



**Board of Education
Pelham Public Schools
Pelham, New York**

BOND STEERING COMMITTEE

Via Video Conference
Pelham, NY 10803

March 26, 2020
8:00 am

MINUTES

Committee Members in attendance (Y=Yes; N=No; P=Phone)							
Board of Education - Committee Members							
Jessica Young Committee Chair	Y	Sue Childs	Y	John Brice	Y		
School District							
Cheryl Champ Superintendent	Y	James F. Hricay Asst. Supt. for Business	Y	John Condon Director of Facilities	Y	John Sebalos Director of Technology	Y
Jeannine Clark HS Principal	N	Lynn Sabia MS Principal	N	Trisha Fitzgerald Hutchinson ES Prin.	Y	Jeannine Carr Prospect Hill ES Prin.	Y
Steve Luciana Director of Athletics	Y	Alex Wolff Public Information Off.	Y	Jackie Vigil District Treasurer	Y		
Community Members							
David Brown	N	Bryan Diffley	N	Justin Preftakes	N	Matt Maron	N
Peter Romano	N	Lisa Gomez	Y	Madeline Smith	Y	James Smithmeyer	Y
Rob Keogh	N	Eric Elbery	Y				
Other Attendees							
Russ Davidson KG&D Architects	Y	Walter Houser KG&D Architects	Y	Susan Davidson KG&D Architects	N	Teresa May KG&D Architects	N
Sarah Dirsá KG&D Architects	N	Kevin Sawyer Triton Construction	Y	Frank Arturi Triton Construction	Y		

8:08 am: Call to order

- Jessica Young called the meeting to order.
- The 11.26.19 and 1.27.20 BSC meeting minutes were approved without amendment.
- Jim Hricay opened the discussion, noting that the last remaining set of bids (Prospect Hill addition/alterations and the HS-MS masonry/roof work re-bids) have been received.
- Russ Davidson led a discussion of the bid results and overall updated budget status.
 - Triton & KD&D have vetted the low bidders. Some of these vendors have been eliminated as non-responsive or non-qualified.
 - Based on the recommended lowest qualified bidders, Proposition 1 projects (New Hutchinson, HS-MS alterations and Prospect Hill addition/alterations) are over budget by approximately \$983,000, excluding certain alternate bids and value engineered (VE) items still under discussion.
 - Proposition 2 projects (fields at the Glover Complex and Prospect Hill) are projected to be under budget by approximately \$754,000, resulting in an overall budget shortfall of \$229,000 without consideration of the aforementioned alternates and VE items.

- The Committee acknowledged that transferring any unspent funds from Proposition 2 to close the budgetary gap in Proposition 1 requires voter approval. The annual May budget vote timeframe may be impacted by the state's response to the COVID-19 pandemic, as primary elections may be postponed.
- Scope was added on almost all projects from the pre-bond phase, contributing to the budget overrun; however, KG&D feels that budgeted contingent funds allow flexibility for the District as it determines final scope and bid awards.
- The Committee discussed strategies to determine what recommendations should be made to the full Board of Education at its April 1 meeting.
 - The alternates and VE items were reviewed to determine priorities and any alternate options for completing the work.
 - Scope of work at the HS-MS and Prospect Hill was reviewed, as both projects were bid in a manner to allow award in varying scope levels, giving maximum flexibility to the District.
 - Consideration was given to the impact of COVID-19 on the economy, the workforce and supply lines, as best as can be determined at this time.
- The Committee agreed to meet via video conference on Monday, March 30 at 10:00am to continue the discussion.

9:05 am: Adjournment

Respectfully submitted,
Jackie Vigil

Attachments: 2018 Bond Budget Summary (KG&D), 3.25.20