

**MINUTES OF JULY 14, 2020 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**  
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office, 12880 NE 10<sup>th</sup>, Choctaw, OK 73020

Daryl Crusoe, President, called the meeting to order at 6:00 p.m. Roll call established members present: Janice Modisette, Vice President, Don Alsup Clerk, Elizabeth Parker, Asst. Clerk and Pamela Matherly, Member.

Mr. Crusoe called for consideration and approval of the agenda. Mrs. Modisette moved and Mr. Alsup seconded to approve the agenda. The vote was unanimous.

Ms. Matherly moved and Ms. Parker seconded, to approve the June 24, 2020 board meeting minutes. The vote was unanimous.

President Crusoe stated that the next agenda item was the election of Board of Education Officers for July 2020 – July 2021. Mr. Crusoe opened nominations for the office of President. Mr. Alsup nominated Janice Modisette for President with a second by Ms. Parker. The vote was unanimous. Mrs. Modisette assumed the role of President and opened the floor for nominations for the office of Vice President. Ms. Parker nominated Mr. Alsup as Vice President, seconded by Ms. Matherly. The vote was unanimous. Mrs. Modisette opened nominations for the office of Clerk. Ms. Matherly nominated Elizabeth Parker for Clerk with a second from Mr. Crusoe. The vote was unanimous. Mrs. Modisette then called for nominations for the office of Assistant Clerk. Mr. Crusoe nominated Pamela Matherly as Assistant Clerk, seconded by Ms. Parker. The vote was unanimous.

Amber Spradlin, ACT President stated that she attended a meeting earlier in the day regarding the Return to Learn Plan. She added that the teachers are excited to see the plan and they are excited to welcome the kids back to school. She added that there will be a meeting on negotiations on Thursday of this week and they are hoping to get this wrapped up quickly. Mrs. Spradlin added that the ACT has decided to back Ron Sharp in the upcoming election and they will be assistant handing out door knockers and rallying in the community for support.

There were no comments from the floor regarding agenda items.

Superintendent Reid made the following comments:

- I would like to publicly acknowledge the board for giving me this opportunity and also for their dedication and tireless effort to the district. Thank you very much for this exciting opportunity.
- The administration team transition has gone extremely well. JeanAnn, Kelli, Michael and I are working well together. This year presents unique challenges but has allowed us to begin to rely on each other and begin bonding as a cohesive team.
- Graduation went as well as can be expected and we have received many positive comments from patrons.
- The Midwest City Police Department wanted to publicly thank the CMS Honor Society for a \$1,124.36 donation from their candy sales to the Animal Welfare Services Center.
- Mrs. Hosford has been working with all of our teachers and getting to know each of them, the students and their parent that are participating in the Extended School Year. These are usually some of our more severe students. Mrs. Hosford has been doing an outstanding job easing fears of the upcoming school year.
- Special Recognition for all of our instructors who have participated in Camp Invention. This is an annual STEM camp that Paula Sendall organizes. This year has been a challenge with Covid-19. We would also like to thank Amber Spradlin for jumping in to teach a STEM class for a teacher who missed because of testing positive for Covid prior to the camp beginning.
- On the first day of opening up enrollment to the Edge Virtual School, we had 13 new to the district students enroll.
- Summer pride has resumed and student athletes are out participating again. We are hopeful for fall athletics and fine arts competitions but are just unsure how it will play out.
- It appears that we will end the year with a fund balance of approximately 2.2 to 2.4 million.
- Michael James will be preparing to meet with ESPO and ACT for negotiations for the 2020-21 school year. Amber Spradlin always meets with Human Resources in mid-July to discuss pre-negotiations. We are fortunate to have an ACT and an ACT president who is so willing to work with administration to find solutions which are beneficial for all involved.
- In regard to Covid preparations to return to school, the district has purchased the following safety equipment: water bottle filling stations, face shields and masks, thermometers, technology for distance learning and plexiglass partitions for secretaries. We are still working on prices for thermal scanners. Anita has agreed to take hold of a fundraising campaign for thermometers. She is an amazing fundraiser and has a true passion for

seeing us be able to take temperatures of our students to help keep everyone as safe as possible. Additionally, we have purchased disinfecting machines for each site and also for maintenance and transportation. Superintendent Reid gave a brief presentation regarding the disinfecting machine.

- Dr. Gaona has created Distance Learning Communities who have been doing amazing work. I won't spoil her presentation for later, but want to acknowledge that her leadership working with different groups has been exceptional.

Under board comments, President Modisette stated that she felt graduation went very well.

