

COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
OCTOBER 20, 2020

1. Meeting Called to Order

Approved by member vote at 3:32pm.

2. Roll Call

Present

Don Adams Rachel German
 Christie Cosme Sarah Johnston
 Annie Lachance

Absent

SIPE Rep.
 Michael Lant
 Lindsay Harrod

3. Minutes

February and September minutes approved.

4. Budget Report

	<u>BEGINNING</u> <u>BALANCE</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund – 0066	\$-6.20	\$0.00	\$0.00	\$0.00	\$-6.20
Premium Rebate - 0071	\$13,708.21	\$4,500.00	\$3,821.43	\$0.00	\$14,386.78
District Match - 0072	\$1,128.04	\$4,980.00	\$1,061.78	\$0.00	\$5,046.26
Credit Funds - 0073	\$2,447.25	\$1,075.00	\$0.00	\$0.00	\$3,522.25
Disc. Funds - 0073-0074	\$-1,162.90	\$2,000.00	\$381.14	\$0.00	\$455.96
Balances	\$16,114.40	\$12,555.00	\$5,264.35	\$0.00	\$23,405.05

Budget Expenditures

Encumbered None
 Gift Cards None

Rebate / Credit / Discretionary Funding

Eye Wash Station for CUHS – Room #204	0071	\$312.64
Ergonomic Chair for CGS – Michael Lant	0071	\$351.35
Gas Powered Chipper Shredder – MOT Dept.	0071	\$3,157.44
Phillips Onsite Unit / AED Wall Cabinet	0072	\$1,061.78
Ellis Drill Press Vise for MOT Dept.	0073-0074	\$381.14

5. Old Business

Don Adams reported that the wood chipper for the Grounds Department was received and has been being used to chip branches and debris.

6. New Business

The 2020/21 Grant Program is due no later than December 1, 2020. Each item must be no less than \$500 and no more than \$16,000. We may request up to eight items, equipment, or contract service. Does not include general site maintenance services conducted by district employees. Site representatives to report back to sites.

Discussed Claims Data Summary sent by SIPE. CUSD has incurred \$2,800.00 in expenses for the Fiscal Year 2020-21.

7. Funding Requests

No funding requests received.

8. Safety Incentive Program

Emailed Monthly Safety Topic w/ Quiz.

Drawing Winners

Clean Workspace – No Nominations Received

Nominated by – None

Caught in the Act – No Qualifying Nominations

SIPE Monthly Safety Quiz – Carolyn Meadows

Online Training –

1. Trevor Neer (5)
2. Chad Lee (1)
3. Maria Sison (1)

Quarterly Certificates of Completion – Sean Spradley

9. Accidents or Near Hit Misses

Students – None

Staff –

1. M.O.T. employee tripped, fell, and scraped her knees and elbows and hit her face on a utility cart. Her injuries were minor and did not require medical attention. Report only.
2. Teacher strained her shoulder when she moved quickly to answer the phone. She did not require medical attention. Report only.

3. Teacher got Tendonitis from repeated use of a computer mouse. No medical attention was needed. Report only. SIPE completed a virtual visit to assess the workstation.

10. Emergency Preparedness, Programs and Written Procedures, Evacuation and Fire Drills

None – No Students currently on campuses due to COVID-19 Pandemic.

11. Next Meeting Date

November 17, 2020

12. Adjournment

3:31 pm