCHOOL DISTRICT

CALIFORNIA STATE UNIVERSITY,
EAST BAY

By _____

By _____

Name Tammy Jalique_____

Name Wendy Ng_____

Title Associate Superintendent of HR_

Title Dean_____

Date _____

Date _____

EXHIBIT A

PROGRAM DIRECTORS

The Program Director and the Signee of the Agreement are listed below, with respect to the program, prior to any Student, Faculty member, or Clinical Instructor participating in the Student Training Agreement.

UNIVERSITY: CSUEB – Speech Language Pathology Program

a. PROGRAM DIRECTOR

Name:	Shelley Simrin
Phone:	510-885-4762
Alt. Phone:	510-885-3241
Email:	shelley.simrin@csueastbay.edu
Mailing Address:	California State University East Bay Department of Communicative Sciences and Disorders Room MB #1097A, 25800 Carlos Bee Blvd, Hayward, CA 94542

CSUEB – Signee Information

Name & Title:	Wendy Ng, Dean
Contact	Sarah Arnett
Phone:	510-885-2272
Email:	sarah.arnett@csueastbay.edu
Mailing Address:	California State University East Bay Credential Student Service Center 25800 Carlos Bee Blvd, Hayward, CA 94542

2: Agency Signee Information

Tracy Unified School District

Name & Title:	Tammy Jalique - Associate Superintendent of HR
Telephone:	209.830-3260
Email:	tjalique@tUSD.net
Mailing Address:	1875 W. Lowell Avenue, Tracy, CA 95376

a. Agency Program Director/Coordinator

Name & Title:	
Telephone:	
Email:	
Mailing Address:	