

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, December 14, 2020** at 6:00 p.m. via electronic conferencing under Minnesota Statute 13D.021. This meeting was live streamed and the recording is posted on the website. The Truth and Taxation Hearing started at 7:00 p.m.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 6:02 p.m.
2. Roll Call – Present: Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed.
Ex-Officio: Dr. Wayne Kazmierczak
3. Pledge of Allegiance
4. Chapman moved and Newmaster seconded to approve the agenda as presented.
Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.
5. Thompson moved and Arcand seconded to approve the consent agenda consisting of:

- Approval of minutes for special meeting on November 2, regular Board meeting on November 9, and work session on November 23;
- Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
- Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
- Passage of resolution to approve personnel issues to include:

➤ **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**

Thomas Altendahl– Accounts Payable Clerk, District Center
Employed by District 624 since 07/27/2020
Effective Date: 11/16/2020

Shaquinta Coleman-moore– Pupil Support Assistant, Sunrise Middle School
Employed by District 624 since 09/06/2016
Effective Date: 11/12/2020

John Ficcadenti– Campus Security, WBLAHS South Campus
Employed by District 624 since 08/31/2018
Effective Date: 11/27/2020

Paula Johnson– Paraeducator, Sunrise Middle School
Employed by District 624 since 10/27/1998
Effective Date: 11/26/2020

Deborah Joyce– Nutrition Services, Vadnais Heights Elementary
Employed by District 624 since 10/27/1998
Effective Date: 11/26/2020

Cynthia Kelsey– Nutrition Services, WBLAHS South Campus

Employed by District 624 since 10/22/2018

Effective Date: 09/07/2020

Margaret Nowak– Nutrition Services, Sunrise Middle School

Employed by District 624 since 10/26/2020

Effective Date: 11/04/2020

Mack Phillips– Student Supervisor, WBLAHS South Campus

Employed by District 624 since 09/02/2019

Effective Date: 11/20/2020

Sonya Riley– Nutrition Services Assistant, WBLAHS South Campus

Employed by District 624 since 09/07/2000

Effective Date: 10/20/2020

➤ **RESIGNATION/TERMINATION/NON-RENEWAL–
NON-AFFILIATED**

Brandon Johnson– Student Success Coordinator, Willow Lane Elementary

Employed by District 624 since 02/17/2015

Effective Date: 11/18/2020

➤ **RETIREMENT– CLASSIFIED STAFF**

Dawn Boyd– Pupil Support Assistant, Vadnais Heights Elementary

Employed by District 624 since 09/02/2008

Effective Date: 01/04/2020

Julie Wodicka - Human Relations Specialist, District Center

Employed by District 624 since 02/14/2005

Effective Date: 01/29/2021

➤ **RETIREMENT– CERTIFIED STAFF**

Sandra Knutson-Smaker– Music Teacher, Vadnais Heights Elementary

Employed by District 624 since 08/22/2002

Effective Date: 12/22/2020

➤ **CHANGE IN ASSIGNMENT– CLASSIFIED STAFF**

Heather Hart - From Nutrition Service Assistant, Vadnais Heights Elementary

To Nutrition Services Elementary Manager

\$20.14 per hr. Plus \$.95 Cert. 4, 31.25 hrs. per wk., \$18,893.86

Effective Date: 11/09/2020

Rachael Markuson - From Admin. Assist to the Principal, Sunrise Park Middle School

To Executive Assistant to the Superintendent, District Center

\$78,040 (Prorated based on start date \$45,623.38)

Effective Date: 11/30/2020

➤ **CHANGE IN ASSIGNMENT–CERTIFIED STAFF**

Nancy Bernstein - Preschool Teacher, Vadnais Heights Elementary

1.0 FTE To .5 FTE

Effective Date: 12/07/2020

➤ **TEMPORARY CHANGE IN ASSIGNMENT– CLASSIFIED STAFF**

Timothy Daniels Jr – From Behavior Management Asst., Willow Lane Elementary

To Student Success Coordinator

Effective Date: 09/19/2020 through 06/30/2021

Christine La Pean - From ADSIS Para, Matoska Elementary

To .5 FTE Intervention Teacher

Effective Date: 09/30/2020 through 06/14/2021

➤ **TEMPORARY CHANGE IN ASSIGNMENT– CERTIFIED STAFF**

Omar Ali – Science Teacher,WBLAHS - North Campus

1.0 Fte To 1.1 Fte

Effective Date: 11/17/2020 Through 01/29/2020

Keith Steadland – Science Teacher,WBLAHS - North Campus

1.0 Fte To 1.1 Fte

Effective Date: 11/17/2020 Through 01/29/2020

Troy Strand – Instructional Coach,WBLAHS - South Campus

1.0 Fte To 1.1 Fte

Effective Date: 10/19/2020 Through 06/14/2020

Shannon Treichel – Instructional Coach,WBLAHS - North Campus

1.0 Fte To 1.1 Fte

Effective Date: 10/19/2020 Through 06/14/2020

➤ **TEMPORARY CHANGE IN ASSIGNMENT– PROFESSIONAL STAFF**

Matthew Menier– From Middle School Associate Principal, Sunrise Park Middle School

