

FINANCIAL REPORTS

September 30, 2020

Submitted by:

Andrew Burgess Controller

Reviewed & Approved by:

Kate Davis
Chief Financial Officer

Signature

Date

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MEMORANDUM

To: School Board of Directors

Dr. Susan Enfield, Superintendent

From: Andrew Burgess, Controller

CC: Kate Davis, Chief Financial Officer

Date: December 9, 2020

RE: September 2020 Financials

Enrollment Report

The District projected FTE for 2020-2021 is 17,494. Average FTE to date for the year was 17,369, which was 181 FTE fewer than projected.

Running Start enrollment is not represented until October.

In September, the District enrollment for both Open Doors {1418} and the Skills Center was less than expected due to some courses and programs starting later in September. OSPI subsequently adjusted September enrollment guidelines to allow claims beyond the first four days of the academic year, which will result in these September numbers being adjusted up later.

In the CTE program, the District had 72 more FTE in middle and high schools combined, compared to the projection. This was due to a 61 FTE increase in high schools and an 11 FTE increase in middle schools.

In September, the District had 420 more students compared to projections in the Bilingual Program. The District had fewer Bilingual Program Exited students than projected, but in the normal course of the TBIP program, that number increases in coming months.

Special Education enrollment was 196 students lower than projected, but enrollment will increase throughout the school year as more special education students are anticipated to be identified and served.

General Fund

Revenue collections for the month of September totaled \$16.1 million. Expenditures totaled \$22.9 million for the month. Higher expenditures than revenue decreased the fund balance by \$6.7 million. The balance sheet shows that the total ending fund balance at the end of

September was \$25.1 million. The Unassigned Fund Balance at the end of September was \$5.1 million. Fall property tax revenues are expected in October 2020.

4.9% of budgeted revenue was received by September this year, compared to 6.5% this same time last year, a larger than normal difference of 1.6%. This larger than normal difference was due to Federal CARES Act and eRate technology reimbursement revenue that was received in September, but needed to be accounted for in the prior fiscal year to match the related expenditures. Those revenues were accrued out of September, to the prior year, thus lowering the overall September revenue.

As for expenditures, 6.8% of the budgeted amount for the year was spent in September, compared to 7% at the same time last year, a negligible difference.

Capital Projects Fund

Expenditures in the Capital Project Fund reflect bond-related building projects and salaries. The projections represent District commitments for salaries, contracts, and purchase orders for the fiscal year 2020-2021. Capital Project Fund balance at the end of September was \$60.9 million.

Debt Service Fund

The Budget Status Report shows the District collected \$782 thousand in property tax and \$20 thousand in interest in September. No principal and interest payments were made in September. The fund balance increased to \$22.8 million.

ASB Fund

Total revenues collected for the month were \$14 thousand, with expenditures reaching \$2 thousand. The fund balance increased by \$12 thousand, accordingly, for the month of September. The ending fund balance was \$1 million.

<u>Transportation Vehicle Fund</u>

The TVF collected \$16 thousand auctioning old buses, and \$1K in interest earned. The fund balance for September was \$1.4 million.

Investment Earnings

Investment earnings in September totaled \$119,162. The interest rate in September was 1.05%, 4 basis points lower compared to August.

BOARD ENROLLMENT REPORT September 2020

Student Enrollment Details per Apportionment Report & P223 Summary

Full Time Equivalent (FTE) Enrollment	I Time Equivalent (FTE) Enrollment Projected FTE Ave					
Kindergarten	1,381	1,215	-166			
Grade 1	1,377	1,382	5			
Grade 2	1,450	1,435	-15			
Grade 3	1,400	1,369	-31			
Grade 4	1,382	1,384	2			
Grade 5	1,332	1,322	-10			
Grade 6	1,433	1,408	-25			
Grade 7	1,344	1,403	59			
Grade 8	1,332	1,304	-28			
Grade 9	1,367	1,382	15			
Grade 10	1,368	1,390	22			
Grade 11	1,189	1,154	-35			
Grade 12	1,139	1,221	82			
Total K-12 less Running Start, Dropout & ALE	17,494	17,369	-181			

