



# Application For Certificate of Appropriateness

The Suffield Historic District Commission  
Suffield, CT 06078

Date \_\_\_\_\_

Application is hereby made for issuance of a Certificate of Appropriateness under "An Ordinance Creating a Historic District, et al." Adopted May 27, 1963, and authorized pursuant to Public Act #430 of the Connecticut General Statutes as Amended by Public Act #600 of the 1963 Connecticut General Statutes.

Details of the work are provided below:

Owner's Name \_\_\_\_\_

Address of Proposed Work \_\_\_\_\_

Owner's Address \_\_\_\_\_

Agent or Contractor \_\_\_\_\_

Address \_\_\_\_\_

Proposed work is in connection with:     Private Dwelling     Accessory Building     Commercial Building  
 Sign     Other (specify) \_\_\_\_\_

Describe the nature of the proposed work. Please be as specific as possible, including all pertinent design elements, site plans, scale drawings and/or photographs.

\_\_\_\_\_  
Signature of Applicant

Does the proposed work meet zoning requirements?     Yes     No

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Zoning Officer

---

### For Historic District Commission Use Only

(Not to be filled in by applicant)

Application No. # \_\_\_\_\_ Date Received \_\_\_\_\_

Payment Received \_\_\_\_\_ Form of Payment (specify) \_\_\_\_\_

Notice of Public Hearing Published \_\_\_\_\_ Date of Hearing \_\_\_\_\_

Action Taken: Approved as Submitted     Approved as Modified     Application Rejected

REASON FOR ACTION:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Historic District Commission



(4)

**Addendum: New Construction/ Additions**

The following information is required as part of this application for a certificate of Appropriateness from the Historic District Commission on new construction and additions:

**1. Site Plan**

- a. Lot dimensions
- b. Building location within dimensions of lot (existing and proposed)
- c. Dimensions and locations of drives, walks, fences, porches, patios, accessory buildings, signs.

**2. Architectural Drawings: Plans and Elevations**

- a. Number of stories and building height
- b. Siding dimensions
- c. Window/door dimensions, details and specifications
- d. Railing dimensions and details
- e. Roof plan
- f. Trim and architectural details
- g. Exterior stairs
- h. Chimney detail
- i. Sign location
- j. Renderings of completed proposal

**3. Product Information** (product literature with specifications or a sample of the composition, color and texture of materials to be used)

- a. Roof materials
- b. Siding
- c. Windows
- d. Doors
- e. Wall surfaces
- f. Foundations
- g. Porch flooring
- h. Railings
- i. Gutters and downspouts
- j. Trim
- k. Louvers and vents
- l. Lighting
- m. Drives and walkways
- n. Public Utilities
- o. Fences
- p. Sign