

COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA
OCTOBER 20, 2020

1. Call Meeting to Order

2. Roll Call

Don Adams _____	Rachel German _____
Christie Cosme _____	Lindsay Harrod _____
Annie Lachance _____	Michael Lant _____
SIPE Rep. _____	Sarah Johnston _____

3. Approval of Meeting Minutes from February, 2020 & September, 2020

4. Budget Report

	BEGINNING BALANCE	CURRENT BUDGET	EXPENSE	ENCUMBERED	ENDING BALANCE
Grant Fund - 0066	\$-6.20	\$0.00	\$0.00	\$0.00	\$-6.20
Premium Rebate – 0071	\$13,708.21	\$4,500.00	\$3,821.43	\$0.00	\$14,386.78
District Match – 0072	\$1,128.04	\$4980.00	\$1,061.78	\$0.00	\$5,046.26
Credit Funds - 0073	\$2,447.25	\$1,075.00	\$0.00	\$0.00	\$3,522.25
Disc. Funds – 0073-0074	\$-1,162.90	\$2,000.00	\$381.14	\$0.00	\$455.96
Balances	\$16,114.40	\$12,555.00	\$5,264.35	\$0.00	\$23,405.05

Budget Expenditures

Encumbered	None
Gift Cards	None

Rebate / Credit / Discretionary Funding

Eye Wash Station for CUHS - Room #204 (Lab)	0071	\$312.64
Ergonomic Chair for CGS – Michael Lant	0071	\$351.35
Gas Powered Chipper Shredder – MOT Dept. - Grounds	0071	\$3,157.44
Philips Onsite Unit / AED Wall Cabinet w/ Alarm – Bus Barn	0072	\$1,061.78
Ellis Drill Press Vise for MOT Dept. – Maintenance Shop	0073-0074	\$381.14

5. Old Business

- a. The wood chipper for Grounds was received and has been being used to chip branches and debris.

6. New Business

- a. 2020/21 Grant Program due no later than December 1, 2020 (See attached guidelines)
- b. Claims Data Summary

7. Funding Requests

- a. No requests received.

8. Safety Incentive Program

- a. Emailed Monthly Safety Topic and Safety Quiz to Certificated/Classified/Admin. Personnel
- b. Drawings
 - 1A. Clean Workspace: **No nominations received**
 - 2A. Caught-In-The-Act: **No qualifying nominations received.**
 - 2B. Nominated By: **None**
 3. SIPE Monthly Safety Quiz: **Carolyn Meadows - DO**
 4. Online Training:
 - a. **Trevor Neer (5) – CUHS**
 - b. **Chad Lee (1) – MOT**
 - c. **Maria Sison (1) – CGS**
 5. Quarterly Certificates of Completion: **Winner will be drawn at meeting.**

9. Accidents or Near Hit Misses

- a. Students: None
- b. Staff:
 - *MOT employee tripped, fell and scraped her knees and elbows and hit her face on a utility cart. Her injuries were minor and did not require medical attention. Report only.
 - *Teacher strained her shoulder when she moved quickly to answer the phone. She did not require medical attention. Report only.
 - *Teacher got Tendonitis from repeated use of a computer mouse. No medical attention was needed. Report only.

10. Emergency Preparedness, Programs and Written Procedures, Evacuation and Fire Drills

- a.
- b.

11. Next Meeting Date: November 17, 2020

12. Adjournment