

SOLICITATION ADDENDUM NO. 2
RFP 20-0016
USDA FOODS PROCESSING CHEESE

TO: Proposers

DATE: November 24th, 2020

THE FOLLOWING CHANGES/ADDITIONS TO THE ABOVE CITED SOLICITATION ARE ANNOUNCED.

This Addendum modifies or clarifies the Solicitation document(s) only to the extent indicated herein, and in all portions thereof. All other areas not specifically affected by the Addendum shall remain in full force and effect. All Addenda shall be added to and form an integral part of the Solicitation document(s).

Proposer shall acknowledge this Addendum on the Proposer Certification form, included as Attachment A of the original Solicitation document(s). All other terms, conditions, and specifications of the original solicitation remain unchanged.

- I. The original closing date remains **January 11, 2021 not later than 2:00 PM Pacific Time.**

THE FOLLOWING IS FOR CLARIFICATION ONLY TO THE ABOVE CITED SOLICITATION AND DOES NOT CHANGE THE SPECIFICATIONS:

II. **Information Only**

1. Nutrition Services office will be closed to receiving samples and documents November 25th through November 29th.

III. **Questions / Answers:**

1. **QUESTION:** Do you require full case samples for consideration or Package samples?
 - a. **ANSWER:** Per Exhibit 2, 2., a. A minimum quantity 25 CN servings is required as a sample. Samples must be furnished to the District at no charge for each equivalent product being proposed. Proposers are ENCOURAGED to provide the minimum number of CN servings or one broken unit (example: one bag from a 6 bag case containing 50 servings) instead of an entire case.
2. **QUESTION:** Where do we have samples shipped to?
 - a. **ANSWER:** Per Exhibit 2, 3, a.
Samples must be submitted to:
Nutrition Services Attn: Dan Kolp
10740 NE Walker Rd
Entrance D1
Hillsboro, OR 97006

3. **QUESTION:** Do we send USB of Product documentation in the Box with Samples or all Line items on one USB to a specific mailing address?
 - a. **ANSWER:** USB drives should be sent in a package separate from the samples. Per Exhibit 2, 3, b. Samples must be submitted to:
Nutrition Services Attn: Dan Kolp
10740 NE Walker Rd
Entrance D1
Hillsboro, OR 97006

IV. **ATTACHMENT G has been revised.**

1. RFP ITEM # for the item named "Cheese Mild Cheddar Shredded" was previously blank.
 - a. The new RFP ITEM # is C-7
2. RFP ITEM # for the item named "Cheese Sauce Cheddar" was previously blank.
 - a. The new RFP ITEM # is C-8

Sincerely,

Larry Pelatt
Purchasing Manager

End of Addendum No. 2, RFP 20-0016