Running Start	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	402	Running Start Begins October	N/A
Vocational (CTE)	51	Running Start Begins October	N/A
Total Runnng Start	452	Running Start Begins October	N/A

Dropout Reengagement (Open Doors 1418)	Projected FTE	Average FTE to date	Difference
Academic (Non CTE)	284	80	-204

Alternative Learning Experience (ALE)	Projected HC	Average HC to date	Difference
Grades K-6 ALE FTE	0	0	0
Grades 7-8 ALE FTE	3	0	-3
Grades 9-12 ALE FTE	83	56	-28

Total K-12 (BEA Resident FTE Enrollment)	18,317	17,505	-416
,		•	

Career and Technical Education (CTE)	Projected FTE	Average FTE to date	Difference
Grades 7-8 CTE Exploratory	147	158	11
Grades 9-12 CTE Exploratory	517	578	61
Grades 9-12 Skill Centers	418	256	-162
Total CTE & Skill Center	1,082	991	-91

Transitional Bilingual Program (TBIP)	Projected HC	Average HC to date	Difference
Eligible Kindergarten - Grade 6 Students	3,523	3,702	179
Eligible Grade 7 - Grade 12 Students	1,929	2,170	241
Eligible Exited Students	1,009	499	-510

Special Education	Projected HC	Average HC to date	Difference
Age 3-PreK Resident Special Education	241	158	-83
Age K-21 Resident Special Education LRE1	982	1,711	729

