

# HOW TO REGISTER USING SKYWARD 2021-2022

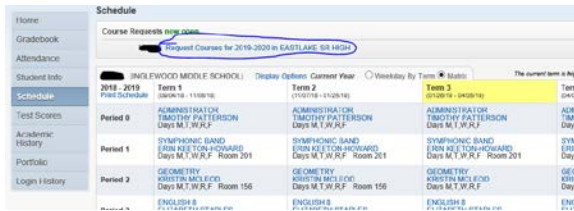
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## PART 1: HOW TO ACCESS SKYWARD AND YOUR COURSE REGISTRATION

- Login to Skyward
- Click on Schedule

## PART 2: HOW TO CHOOSE AND SUBMIT YOUR COURSES

- Under Course Requests Click on the “Request courses for 2021-2022 in Eastlake High School” link



- Type the first 3 letters of the course code in the search box and click search



- Highlight the course and select “add course” (if it is a yearlong course both semesters will register)
- Continue selecting courses until you have 7 courses selected

## PART 3: SELECTING ALTERNATES

- Click on request alternates



- Select a course under available alternate courses and click add course

\*\*To remove a course, highlight the course and select “remove course”

**When you are done, you will have choose 7 courses and 4 semester alternates (yearlong courses are not linked under alternates so make sure to select both semesters!)**

**CONGRATULATIONS! YOU HAVE SUCCESSFULLY REGISTERED FOR THE 2021-2022 SCHOOL YEAR**

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