

Advantage Academy of Broward, Inc.
d/b/a
West Broward Academy
Governing Board Meeting Minutes
September 8, 2020

Present at Meeting

Bassema Iskandarani - Board Chair
Nathaniel Grasch – Board Member
Andrew Winner – Board Member
Derrick Hugue – Principal, West Broward Academy
Rosanna Radon – Assistant Principal, West Broward Academy
Michael Strader – Charter School Associates
Brian Strader – Charter School Associates
Jill Balthazar – Charter School Associates

Meeting called to order at 4:35p.m. by Bassema Iskandarani

A. Opening Exercises

After commencing the meeting; Bassema Iskandarani, Board Chair, asked if there were any changes or revisions to the prior meeting minutes (May 20, 2020). Ms. Iskandarani requested a motion to approve the Governing Board meeting minutes for May 20, 2020 as presented. Mr. Winner motioned to approve the meeting minutes for May 20, 2020 as presented. Ms. Iskandarani seconded the motion and all were in favor. The motion passed unanimously.

B. ANNUAL MEETING – Mr. Strader noted in order to adhere to the corporate bylaws, there needs to be an Annual Corporation meeting for the election of officers. Ms. Iskandarani proceeded with the election of officers. Mr. Grasch nominated Ms. Iskandarani for the position of President/Chairman and Mr. Winner seconded the nomination. Ms. Iskandarani nominated Mr. Grasch for the position of Vice President/Vice-Chairman and Mr. Winner seconded. Ms. Iskandarani nominated Mr. Winner for the position of Secretary/Treasurer and Mr. Grasch seconded. The corporate officer positions were voted on as nominated and all positions were filled as nominated. Ms. Iskandarani called the annual meeting to a close to continue with the regularly scheduled governing board meeting.

C. Public Comments

There were no public comments.

D. Principal Reports

Mr. Hugue reported enrollment at 603. Mr. Hugue introduced Rosanna Padron as the Assistant Principal. Mr. Hugue reported the school is fully staffed and all teachers are in the building. The school provided laptops to students that needed them so they can continue virtual learning.

E. Information Items

1. Mr. Strader presented the monthly financial reports (April, May, June-FY 20) for the preceding months to the board and reminded Board members that CSA's finance department prepares the financial reports that are sent to board members and any questions regarding

monthly financial reports may be directed to Jeannette Merced at any time. The financial reports will need to be ratified at each board meeting moving forward in order to stay in compliance with the district.

2. Mr. Strader reported on the Teacher Salary Increase Allocation, History and Summary, HB 641, Florida Statute(s). The state set aside money to increase base salaries. A teacher salary allocation plan was introduced and discussion regarding the impact to base salary occurred. The plan is on the consent agenda for approval.
3. Mr. Strader discussed the status of the school's use of PPP funding per the statutory and regulatory requirements. The school saved staff jobs as a result of the funding. The school will move to submit a forgiveness application once the application window opens.
4. Mr. Strader reported on the FY21 salary schedule and distribution plan
5. Mr. Strader reported on the 2020-2021 Threat Assessment Plan
6. The 2020-2021 Mental Health Plan as submitted to the board meets statutory requirements.
7. Mr. Strader informed the board regarding the receipt and use of CARES ACT, ESSR funding
8. Mr. Strader discussed the FY21 Capital Outlay Plan and the intended use of capital outlay funds.
9. Mr. Strader discussed the 2020-2021 board meeting schedule sent to the board.
10. Mr. Strader discussed the 2020-2021 Parent/Student and employee handbooks that were distributed to the board in their back-up documents
11. Mr. Strader presented the teacher waivers labeled as Exhibit A in the board folders.
12. Mr. Strader discussed the FY21 Title 1 Budget was included in the board packet.

F. Consent Agenda Items

1. Approve monthly financials, April, May, June – FY 20.
2. Approve Teacher Salary Increase Allocation, Resolution.
3. Approve PPP utilization and approve submission of forgiveness application
4. Approve FY21 teacher salary allocation and distribution plan.
5. Ratify FY20 Audit Engagement letter.
6. Ratify 2020-2021 Mental Health Plan.
7. Ratify 2020-2021 Threat Assessment Plan
8. Approve CSP grant application for COVID Expenditures
9. Approve Capital Outlay Plan
10. Approve FY21 Budget
11. Approve 2020-2021 Board Meeting Schedule
12. Approve 2020-2021 Employee, Parent/Student Handbooks
13. Approve Personnel Items – Waivers, Exhibit A, if any

Ms. Iskandarani requested a motion to approve 1-12 adding the threat assessment. Mr. Winninger motioned; Mr. Grasch seconded the motion. All in favor to approve the consent agenda items.

G. Items Scheduled for Action and Discussion

H. Board Member Reports – none

I. Adjourn

Meeting adjourned at 5:00 p.m.



Approved by

9-28-2020

Date