Highline School District No. 401 General Fund Budget Status Report

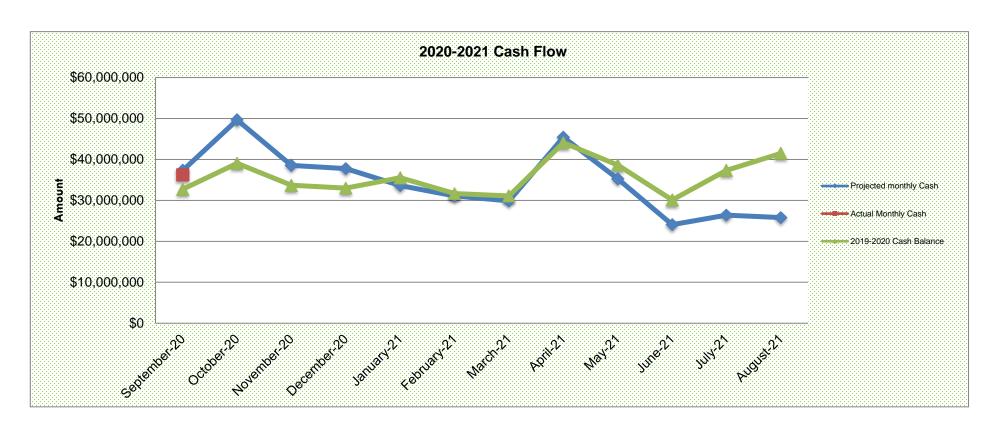
For the Period Ended September 30, 2020

<u>REVENUES</u>		2020-2021 <u>Budget</u>		Actual <u>For Month</u>		Actual <u>For Year</u>	Percent of Budget
1000 Local Taxes	\$	47,819,383	\$	704,355	\$	704,355	1.5%
2000 Local Nontax		6,021,871		(1,484,760)		(1,484,760)	0.0%
3000 State, General Purpose		180,034,003		15,587,666		15,587,666	8.7%
4000 State, Special Purpose		65,649,802		3,499,898		3,499,898	5.3%
5000 Federal, General Purpose		-		-		-	0.0%
6000 Federal, Special Purpose		22,953,097		(2,998,859)		(2,998,859)	0.0%
7000 Revenues From Other Districts		600,000		-		-	0.0%
8000 Other Agencies & Associations		3,391,717		829,675		829,675	24.5%
9000 Other Financing Sources		-		-		-	0.0%
TOTAL REVENUES	\$	326,469,873	\$	16,137,974	\$	16,137,974	4.9%
<u>EXPENDITURES</u>							
00 Regular Instruction	\$	180,860,759	\$	12,617,140	\$	12,617,140	7.0%
20 Special Education		46,353,370		3,568,131		3,568,131	7.7%
30 Vocational Education		7,604,781		512,878		512,878	6.7%
40 Skills Center		4,698,310		272,357		272,357	5.8%
50&60 Compensatory Education		35,729,062		2,552,090		2,552,090	7.1%
70 Other Instructional Programs		2,940,160		112,975		112,975	3.8%
80 Community Services		2,735,526		224,290		224,290	8.2%
90 Support Services		56,882,854		3,004,876		3,004,876	5.3%
TOTAL EXPENDITURES	\$	337,804,822	\$	22,864,738	\$	22,864,738	6.8%
Other Uses - Transfers to other funds	\$	-	\$	-	\$	-	
Revenues Over (Under) Expenditures	\$	(11,334,949)	\$	(6,726,763)	\$	(6,726,763)	
	BEG	GINNING FUND	BAI	_ANCE	\$	31,862,437	
FUND BALANCE ACCOUNTS							
2821 Restricted for Carryover of Restricted R	ev \$	250,000			\$	2,659,689	
2825 Restricted for Skills Center	\$	450,000				2,469,755	
2828 Restricted for Food Service		500,000				1,754,411	
2830 Restricted for Debt Service		-				-	
2840 Nonspendable Fund Balance-Inventory		325,000				282,812	
2850 Restricted for Uninsured Risks		400,000				400,000	
2870 Committed to Other Purposes		-				-	
2888 Assigned to Other Purposes	\$	2,620,943				2,900,000	
2890 Unassigned Fund Balance	\$	18,222,114	<u>.</u>			14,669,008	
TOTAL ENDING FUND BALANCE	\$	22,768,057	:	=	\$	25,135,674	

Highline School District No. 401 Balance Sheet As of September 30, 2020 General Fund

Cash on Hand	\$	504,083	
Cash on Deposit with County	\$	35,652,677	
Warrants Outstanding	\$	(4,979,476)	
Accounts Receivable	\$	888,051	
Taxes Receivable	\$	22,259,848	
Inventory	\$	209,526	
Prepaid Expenses	\$	-	
Cash with Trustee (SUI)	\$	-	
			\$ 54,534,709
Accounts Payable	\$	1,331,994	
Payroll and Benefits Liabilities	\$	5,807,192	
Taxes and Other Deferred Revenues	\$	22,259,848	
			\$ 29,399,035
Restricted Fund Balance	\$	6,883,854	
Nonspendable Fund Balance	\$	282,812	
·	·		
Assigned to Other Purposes	\$	3,300,000	
Unassigned Fund Balance	\$	14,669,008	
		;	\$ 25,135,674

Highline School District No. 401 General Fund 2020-2021 Cash Flow As of September 30, 2020



Highline School District No. 401 Three-Year Comparison Of Revenues By Funding Source As of September 30, 2020 Year To Date

Major R	evenue		2018-2019 Budget	20	18-2019 Year to Date	% of budget received YTD**	;	2019-2020 Budget	20	019-2020 Year to Date	% of budge received YTD**	t	2020-2021 Budget	20	20-2021 Year to Date	% of budget received YTD**
1000	Local Taxes	\$	44,996,472	\$	2,543,080	5.65%	5	40,298,953	\$	1,461,426	3.639	6 \$		\$	704,355	1.47%
2000	Local Support	,	18,283,824	Ť	498,493	2.73%		13,875,470	Ť	765,129	5.519		7,868,901	,	(1,484,760)	
3000	State Apportionment		178,609,380		11,977,156	6.71%		175,680,773		15,812,282	9.009	6	180,034,003		15,587,666	8.66%
4000	State Grants		61,679,768		3,236,302	5.25%		64,478,745		3,833,033	5.949	6	65,362,966		3,499,898	5.35%
5000	Federal Grants - General Purpose		15,000		-	0.00%		15,000		-	0.009	6	-		-	0.00%
6000	Federal Grants - Special Purpose		22,455,923		(913,157)	-4.07%		24,291,704		(785,087)	-3.239	6	22,327,020		(2,998,859)	-13.43%
7000	Other School Districts		700,000		-	0.00%		475,000		-	0.00	6	600,000		-	0.00%
8000	Other Entities		1,539,840		532,267	34.57%		2,708,329		(182,471)	-6.749	6	2,457,600		829,675	33.76%
9000	Other Financial Resources				-	0.00%		-		-	0.00	6	-		-	0.00%
		\$	328,280,207	\$	17,874,141	5.44%	\$	321,823,975	\$	20,904,313	6.50°	6 \$	326,469,873	\$	16,137,974	4.94%

