RCS School Emergency Drills

Documentation Form for the 2018 - 19 school year

This form must be completed for each drill, remember to check the type of drill. Upon completion of each drill, please email Sharon Ahearn your signed drill report. Sharon will post them on the district website within 5 days of the drill completion and it will remain posted for 3 years.

Type of Drill

- ○ Fire Drill (5 required)
  - 3 must be completed by December 1, 2018
  - There must be a "reasonable" interval between each drill.

- ○ Tornado Drill (2 required)
  - At least 1 must be completed during the month of March 2019

X Lock Down/Shelter in Place Drill (3 required)
(Drills in which the occupants are restricted to the interior of the building)
At least 1 drill must be completed by December 1, 2018 and
At least 1 drill must be completed after January 1, 2019

*At least 1 of the drills is required to be conducted during a lunch, recess, or at another time when a significant number of the students are gathered but not in the classroom.

Time of Drill

X Standard
❑ Class Change
❑ Recess
❑ Other Events
Please explain: _____

Name of Reporting School: Hugger

Date of Drill: 11/7/18 Time drill was held: 2:00pm_ (am/pm)

Exact time required to evacuate/shelter/secure: 1:57

This report is for emergency drill #___1___of __2____ Total Participants:____549___

Remarks:_____

Marnie Barker
Signature of the school principal/designee acknowledging the completion of the drill

_____
Printed name of the individual in charge of conducting the drill, if it is not the school principal