

**MINUTES OF JUNE 8, 2020 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**  
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office, 12880 NE 10<sup>th</sup>, Choctaw, OK 73020

Daryl Crusoe, President, called the meeting to order at 6:00 p.m. Roll call established members present: Janice Modisette, Vice President, Don Alsup Clerk, Elizabeth Parker, Asst. Clerk and Pamela Matherly, Member.

Mr. Crusoe called for consideration and approval of the agenda. Mrs. Modisette moved and Mr. Alsup seconded to approve the agenda. The vote was unanimous.

Ms. Matherly moved and Ms. Parker seconded, to approve the May 12, May 14, and May 21, 2020 board meeting minutes. The vote was unanimous.

There were no comments from ACT.

There were no comments from the floor regarding agenda items.

Dr. McCharen made the following comments:

- Mr. Reid and I are smoothly making the transition of him becoming the Superintendent. It certainly helps that David has been in the district for twenty-eight years and that we have worked together at the Central Office for the last three years. He has put together a great team of central office administrators that will continue the unity and standard of excellence in this school district. In addition, Mr. Reid is inheriting an exceptional administrative assistant (Anita) that will be a great asset to him. Certainly, the re-opening of school in the fall is going to be full of uncertainties and challenges. I believe having a Superintendent in Mr. Reid that has been in this district for many years and has a great relationship with our principals and the community will help tremendously as we navigate through the re-opening of our schools in the fall.
- As I have said repeatedly, there is always good that comes out of crises and this is no different. This pandemic has caused all educators to stretch our minds and think out of the box on how we reach students in different ways that will serve us well in the fall. We know that we need an online distance delivery system in our school district for a certain student population in normal times. With the pandemic, there will be a small percentage of parents that may not want to send their kids back to school in the fall and we don't want to lose those students to Epic or other districts that will offer on-line school. In my opinion, nothing takes the place of face to face teachers in a classroom, but other methods of instruction are going to have to be offered and utilized this fall. I know David and his team are working on this issue and will give you more details soon.
- All Central office staff and twelve month employees at the schools went back to work on May 11<sup>th</sup>.
- Our CHS virtual graduation was rolled out on Friday, May 14<sup>th</sup> at 6:00 p.m. and we received very favorable feedback. Our in-person CHS graduation is still scheduled for FireLake arena on Monday, July 13<sup>th</sup> at 7:00 p.m. We will be working with FireLake on Covid safety guidelines and procedures.
- Even though the Teacher of the Year Banquet scheduled for April 21 was cancelled, we still honored our nine teachers. Teacher of the Year presentations were made on May 16<sup>th</sup>. Each site teacher of the year received approximately \$1,700 in cash, merchandise and gift cards. Our District Teacher of the Year will receive an additional \$1,600 in cash, merchandise and gift cards. Deborah Baack, Westfall Elementary 4<sup>th</sup> grade teacher, was named our District Teacher of the Year.
- In accordance with the OSSAA guidelines, summer activities can begin with athletes and students in other extracurricular activities. With that said, Mike Hessman, our Athletic Director, is here this evening to briefly tell you what procedures and guidelines we have put in place to keep everyone as safe as possible.
- Last but not least, this is my 298<sup>th</sup> board meeting as CNP Superintendent. That equates to approximately 620 hours which is about 206 rounds of golf. I can assure you that it will not take me 18 years to make up those 206 rounds of golf.....I figure it will only take me about two years.

Dr. McCharen introduced Mike Hessman, CNP Athletic Director, who gave a brief report on district Covid-19 procedures regarding athletics. Mr. Hessman provided a written Covid-19 plan to each board member.

There were no comments from board members.

Ms. Parker moved, seconded by Mrs. Modisette to approve the approved the open transfers (approved/denied) for the 2020-21 school year. The vote was unanimous.

Kevin Berry, Chief Financial Officer, reported that we would have one additional meeting this month which will close out the current fiscal year. Mr. Berry added that we are down with the collection of a few of our line items. He stated that all eyes are turned to next fiscal year. He added that it is currently very difficult to prepare a budget for the next fiscal year. Mr. Berry reported that our two new activity buses have been received but there is a delay on the delivery of the portable buildings.

Mrs. Modisette moved, seconded by Ms. Parker to approve encumbrances. Approved were the following: Fund 11 – #'s 897 -952 - \$126,025.73; Fund 21 – #'s 197-222 - \$75,071.07; Fund 22 - #'s 88 - 93 - \$8,463.85; Fund 30 #'s 1-2 - \$8,810,018.75; Fund 35 - #8 - \$10,279.00 and Fund 86 - #s 38-40 - \$17,329.92. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette, to approve temporary appropriations and initial budget for FY2020/21 General Fund operations at \$35,000,000.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette, to approve temporary appropriations and initial budget for FY2020/21 Building Fund operating budget at \$1,200,000.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette, to approve temporary appropriations and initial budget for FY2020/21 Child Nutrition operating budget at \$1,600,000.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup to approve fuel agreement with Eastern Oklahoma County Tech Center for FY 2020-21. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker to approve the contract for audit services for 2019/20 school year with Putnam & Company, PLLC. The vote was unanimous.