**1 months = 8.33% of budget

Highline School District No. 401 Three-Year Comparison of Expenditures By Object As of September 30, 2020 Year To Date

Expend	diture by State Object	2018-2019 Budget	20	18-2019 Year to Date	% of budget expended YTD**	2019-2020 Budget	20	19-2020 Year to Date	% of budget expended YTD**	2020-2021 Budget	20	20-2021 Year to Date	% of budget expended YTD**
2	Salaries - Certificated Employees	\$ 131,348,034	\$	10,437,918	7.95%	\$ 136,477,396	\$	10,848,110	7.95%	\$ 142,823,896	\$	11,309,208	7.92%
3	Salaries - Classified Employees	50,078,315		3,793,522	7.58%	55,293,057		4,272,393	7.73%	57,265,499		4,191,406	7.32%
4	Employee Benefits and PY Taxes	66,234,626		5,219,764	7.88%	79,548,831		5,822,319	7.32%	84,098,368		6,301,081	7.49%
5	Supplies, Inst. Resources	22,981,625		206,714	0.90%	20,321,899		324,850	1.60%	18,636,050		197,725	1.06%
7	Purchase Services	36,050,578		1,577,202	4.37%	35,132,879		1,523,370	4.34%	34,528,577		859,800	2.49%
8	Travel	926,575		4,580	0.49%	366,472		15,516	4.23%	194,581		255	0.13%
9	Capital Outlay	575,505		(309)	-0.05%	489,880		(401)	-0.08%	257,851		5,263	2.04%
		\$ 308,195,258	\$	21,239,391	6.89%	\$ 327,630,414	\$	22,806,157	6.96%	\$ 337,804,822	\$	22,864,738	6.77%

**1 months = 8.33% of budget

Highline School District No. 401 Capital Projects Fund Budget Status Report For the Period Ended September 30, 2020

REVENUES	2020-2021 <u>Budget</u>		Actual <u>For Month</u>	Actual <u>For Year</u>	End	cumbrance	Percent of Budget	Remaining <u>Budget</u>
1000 Local Taxes	\$ -	\$	-	\$ -			0.0%	\$ -
2000 Local Nontax	4,167,034		70,745	70,745			1.7%	4,096,289
3000 State, General Purpose	-		-	-			0.0%	-
4000 State, Special Purpose	40,088,723		-	-			0.0%	40,088,723
5000 Federal, General Purpose	18,476,826		-	-			0.0%	18,476,826
6000 Federal, Special Purpose	-		-	-			0.0%	-
7000 Revenues From Other Districts	-		-	-			0.0%	-
8000 Other Agencies & Associations	-		-	-			0.0%	-
9000 Other Financing Sources	-		-	-			0.0%	-
TOTAL REVENUES	\$ 62,732,583	\$	70,745	\$ 70,745			0.1%	\$ 62,661,838
<u>EXPENDITURES</u>								
10 Sites	\$ 13,079,559	\$	-	\$ -	\$	-	0.0%	\$ 13,079,559
20 Buildings	70,791,621		7,428,692	7,428,692		1,551,016	12.7%	61,811,913
30 Equipment	4,478,992		-	-		-	0.0%	4,478,992
40 Energy	-		-	-		-	0.0%	-
50 Sales & Lease Expenditures	-		-	-		-	0.0%	-
60 Bond Issuance Expenditures	-		-	-		-	0.0%	-
90 Debt Expenditures	 -		-	-		-	0.0%	-
TOTAL EXPENDITURES	\$ 88,350,172	\$	7,428,692	\$ 7,428,692	\$	1,551,016	10.2%	\$ 79,370,464
Other Uses - Transfers to Other Funds	\$ -	\$	-	\$ -				
Revenues Over (Under) Expenditures	\$ (25,617,589)	\$	(7,357,947)	\$ (7,357,947)	·			
BEGINNING FUND BALANCE	\$ 47,188,983			\$ 68,267,891				
ENDING FUND BALANCE ACCOUNTS								
GL 830 Restricted for Debt Service	\$ -			\$ -				
GL 850 Restricted for Uninsured Risks	\$ -			\$ -				
GL 861 Restricted from Bond Proceeds	\$ 21,571,394			\$ 34,079,881				
GL 863 Restricted for State Proceeds	\$ -			\$ 23,380,807				
GL 864 Restricted from Federal Proceeds	\$ -			\$ -				
GL 865 Restricted from Other Proceeds	\$ -			\$ 1,559,498				
GL 889 Assigned to Fund Purposes	\$ -			\$ 1,889,757				
GL 890 Unassigned	\$ -	,		\$ -				
TOTAL ENDING FUND BALANCE	\$ 21,571,394	1	:	\$ 60,909,944	Ī			

