

Colnbrook C. of E. Primary School

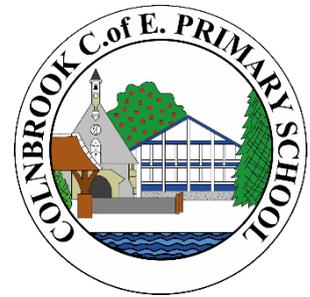
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Headteacher: Mr Tom Brunson B.A.(Hons), PGCE



5th January 2021

Dear Parents and Carers,

Having written to you yesterday afternoon, as I am sure you will be aware, the government has announced a national lockdown, which began today. This means that all schools nationally will remain closed to most pupils until at least February half term.

Yesterday afternoon, I had already decided to move Colnbrook Primary School to online learning from today, before this announcement was made, and staff were beginning to get prepared to provide this. However, this full national lockdown was unexpected and a surprise to staff, having been told by the government last week and over the weekend that schools would open as usual. As a result, please bear with us as we set up our processes fully to provide remote learning.

You will receive communication via email from your child's class teacher about how online learning will look for your child's class, as this will look different depending on the age of the children. Teachers and support staff will phone you regularly to check on your children's progress and help with any problems or concerns you have. When staff call, this will appear as an 'unknown number', and we will leave a message on your voicemail if we miss you.

We expect children to engage fully with online learning tasks as far as possible. Learning set by teachers is not optional and we do expect work to be completed. However, we do appreciate and understand the many issues you may have with online learning. We are here to help and support you however we can, so please get in touch if you run into difficulties. The school office remains open, and all members of the senior leadership team will be in school daily. If you require any help or support, please contact us on 01753 683661 or email mail@colnbrookprimary.com.

Last term, I requested that you complete a short questionnaire in relation to home learning. This will help us plan for what your child will be able to access from home, and distribute any IT equipment that may be required. We will contact you in due course if we are able to provide further support to you. If you are having technical difficulties with online learning, please contact your child's class teacher in the first instance.

The school building remains open to children of key workers and those children who may be vulnerable with groups run by support staff and overseen by Mrs Bharj, Mr Carlisle and Mrs Esson. If you are a key worker and require a place for your child, please phone or email the school office as soon as possible. However, please carefully consider whether this place is required, and only use us if there is no viable alternative.

Those of you who receive free school meals will be contacted by our admin team shortly to discuss options available to you.

Everyone at Colnbrook remains fully committed to keeping everyone in our community safe. I would like to take this opportunity to remind you that I am the school's designated safeguarding lead, and Mrs Bharj and Mr Carlisle are deputy designated safeguarding leads. All safeguarding leads will be in school daily and we will continue to support our children and families. If you are concerned about the welfare or wellbeing of a child or family, you can contact safeguarding@colnbrookprimary.com to share any concerns.



Finally, I would like to reiterate the Prime Minister's message made last night. It is all our responsibility to stay at home, protect the NHS so we can save lives. I urge you to follow the national guidance to protect those who are at risk in our community. It is of vital importance that we all 'do our bit' and adhere to the rules.

If there is anything we can do to support you, your child or your family, we are here for you; please get in touch with us as no problem is too small.

My team and I will be in regular contact with you over the coming weeks, but for now, please stay safe.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Brunson', written in a cursive style.

Mr. T. Brunson
Headteacher