

Terms and Conditions for Partners

Privacy Policy

Membership of BSME is subject to agreement and compliance with these Terms and Conditions. By applying for, or renewing membership of BSME, you are automatically agreeing to the terms and conditions specified herein.

In addition, BSME reserves the right to share relevant information with Members in line with GDPR, DPA and our own Privacy Policy available to view [here](#).

Payment of Membership Fee

The Partner agrees to pay the membership fee on receipt of the invoice. Membership Fees are non-refundable. Membership is activated and benefits become available once payment has been received by BSME into the correct bank account. Partners are responsible for all related transfer fees and bank charges.

Annual membership fees are invoiced in Bahraini Dinar (BHD). The published membership fees do not include VAT. Where BSME is required to comply with VAT requirements by local tax authorities, VAT will be added to invoices.

Partners should include all bank charges in the payment of membership fees. This can be done by indicating that the sender will be responsible for all charges or your bank may require you to tick the "OUR" box on the payment form. BSME cannot predict bank or intermediary bank charges.

BSME offers a 14-day cooling off period. If membership is cancelled within 14 days of the date of payment, the membership fee will be refunded minus a 50BD administrative fee. BSME will not refund transfer fees incurred by the applicant nor be responsible for transfer fees incurred during the return of funds. Members joining BSME 30 days prior to the Annual Conference and Exhibition are excluded from the cooling off period except in the case of a force majeure.

Membership Renewal

Membership renewal notifications will be sent to the primary account holder's email address with a follow-up reminder a month before the deadline. Partner renewals are due before 31 August of each year. After this date, BSME will assume non-renewal and membership will be automatically cancelled.

The number of Partners within the category of Recruitment is capped. All current Recruitment Partners have the opportunity to renew their membership by the **31 August** deadline. After this date, if membership has not been renewed, BSME will assume your cancellation of membership and the available space will be offered to other interested recruitment organisations.

Duration

The membership year runs from the 01 September to 31 August. The membership fee will not be prorated for membership within the current academic year.

Obligations

BSME considers the company/organisation as the Partner and not any individual employee of the company/organisation. The Partner will provide an email address which will create the member account; this is the primary contact for BSME communications. One account holder email address is permitted per membership. The Partner will keep the member account up-to-date and/or inform BSME of changes to the account holder email address.

The Partner will use their membership to promote their organisation and the business category identified in the membership application only. Membership benefits or status will not apply to third parties.

Changed Terms

BSME may at any time amend the Terms and Conditions of Partner membership. Any amendment/s is/are effective immediately and will be published on the BSME website with the effective dates on the pages of the Terms and Conditions.

Code of Conduct

The Partner accepts responsibility to make every effort to ensure that BSME is not brought into disrepute by the actions of its employees or individuals or groups associated with the BSME Partner.

Information published and used to promote the Partner will be accurate and will not include criticism of, or disparaging comparisons about, BSME or other BSME members.

Force Majeure

BSME will not be liable if failing to delay or perform its obligations on account of strikes, shortages, riots, insurrection, fires, flood, storm, explosions, acts of God, war, governmental action, labour conditions, earthquakes, epidemics or pandemics or any other cause which is beyond its reasonable control.

Marketing

Social Media Promotion and Partner Offers

Partners can request social media promotion to school members throughout the academic year.

The Membership Coordinator will send a monthly email to members with a summary of which benefits are applicable during the month. To feature in the Partner Offers and/or request social media posts, please complete the relevant form including all information requested by BSME such as social media handles, hashtags, and logos.

Webinar Proposal/s

Members are invited to submit proposals to deliver online presentations and webinars which are in keeping with the Professional Learning requirements identified by schools and/or dictated by relevant educational trends. **Proposal requests will be circulated to Partners upon approval of the Professional Learning Calendar by the Executive Committee for the subsequent year.**

Opportunity to submit a proposal for presentation at the Annual Conference

There is no Annual Conference in the 2020-21 academic year. The next Annual Conference will be held in March 2022. More information will be provided in due course.

The theme, keynotes and workshops for each BSME Annual Conference are driven by the Professional Learning needs of senior leaders in BSME schools, as identified through various surveys, network meetings and educational trends. The Conference Programme, therefore, takes into account a wider educational leadership focus as well as directives from various educational regulatory bodies, including examination boards and inspection bodies. **Where Partners might be suited to deliver any keynotes and/or workshops, in keeping with the theme and outcomes of the Annual Conference, proposal requests will be circulated to all Partners.** Presentations will be measured against the criteria communicated in the proposal requests.

Logos and Names

BSME membership requires the use of the Member's company/organisation name and logo on the BSME website and, where applicable, on related marketing materials. Members can use the BSME logo in the format provided by BSME, solely to indicate membership of BSME. If membership ceases the BSME logo should be removed from any website, stationery and marketing materials.

By submitting an application for Partner membership, the applicant confirms authority to use and distribute company/organisation content and the use or display of any information will not violate any laws, rules, regulations, or rights of third parties.

Content

The responsibility of content submitted for inclusion on the BSME website, social media channels, eshots, newsletter or any other platform offered by BSME rests entirely with the Member. Material protected by copyright, trademark, or other proprietary rights cannot be included without the express written permission of the owner; it is the Member's responsibility to obtain said permissions. The Member will be liable for any damage resulting from any infringement of content. BSME reserves the right to query content.

Any edits to the Member's BSME profile must be accurate. BSME reserves the right to amend/edit a profile page and the content therein.

Sponsorship

Sponsorship commitments must be paid within 30 days of issue of the invoice. BSME reserves the right to pass sponsorship opportunities on to other Partners if these terms are not honoured.

Sponsorship will be offered to members first. BSME reserves the right to sell sponsorship to non-members should there be insufficient interest from members.

Acceptance

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In addition, BSME reserves the right to share relevant information with Members.

The Partner Account Holder must inform and advise the company/organisation of the details within this document.