Ms. Matherly moved, seconded by Ms. Parker to approve the school calendar based on hours instead of days for the 2020-21 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the following new policies and policy revisions: ECA – School District Screening Protocol; FDC-P – Medical Examination Review Committee Process for Eligible Exemptions and Documentation for Decision; FDC-R1 – Attendance Policy (Regulation) and EHDF – Online Instruction. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approved the revised school calendar for the 2020-21 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe, to rename the Activities Center at 14300 NE 10<sup>th</sup> Street on the campus of Choctaw High School to the Choctaw High School Jim McCharen Activities Center. The vote was unanimous.

Kevin Berry, Chief Financial Officer, reported that after paying all the bills and closing out encumbrances for the 2019-20 school year, we should have an approximate 2.2 million fund balance. This amount is a little less than last year but still a very strong fund balance. Mr. Berry added that we already know that our state aid will be cut. A budget will be presented to the board in a couple of months and it will obviously be less than last year's budget. Mr. Berry added that we should receive our state aid allocation very soon. He added that we have spent a lot of money to prepare and re-open our schools while being Covid compliant. Mr. Berry reported that Child Nutrition staff is trying to make plans for what will need to be done to serve lunch.

Mr. Alsup moved, seconded by Mr. Crusoe to approve encumbrances. Approved were the following: Fund 11 – #'s 001-209 - \$3,132,603.44; Fund 21 – #'s 001-062 - \$926,833.95; Fund 22 - #'s 001 - 054 - \$1,301,600.00; Fund 32 #'s 1-2 - \$8,752,768.75; and Fund 86 - #s 001-015 - \$1,093,080.31. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe, to approve Jim's Cleaning Service, L.L.C. as the cleaning service for the 2020-21 school year. The vote was unanimous.

Mr. Alsup moved, seconded by Ms. Matherly, to approve to join Oklahoma Schools Insurance Group (OSIG) for the 2020-21 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the consent agenda. The vote was unanimous.

Dr. JeanAnn Gaona gave the following report. The Consortium Agreement between EOC Tech Center and Choctaw-Nicoma Park Schools must be approved annually. This agreement allows our high school students to receive credit hours for math and science courses required by the state department of education through the coursework completed at EOC rather than through separate classes at the high school. Dr. Gaona added that the OSDE will not issue site report cards from the state for this school year. Additionally, testing will resume in the spring of 2021. She added that several of our sites have completed Programs of Excellence at their sites through committees that worked extensively during the 2019-20 school year. Dr. Gaona reported that information will be received regarding these applications for approval in July from Nicoma Park Middle School in the area of Fine Arts, from Nicoma Park Intermediate in the areas of Math and English Language Arts, from Nicoma Park Elementary in the area of English Language Arts, from Westfall Elementary in the areas of Safe and Healthy Schools, Math and English Language Arts, JGI in the areas of Math and English Language Arts. Dr. Gaona stated that originally Levi Patrick from the Oklahoma State Department volunteered to attend our board meeting when our applications for the sites are approved, which will now be in July. He is very excited about our district's progress for this recognition and has stated several times that we will be leaders in the state for this recognition at our sites. Dr. Gaona closed by stating that teachers and administrators will meet Tuesday to discuss further plans for our distance learning platform and a possible virtual academy.

Ms. Parker moved, seconded by Mr. Alsup to approve core or elective credits for students attending Eastern Oklahoma County Tech Center that are in the ninth, tenth, eleventh, or twelfth grade, which will count toward graduations requirements. These classes may include math, science, computer arts, elective courses or credit recovery courses. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve a Transition School-to-Work/Work Student Contract with Oklahoma Department of Rehabilitation Services for the 2020-21 school year. The vote was unanimous.

At 6:57 p.m., the board announced their wishes to remain in open session during Executive Session. Mr. Crusoe moved, and Mr. Alsup seconded to remain in open session.

At 8:08 p.m., Mr. Crusoe moved, seconded by Ms. Matherly to return to open session. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly to approve the following certified recommendations: Jason Bittner, effective 7/1/20; Kaitlyn Robison, effective 7/1/20; Justin Mayhew, effective 6/29/20; Sierra Bledsoe, effective 7/1/20; Anthony Fogle, effective 7/1/20 and Mitchell Gomez, effective 7/7/20. The vote was unanimous.

Mr. Crusoe, moved, seconded by Ms. Matherly to approve the following certified resignations: Elizabeth Akers, effective 6/22/20; Todd Wilson, effective 6/23/20; and Kaye Hughes, effective 7/3/20. The vote was unanimous.

Mr. Crusoe moved, seconded by Ms. Matherly to approve the following support recommendations: Jessica Gomez, effective 7/1/20 and Alicia Carter, effective 7/1/20. The vote was unanimous.

There being no new business, at 8:09 p.m. a motion was made by Ms. Matherly and seconded by Ms. Parker to adjourn. The vote was unanimous.

BOARD OF EDUCATION:

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Janice Modisette, President

Don Alsup, Vice President

Elizabeth Parker, Clerk

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Pamela Matherly, Asst. Clerk

Daryl Crusoe, Member