Highline School District No. 401 Balance Sheet As of September 30, 2020 Capital Projects Fund

Cash on Deposit with County	\$	62,366,988	
Warrants Outstanding	\$	(850,855)	
Impaired Investments	\$	110,287	
Due from Other Gov'ts	\$	-	
			\$ 61,626,420
Accounts Payable	\$	355,154	
Unclaimed Property Payable	\$	3,703	
Retainage Payable	\$ \$	357,618	
• ,		337,010	
Sales Tax Payable	\$	-	
HCA Payable	\$	-	
Due To Other Funds	\$	-	
			\$ 716,476
Postrioted From Pond Proceeds	æ	24 070 001	
Restricted From Bond Proceeds	\$	34,079,881	
Restricted From State Proceeds	\$	23,380,807	
Restricted From Other Proceeds	\$	1,559,498	
Assigned Fund Purposes	\$	1,889,757	
Unreserved	\$	-	
			\$ 60,909,944

Highline School District No. 401 Debt Service Fund Budget Status Report For the Period Ended September 30, 2020

REVENUES	<u>S</u>	2020-2021 <u>Budget</u>	Actual <u>For Month</u>	Actual <u>For Year</u>	<u>Encumbrance</u>	Percent of Budget	Remaining <u>Budget</u>
1000 Loc	cal Taxes	\$ 47,431,024	\$ 781,764	\$ 781,764		1.6%	\$ 46,649,260
2000 Loc	cal Nontax	-	19,838	19,838		0.0%	(19,838)
3000 Stat	ite, General Purpose	-	-	-		0.0%	-
5000 Fed	deral, General Purpose	-	-	-		0.0%	-
9000 Oth	ner Financing Sources	-	-	-		0.0%	
TO	TAL REVENUES	\$ 47,431,024	\$ 801,603	\$ 801,603		1.7%	\$ 46,629,421
EXPENDITU	URES						
Mat	tured Bond Expenditures	\$ 34,927,200	\$ -	\$ -	-	0.0%	\$ 34,927,200
Inte	erest on Bonds	18,562,800	-	-	-	0.0%	18,562,800
Bon	nd Transfer Fees	10,000	-	-	-	0.0%	10,000
TO	TAL EXPENDITURES	\$ 53,500,000	\$ -	\$ -	-	0.0%	\$ 53,500,000
Revenues C	Over (Under) Expenditures	\$ (6,068,976)	\$ 801,603	\$ 801,603			
BEGINNING	G FUND BALANCE	\$ 21,607,854		\$ 22,032,306			
ENDING FL	UND BALANCE ACCOUNTS						
GL 830 Res	stricted for Debt Service	\$ 15,538,878		\$ 22,032,306			
GL 890 Una	assigned Fund Balance	\$ -		\$ 801,603			
TOTAL EN	DING FUND BALANCE	\$ 15,538,878		\$ 22,833,909			

