



SACRED HEARTS ACADEMY

admissions

GRADES 1-6 ADMISSION CHECKLIST 2021-2022 school year

PRIORITY DEADLINE: FEBRUARY 28, 2021

Applications submitted after February 28 will be considered based on grade-level availability.

☐ STEP 1: APPLICATION

Submit a completed paper application or go to www.tads.com to complete an online TADS application. We also accept the Standard Application Online (SAO).

Our application fee is \$50. Please make checks payable to Sacred Hearts Academy.

☐ STEP 2: BIRTH CERTIFICATE

Submit a copy of your daughter's birth certificate.

☐ STEP 3: ACADEMIC RECORDS

Submit the following academic records:

- ☐ 2020-2021 Most Current Report Card
- ☐ 2019-2020 Final Report Card

Sign and submit the CONSENT FOR RELEASE OF RECORDS FORM to your daughter's school.

☐ STEP 4: STANDARDIZED TESTING

Submit your daughter's most recent standardized test scores (Hawaii State Assessment, Smarter Balance Assessment, IOWA, Terra Nova, Stanford, etc.)

☐ STEP 5: REFERENCE REPORTS

Applicants for Grades 1-6:

Submit the HAIS CONFIDENTIAL TEACHER REFERENCE REPORT FORM to your daughter's current teacher.

Applicants for Grade 6:

Submit the HAIS ADMINISTRATIVE REFERENCE REPORT FORM to your daughter's current school.

Provide self-addressed and stamped envelopes for your daughter's teacher/administrator to send the completed form(s) directly to Sacred Hearts Academy.

☐ STEP 6: ADMISSION TEST & INTERVIEW

Applicants may be contacted for an admission test and interview.

Applications and documents can be sent to:

- ATTN: Admission Office
Sacred Hearts Academy
3253 Waiālae Avenue
Honolulu, HI 96816
- admissions@sacredhearts.org
- Fax: (808) 737-7867

Please call (808) 734-5058 ext. 224 or email admissions@sacredhearts.org if you have any questions or need assistance.