



SACRED HEARTS ACADEMY

admissions

GRADES 7-12 ADMISSION CHECKLIST 2021-2022 school year

STEP 1: APPLICATION

Submit a completed paper application or go to www.tads.com to complete an online TADS application. We also accept the Standard Application Online (SAO).

Our application fee is \$50. Please make checks payable to Sacred Hearts Academy.

STEP 2: BIRTH CERTIFICATE

Submit a copy of your daughter's birth certificate.

STEP 3: ACADEMIC RECORDS

Submit the following academic records:

- 2020-2021 Most Current Report Card
- 2019-2020 Final Report Card

Applicants for Grades 10-12:

- Submit High School Transcripts

Sign and submit the CONSENT FOR RELEASE OF RECORDS FORM to your daughter's school.

STEP 4: STANDARDIZED TESTING

Submit your daughter's most recent standardized test scores (Hawaii State Assessment, Smarter Balance Assessment, IOWA, Terra Nova, Stanford, etc.)

Applicants for Grades 7-9:

- Complete the SSAT at www.ssat.org
- Complete Character Skills Assessment

***Effective December 2020: Grades 7-9 applicants for the 2020-2021 school year are no longer required to complete the SSAT Test. Kindly submit most recent standardized test scores in place of the SSAT Test.**

STEP 5: REFERENCE REPORTS

Submit the HAIS CONFIDENTIAL TEACHER REFERENCE REPORT FORM to two current core subject teachers (English, Math, Science or Social Studies).

Submit the HAIS ADMINISTRATIVE REFERENCE REPORT FORM to your daughter's current school.

Provide self-addressed and stamped envelopes for your daughter's teachers and school administrator to send the completed forms directly to Sacred Hearts Academy.

STEP 6: ADMISSION INTERVIEW

Our office will contact you to schedule an admission interview.

PRIORITY DEADLINE: FEBRUARY 28, 2021

Applications submitted after February 28 will be considered based on grade-level availability.

Applications and documents can be sent to:

- o ATTN: Admission Office
Sacred Hearts Academy
3253 Waialae Avenue
Honolulu, HI 96816
- o admissions@sacredhearts.org
- o Fax: (808) 737-7867

Please call (808) 734-5058 ext. 224 or email admissions@sacredhearts.org if you have any questions or need assistance.