

CCP Checklist



Task	Status	Deadline
<p>Complete the Intent to Participate Form. This is a Google Form that will be available on the CCP website in January 2024 at https://chs.centerville.k12.oh.us/guidance/ccp</p> <p>Current CCP students must also complete the form to participate next school year.</p>	<input type="checkbox"/>	<p>April 1, 2024</p>
<p>Apply for CCP admission using the website of the college or university you want to take courses from.</p> <p>Read their CCP webpages thoroughly and follow all application instructions. Use a personal email address, not your CHS one.</p> <p>If you need your transcript sent to a college for admission, see CCP Coordinator, Mrs. Fleischman, or your Unit Counselor.</p> <p><i>If a student does not meet the college's admission requirements, they may not participate in CCP at that institution.</i></p>	<input type="checkbox"/>	<p>Deadlines are set by each college - check their CCP websites!</p>
<p>Once admitted, the college will send you an email to the email address you used to apply. This will contain next steps and resources.</p>	<input type="checkbox"/>	<p>Check the college's CCP website</p>
<p>Meet with an Advisor at the institution you're planning to take courses from to register for courses for the upcoming term (summer or fall).</p> <p>If you plan to take a Wright State English course at CHS (we offer two courses: ENG 2040 - Literature, and ENG 1100 - First Year Composition), you don't need to meet with a WSU advisor. Instead, request the course(s) on HAC in the English section.</p>	<input type="checkbox"/>	<p>February 2024</p>

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<p>Submit a copy of your registered course(s) to your Unit Counselor.</p> <p>Discuss the college courses that you will be taking with your Unit Counselor to see how that will impact your graduation requirements.</p> <p>If you need to make changes to next year's schedule based on your CCP courses, meet with your Unit Counselor to do so.</p>	<input type="checkbox"/>	Before the last day of school
<p>Visit the CCP website for information about how to get your textbooks. If you need a hard copy of a book, check the IMC/Library at CHS first!</p>	<input type="checkbox"/>	Before your college course begins
<p>See Mrs. Fleischman, CCP Coordinator, if you have any questions!</p> <p>C161 - Centerville High School Andrea.fleischman@centerville.k12.oh.us 937-439-3594</p>	<input type="checkbox"/>	Scan to visit the CCP Virtual Office! 

NOTES

- *Credit hour limit within the CCP program is 30 per school year and 120 total of all school years in CCP, including high school credit. The formula to calculate credit hours is: add up high school credits for the school year and multiply by 3, then add the amount of credit hours each CCP course is worth.*
- *Only courses for which students pass and earn credit will be covered financially. Centerville City Schools will seek reimbursement from the student/family for course withdrawals after the college's 100% refund date or failed courses.*
- *Students must be taking 5 high school courses (or the equivalent) each semester. CCP courses worth 3 credit hours or more count as 2 credits for this calculation. If you're an athlete, double check OHSAA's eligibiltiy requirements or see Mr. Dement, Athletic Director.*
- *Before dropping a CCP course, meet with your Unit Counselor to see how this might impact graduation requirements, athletic eligibility, full-time student status, or your CHS schedule.*
- *Informational meeting was on **January 8th, 2024**. [View presentation slides.](#)*

• **Visit the CCP Website for more information**

