

College of Pastoral Leaders

2021 Application Instructions

Download a copy of the 2021 Application and save it to your computer. This way, you will be able to save information into the application form as you go. When your cohort has completed the application, you will email it to ebw@austinseminary.edu. No applications will be accepted after the deadline.

The entire application must be filled out to be considered complete. Your cohort's answers to questions will be limited to the space provided—no additional attachments will be accepted.

MAC Users: Please fill out this form using Adobe Reader and **not** MAC Preview.

If you have any technical difficulties with the CPL application, please send your questions to: ebw@austinseminary.edu.

Section One

Cohort Description:

Here you will provide a brief summary statement about your cohort encompassing who you are, why you're together, and what you plan to do. This description will be shared on the website should you be selected and should be written in the 3rd person. Think of this as an "elevator pitch." Word limit: 50.

Prior CPL Grant recipient:

If your cohort was a recipient of a prior CPL grant, please check the box indicating as such; if not, please leave the box unchecked.

Cohort Member Connection:

Briefly describe how your cohort's members know each other and why it makes sense for you to form a learning community. Word limit: 150.

Cohort Member Description:

Fill out information on each member of your cohort. Only fill out the number of rows you need for your cohort. There are several dropdown boxes which give defined answers from which to select an answer. Abbreviations explained below:

Gender: F=Female; M=Male; You may also choose to write-in your own gender definition.

Race/Ethnicity: Af. Am.=African American; As/PI= Asian/Pacific Islander; Ca=Caucasian; H/L= Hispanic/Latino; Multi=Multiracial/Multiethnic;

Nat. Am.=Native American. You may also choose to write-in your own racial/ethnic identity.

Denomination: Select one of the denominations listed or write in your denomination if it's not listed.

Highest Degree: Select one of the degree options or write in an alternative that better reflects the highest degree which you have earned.

Cohort Coordinator

Designate one member of the cohort to be the group's main contact person with the seminary.

Section Two

The proposal should not be one person's plans into which others are invited to participate. For additional guidance, you may review the Application Process tab on the website.

As a cohort, answer the questions in the spaces provided.

1. What central need draws you together (word limit: 250)?
2. How will you address your identified need? Include:
 - a. Narrative description – what you are going to do (word limit: 500)

Please note that the *Narrative Description* section spans two pages. Your answer for that section will fit in two text boxes which are not connected—i.e. you will not be able to write continuously from one to the next, so you will need to format each text box separately to appear as one answer. In this section, describe the activities you have planned and show how they will meet your needs.

- b. Resources you will use – people, books, movies, pieces of art, etc. (limit to visible space on page)
- c. Timeline of actions—Begin with [*month & year*]; end with [*month & year*] (limit to visible space on page)

Section Three

Budget proposal

The budget proposal is formatted as a table. The first three columns are formatted as text to allow flexibility in how you describe your budget. The last column is formatted as a number and can only be used for this purpose. Limit to page provided. For additional guidance, you may review the Application Process on the website where you will find a sample budget that you can download.

Budget narrative

Here you will provide narrative detail to your budget. Please explain how you arrived at the numbers used in your budget. Also, include a description of the sources of additional revenue that you will be bringing to cohort activities. Limit to visible space on page.

Section Four

Each member of your cohort must respond to the question, "Where do you hope the proposed cohort experience will move you on your spiritual and leadership/vocational journey?" Please identify at least one specific spiritual hope **and** one specific leadership or vocational hope. Word limit: 250 words per response. Each member must also provide their preferred email address and phone number in the space provided.

The last question should be answered as a cohort, "How will you hold each other accountable for meeting your shared purpose?"

Be careful in your responses not to exceed word limits OR the visible space provided in each box. The applications will be printed out; therefore, the reviewers will not have the ability to scroll down on any boxes where the text is longer than the visible space on the page.

When you are finished, email your completed applications to ebw@austinseminary.edu no later than 11:59 pm CST on May 14, 2021.