



AMENDMENT TO:
Request for Proposals
Town of Suffield, Connecticut
CONCEPTUAL DESIGN DEVELOPMENT OF
BRIDGE STREET SCHOOL AREA

December 23, 2020

The Town of Suffield located in Suffield, CT (the “Town”) invites you to submit a sealed proposal for the conceptual design of a park on the former Bridge Street School parcel, located at 90 Bridge Street in Suffield, Connecticut 06078.

The successful bidder will design a park at the former Bridge Street School parcel (see Paragraph 17, Scope of Work). The Board of Selectmen will oversee the planning process and the selected consultant(s) will work directly with the Town of Suffield’s Facilities Manager and Parks and Recreation Director. The chosen consultant will be expected to demonstrate professional experience in municipal park design. In addition, the consultant must have experience soliciting input from the community and other relevant stakeholders, analyzing available research and data, and effectively communicating and presenting to Town officials and the public. The overall objective of the Plan is to design a municipal park.

The sealed bids are due at the office of the Department of Public Works, 230C Mountain Rd., Suffield, CT until 10:00 a.m. on Tuesday, January 26, 2021. Due to the Coronavirus, bid results will be shared via email after opening that morning. Bids transmitted by facsimile will not be accepted. **All bids must be in a sealed envelope clearly marked on the front with the name of the bidder and project name: “Bridge Street School Area Design”.** No Bid will be accepted after the time set for the opening of Bids and no Bidder may withdraw his Bid within 60 days of opening thereof. The Town reserves the right to waive any informality or to reject any or all bids when such action is deemed in the best interest of the Town.

A pre-bid walk through of the project will be held at 90 Bridge Street on Wednesday, January 6th , 2021 at 10:00 a.m.

Any questions should be directed to Chris Matejek at cmatejek@SuffieldCT.gov , or 860-668-3890 **before** the **RFI period ends at 2:00 p.m. on Monday, January 10th, 2021.** Answers to all RFI questions will be made by **Wednesday, January 12th, 2021** at 12:00 p.m.

Non-discrimination in Employment: Bidders on this work will be required to comply with the President’s Executive Order No. 11246. The Town is an affirmative action and equal opportunity employer. Minority/Women’s Business Enterprises are encouraged to apply.