To Elementary Principal, Willow Lane Elementary

Effective Date: 01/04/2021 Through 06/30/2021

➤ **FULL TIME LEAVE OF ABSENCE– CERTIFIED STAFF**

Megan Church– 4th Grade Teacher, Otter Lake Elementary

Employed By District 624 Since 04/02/2013

Effective Date: 09/14/2020 Through 11/27/2020

➤ **THREE YEAR EXTENDED LEAVE REQUEST– CERTIFIED STAFF**

Lisa Olson- Special Education Teacher, Central Middle School

Employed By District 624 Since 08/21/2003

Effective Date: 2020-2021 School Year Through 2022-2023 School Year

➤ **NEW PERSONNEL– CLASSIFIED STAFF**

Payton Dvorak – Program Assistant Leader, Vadnais Heights Elementary
\$14.92 Per Hr., 12.5 Hrs. Per Wk., \$7,683.80

Effective Date: 09/14/2020

Kokou Kah – Pupil Support Assistant, Sunrise Park Middle School
\$19.53 Per Hr., 32.5 Hrs. Per Wk., \$16,375.90

Effective Date: 12/11/2020

Anne Madline – Pupil Support Assistant, Otter Lake Elementary
\$19.53 Per Hr., 32.5 Hrs. Per Wk., \$16,375.90

Effective Date: 11/30/2020

Saba Shibru– Custodian, Sunrise Middle School & Normandy Park
Education Center

\$19.39 Per Hr., 40 Hrs. Per Wk., \$26,680.62

Effective Date: 11/02/2020

Sofia Virnig – Administrative Assistant To Principal, Sunrise Park Middle
School

\$20.81 Per Hr., 40 Hrs. Per Wk., \$23,640.16

Effective Date: 12/14/2020

➤ **TEMPORARY– CLASSIFIED STAFF**

Sakaviye Abdisalan– Instructional Assistant, Matoska Elementary
\$19.07 Per Hr., 20 Hrs. Per Wk., \$10,297.80

Effective Date: 11/19/2020 - 06/11/2021

Sarah Fox- Media Clerk, Matoska Elementary
\$18.34 Per Hr., 27.5 Hrs. Per Wk., \$2,622.62

Effective Date: 11/16/2020 - 12/22/2020

➤ **LONG TERM SUBSTITUTE– CERTIFIED STAFF**

Stephanie Dahlem – .2 Fte Science Teacher, Wblahs - South Campus
Ba, Step 1, \$1,129.70

Effective Date: 12/21/2020 – 01/29/2021

Kristen Fournier – Music Teacher, Vadnais Heights Elementary
Ba, Step 2, \$27,009.85

Effective Date: 01/04/2021 – 06/14/2021

Michael Lehenbauer - Grade 2 Teacher, Oneka Elementary
Ma, Step 1, \$36,255.51

Effective Date: 11/16/2020 - 06/14/2021

Erin Welter - Special Education Teacher, Birch Lake Elementary
Ba, Step 1, \$32,932.11

Effective Date: 11/17/2020 - 06/14/2021

***Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster,
Thompson, Arcand, Beloyed. Nays, none. Motion carried.***

- B. PUBLIC FORUM - Michael McKenzie:** Discussion regarding return to school, from a teacher's perspective, including the workload for teachers and a recommendation to make a decision soon about a school model for the rest of the year.

C. INFORMATION ITEMS

1. Superintendent's Report - Dr. Kazmierczak informed the Board that Wendy Suoja, White Bear Lake Area High School – South Campus music teacher was named in the Best Teacher category and White Bear Lake Area Schools was named Best Website (Local) in the Readers' Choice Honors. Other topics he mentioned: Teacher of the Year process opens on December 21; Winter Break – December 23 – January 3; Welcome to White Bear Week; Coffee with Dr. K virtual on January 7 from 11:30 a.m. – 12:30 p.m.; November groundbreaking ceremonies at White Bear Lake Area High School - South Campus, Lincoln Elementary, Matoska International, Vadnais Heights Elementary, Willow Lane Elementary and the new Transportation building. Tim Wald mentioned that Dr. Kazmierczak was named Superintendent of the Year.