Highline School District No. 401 Associated Student Body Fund Budget Status Report For the Period Ended September 30, 2020

REVE	<u>NUES</u>	2	2020-2021 <u>Budget</u>	ctual Month	Actual <u>For Year</u>	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
100	General Student Body	\$	480,000	\$ 12,526	\$ 12,526		2.6%	\$ 467,474
200	Athletics		150,000	1,354	1,354		0.9%	148,646
300	Classes		42,500	-	-		0.0%	42,500
400	Clubs		351,050	280	280		0.1%	350,770
600	Private Monies		20,110	216	216		1.1%	19,894
	TOTAL REVENUES	\$	1,043,660	\$ 14,376	\$ 14,376		1.4%	\$ 1,029,284
EXPE	NDITURES NDITURES							
100	General Student Body	\$	401,041	\$ (307)	\$ (307)	\$ 435	0.0%	\$ 400,914
200	Athletics		284,225	605	605	-	0.2%	283,620
300	Classes		47,100	526	526	7,450	16.9%	39,124
400	Clubs		388,855	-	-	2,008	0.5%	386,847
600	Private Monies		24,811	750	750	-	3.0%	24,061
	TOTAL EXPENDITURES	\$	1,146,032	\$ 1,574	\$ 1,574	\$ 9,893	1.0%	\$ 1,134,566
Rever	nues Over (Under) Expenditures	\$	(102,372)	\$ 12,802	\$ 12,802			
BEGII	NNING FUND BALANCE	\$	945,721		\$ 1,023,786			
ENDI	NG FUND BALANCE ACCOUNTS							
GL 81	9 Restricted to Fund Purposes	\$	843,349		\$ 1,023,181			
GL 84	0 Non-Spendable Fund Balance	\$	-		\$ 605			
GL 89	0 Unreserved Fund Balance	\$	-		\$ 12,802			
TOTA	L ENDING FUND BALANCE	\$	843,349		\$ 1,036,588			

Highline School District No. 401 Transportation Vehicle Fund Budget Status Report For the Period Ended September 30, 2020

<u>REVEI</u>	<u>NUES</u>	2	2020-2021 <u>Budget</u>	Actual For Month	Actual For Year	Encumbrance	Percent of Budget	Remaining <u>Budget</u>
2200	School Bus Revenue	\$	-	\$ 15,960	\$ 15,960		0.0%	\$ (15,960)
2300	Investment Earnings		11,250	701	701		6.2%	10,549
2800	Insurance Recovery		-	-	-		0.0%	-
4499	Transp. Reimbursement, Depreciation		650,000	-	-		0.0%	650,000
8000	Revenues From Other Agencies		-	-	-		0.0%	
	TOTAL REVENUES	\$	661,250	\$ 16,661	\$ 16,661		2.5%	\$ 644,589
<u>EXPE</u>	NDITURES							
33	Transportation Equipment Purchases	\$	1,400,000	\$ -	\$ -	\$ -	0.0%	\$ 1,400,000
34	Transportation Equipment Major Repair		-	-	-	-	0.0%	
	TOTAL EXPENDITURES	\$	1,400,000	\$ -	\$ -	\$ -	0.0%	\$ 1,400,000
Reven	ues Over (Under) Expenditures	\$	(738,750)	\$ 16,661	\$ 16,661			
BEGIN	INING FUND BALANCE	\$	1,404,273		\$ 1,420,013			
ENDIN	IG FUND BALANCE ACCOUNTS							
	9 Assigned to Fund Purposes	\$	665,523		\$ 1,420,013			
GL 890) Unreserved				\$ 16,661			
TOTAL	L ENDING FUND BALANCE	\$	665,523		\$ 1,436,674			

Highline School District No. 401 Investment Earnings 2020-2021

MONTH	GENERAL FUND	CAPITAL PROJECTS F		T SERVICE FUND	ASB F	FUND	TRANSPOI VEHICLE	
September	\$ 26,927	\$ 70),745 \$	19,838	\$	951	\$	701
October								
November								
December								
January								
February								
March								
April								
May								
June								
July								
August								