Mrs. Matherly moved, seconded by Mrs. Modisette, to approve the Beckman Company as the district insurance provider for the 2020/21 school year. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette, to approve the FY 2020/21 property and casualty insurance quote from the Beckman Company in the amount of \$583,646. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker, to approve the FY 2020/21 worker's compensation quote from the Oklahoma School Assurance Group in the amount of \$160,117. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Alsup to award the contract for lawn care service to Mike Garza Fence Co. for the final year of a three year contract. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette, to approve E-rate services contract for E-rate fiscal year 2020/21. The vote was unanimous.

Mrs. Matherly moved, seconded by Ms. Parker to approve Bimbo Bakery for the FY 2020/21 bakery goods supplier. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Alsup, to approve Mazzio's as the FY 2020/21 pizza supplier. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Alsup to approve Hiland Dairy for the FY 2021-21 dairy supplier. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Modisette to approve U.S. Food Service as the FY 2020-21 food/supply supplier. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve the following price increases for child nutrition meals for FY 2020-21: elementary breakfast - \$1.50; secondary breakfast - \$1.75; elementary lunch - \$3.00; secondary lunch - \$3.20; adult/guest breakfast - \$2.35; and adult/guest lunch - \$4.00. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker to approve the renewal of a Sublease Agreement dated July 1, 2009 between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2021 as required under the provisions of the agreement. The vote was unanimous.

Ms. Parker moved. Seconded by Mr. Alsup to approve the renewal of a lease-purchase for the fiscal year ending June 30, 2021 as required under the provisions of the Equipment Lease/Purchase Agreement dated December 1, 2017 between District and MR, Inc. The vote was unanimous.

Mr. Alsup moved, seconded by Mrs. Modisette to approve the renewal of a lease-purchase for the fiscal year ending June 30, 2021 as required under the provisions of the Equipment/Lease/Purchase Agreement dated February 1, 2019 between the District and MR, Inc. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the consent agenda. The vote was unanimous.

Dr. JeanAnn Gaona gave the following report. The consortium agreement between EOC Tech Center and Choctaw-Nicoma Park Schools must be approved annually. This agreement allows our high school students to receive credit hours for math and science courses required by the state department of education through the coursework completed at EOC rather than through separate classes at the high school. The Oklahoma State Department of Education will not issue site report cards from the state this school year. Testing will resume in the spring of 2021. Several of our sites have completed Programs of Excellence at their sites through committees that worked extensively during the 2019-20 school year. You will receive information regarding these applications for approve in July from Nicoma Park Middle School in the area of Fine Arts, from Nicoma Park Intermediate in the areas of Math and English Language Arts, from Nicoma Park Elementary in the area of English Language Arts, from Westfall Elementary in the areas of Safe and Healthy Schools and Math and English Language Arts, JGI in the areas of Math and English Language Arts. Originally Levi Patrick from the Oklahoma State Department of Education volunteered to attend our board meeting when our applications for the sites are approved by the board, which will now be in July. He is very excited about our district's progress for this recognition and has stated several times that we will be leaders in the state for this recognition at our sites. Teachers and Administrators will meet Tuesday to discuss further plans for our distance learning platform and a possible virtual academy.

Mr. Alsup moved, seconded by Ms. Matherly to approve the consortium agreement between EOC Tech Center and Choctaw-Nicoma Park School District for the 2021/21 school year.

At 6:27 p.m., the board announced their wishes to remain in open session. Mrs. Modisette moved, and Ms. Parker seconded to remain in open session.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the following certified recommendation: Jessica Watson, effective 7/1/20; Spencer Dearman, effective 7/1/20; and Leslie Cutter, effective 7/1/20. The vote was unanimous.

Mrs. Modisette, moved, seconded by Ms. Matherly to approve the following certified resignations: Joshua Phelps, effective 5/26/20; Charity Adams, effective 5/28/20 and Richard Boyd, effective 5/28/20. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the following support recommendations: Janet Alley, effective 8/14/20; Matylin Garrett, effective 8/14/20; Jamie Good, effective 8/14/20; Claudia Mullins, effective 8/18/20; Shawna Moore, effective 8/14/20; Anissa Casey, effective 8/14/20; Tricia Christopher, effective 8/14/20; Pam Fox, effective 7/1/20; Caroline Grice, effective 8/3/20; Regina Adams, effective 8/14/20; and Kim Walcott, effective 8/14/20. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the following support resignations: Jess Goolsby, effective 6/30/20. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Parker to approve rehire support staff for 2020/21 school year as listed on Attachment B – Support Staff Rehire List. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette, to approve Amber Balderrama as the Principal at James Griffith Intermediate effective July 1, 2020. The vote was unanimous.

Mrs. Modisette moved, seconded by Mr. Alsup to approve Jackie Harris as the next Principal at Choctaw High School effective July 1, 2020. The vote was unanimous.

There being no new business, at 6:42 p.m. a motion was made by Ms. Matherly and seconded by Ms. Parker to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

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Daryl Crusoe, President

Janice Modisette, Vice President

Don Alsup, Clerk

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Elizabeth Parker, Asst. Clerk

Pamela Matherly, Member