

COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA
NOVEMBER 17, 2020

1. Call Meeting to Order

2. Roll Call

Don Adams _____	Rachel German _____
Christie Cosme _____	Lindsay Harrod _____
Annie Lachance _____	Jan Boughter _____
SIPE Rep. _____	Sarah Johnston _____

3. Approval of Meeting Minutes from October 20, 2020

4. Budget Report

	<u>BEGINNING BALANCE</u>	<u>CURRENT BUDGET</u>	<u>EXPENSED</u>	<u>ENCUMBERED</u>	<u>ENDING BALANCE</u>
Grant Fund - 0066	\$-6.20	\$0.00	\$0.00	\$0.00	\$-6.20
Premium Rebate – 0071	\$13,708.21	\$4,500.00	\$3,821.43	\$0.00	\$14,386.78
District Match – 0072	\$1,128.04	\$4,980.00	\$1,061.78	\$0.00	\$5,046.26
Credit Funds - 0073	\$2,447.25	\$1,075.00	\$0.00	\$0.00	\$3,522.25
Disc. Funds - 0073-0074	\$-1,162.90	\$2,000.00	\$381.14	\$0.00	\$455.96
Balances	\$16,114.40	\$12,555.00	\$5,264.35	\$0.00	\$23,405.05

Budget Expenditures

Current Expenses	None
Encumberances	None
Gift Cards	None

Rebate / Credit / Discretionary Funding

5. Old Business

- a. 3 Funding Requests Received for Grant Program (listed by most needed)
 1. MOT (Maintenance) – Saw Stop Professional Cabinet Saw
 2. MOT – Scissor Lift Pallet Truck
 3. MOT – (Custodial) – Cordless Electrostatic Backpack Sprayer

6. New Business

- a. Safety Newsletter (Committee members input / ideas)
- b. Safety Website (Committee members input / ideas)
 1. Mission Statement / Purpose
 2. Objectives
 3. District Safety Policy Statement
 4. Employee Safety Handbook
 5. Safety Committee Meeting Calendar
 6. Employee Resources
 - a. Link to getsafetytrained.com
 - b. Link to Monthly Safety Topic / Quiz
 - c. Student / Staff Accident Report Form
 - d. Safety Incentive Program
 - e. Safety Concern Form
 - f. Safety Committee Recommendation Form
 - g. Safety Committee Funding Request Form
- c. Safety Committee Logo (Committee members input / ideas)

7. Funding Requests

- a. None

8. Safety Incentive Program

- a. Emailed Monthly Safety Topic and Safety Quiz to Certificated/Classified/Admin. Personnel
- b. Drawings
 - 1A. Clean Workspace: No Nominations Received.
 - 2A. Caught-In-The-Act: Maria Sison - CGS
 - 2B. Nominated By: Lori Nunez - CGS
 3. SIPE Monthly Safety Quiz: No Quiz for October
 4. Online Training:
 - a.
 - b.
 - c.
 5. Quarterly Certificates of Completion: None

9. Accidents or Near Hit Misses

- a. None

10. Emergency Preparedness, Programs and Written Procedures, Evacuation and Fire Drills

- a. None

11. Hazard Identification, Evaluation, and Control

- a. SDS Books – Collected, reviewed and updated with current information
- b.
- c.

12. Next Meeting Date January 19, 2021

13. Adjournment