Dr. Kazmierczak provided a COVID-19 update and concluded by thanking Jody Reber for her service of 32 years working in the District with 27 years in the superintendent's office.

D. DISCUSSION ITEMS

1. Presentation and Public Hearing Related to the Proposed 2020 Payable 2021 Property Tax Levy - Assistant Superintendent for Finance and Operations Tim Wald presented information related to the Proposed 2020 Payable 2021 Property Tax Levy. The presentation is available on the district website. Public Comments: none.
2. 2021-22 School Year Calendar – Assistant Superintendent for Teaching and Learning Dr. Alison Gillespie presented the 2021-22 calendar for discussion. The 2021-22 calendar will be on the January 11 agenda as an operational item.
3. Middle School Programming – Director of curriculum and Instruction Jen Babiash and Middle School Principals Cathryn Peterson and Christina Pierre presented recommendations for additional modifications to middle school programming.
4. Guaranteed Energy Saving Agreement – Assistant Superintendent for Finance and Operations Tim Wald and Director of Building Operations Dan Roeser provided information on the second phase of the energy saving agreements with Ideal Energies, LLC and Green Solar Leasing, LLC.
5. 2019-20 Worlds' Best Workforce Summary and Achievement and Integration Progress Report – Assistant Superintendent for Teaching and Learning Dr. Alison Gillespie and Director of Equity and Engagement provided information

on the World's Best Workforce summary and the Achievement and Integration Progress Report.

6. First Reading of School Board Policies

a) Policy 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-related Devices, and Electronic Delivery Devices: Vaping Awareness and Prevention Instruction; b) Policy 430, Employee/Visitor ID Badge; c) Policy 517, Student Recruiting; d) Policy 518, DNR-DNI Orders; e) Policy 607, Organization of Grade Levels

The policies listed above will be on the January 11, 2021 agenda for a second reading.

E. OPERATIONAL ITEMS

1. Newmaster moved and Ellison seconded to approve the certification of the final 2020 payable 2021 property tax levy in the amount of \$56,987,674.46. **Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.**
2. Thompson moved and Newmaster seconded to approve the guaranteed energy saving contract with Ideal Energies, LLC and Green² Solar Leasing, LLC for installing the second phase solar projects. **Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.**
3. Chapman moved and Arcand seconded to accept the six Brosious Teaching Grants from the White Bear Lake Area Educational Foundation in the total amount of \$8,471.95. **Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.**
4. Thompson moved and Ellison seconded to approve the recommended polling places for the 2021 State Primary and General Elections. **Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.**
5. Newmaster moved and Thompson seconded to approve acceptance of the additional funding from the MDE Expanded Meal Access grant totaling \$34,893.71 and the Ramsey County Emergency Food Services Grant totaling \$376,572.58 for a combined total of \$396,572.58. **Roll call vote: ayes, Chapman, Ellison, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Abstain, Mullin. Motion carried.**
6. Ellison moved and Chapman seconded to approve the following policies: a) Policy 421, Gifts to Employees and School Board Members; b) Policy 422, Incorporated by Reference; c) Policy 510, School Activities; d) Policy 513, Student Promotion, Retention and Program Design; e) Policy 515, Protection and Privacy of Student Records; f) Policy 516, Student Medication; g) Policy

601, School District Curriculum; h) Policy 602, Organization of School Calendar; i) Policy 603, Curriculum Development; j) Policy 615, Testing Accommodation, Modification, and Exemptions for IEPS, Section 504 Plans and LEP Students; k) Policy 620, Credit for Learning; l) Policy 703, Annual Audit; m) Policy 904, Distribution of Materials; and eliminate Policy 598, Home School Students Participating on State High School League Sanctioned Activities. ***Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.***

7. Ellison moved and Beloyed seconded to approve the layoff resolution on reduction in staff in fee-based programs as recommended by the administration. ***Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.***

F. BOARD FORUM - Board members thanked Jody Reber for her service in the Superintendent's office. Board members thanked the White Bear Lake staff and students for their hard work during the distance learning model.

G. ADJOURNMENT - Arcand moved and Mullin seconded to adjourn the meeting at 8:14 p.m. ***Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Nays, none. Motion carried.***

Submitted by: Jessica Ellison, clerk