

**HARRISON CENTRAL SCHOOL DISTRICT
HARRISON, NEW YOR**

BOARD OF EDUCATION

REGULAR BUSINESS MEETING

Louis M. Klein Middle School

December 16, 2020

7:00 PM

BOARD OF EDUCATION

**Dennis DiLorenzo
Kelly Kozak
Noreen Lucey
Kelly Mulvoy Mangan
Placido Dino Puccio
Robert C. Sullivan Jr.
Lindy Wolverton**

**Louis N. Wool, Ed.D.
Superintendent of Schools**

**AGENDA
REGULAR BUSINESS MEETING
December 16, 2020**

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
November 18, 2020
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
 - 1. Update on COVID-19 Testing Requirements
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Retention and Disposition Schedule for New York Local Governments (LGS-1)
 - 2. Acceptance of Harrison Educational Foundation Grant
 - 3. Acceptance of Gift from the Blackbaud Giving Fund (On Behalf of New York Life and its Donors)
 - 4. Approval of Extra Curricular Club
 - 5. Approval of Extra Curricular Club
 - 6. Approval of CSE/CPSE Minutes
 - 7. Approval of CSE/CPSE Recommendations
- VIII. Finance and Facilities**
 - 1. 2020/21 Appropriation Transfers
 - 2. Adoption of the 2021-22 Budget Calendar
 - 3. Contract for Health Services: Bedford Central School District
 - 4. Bid Award: RFB #20/21-19: Elevator and Stair Lift Addition at Harrison Avenue Elementary School
 - 5. Contract Extension with Williams Scotsman, Inc. for Lease of Mobile Office
 - 6. Tax Certiorari: Lionel Dreshaj Tax Map #984-9
 - 7. Tax Certiorari: Boxwood Lane Owners, LLC Tax Map #522-22
 - 8. Treasurer's Report: November 2020

NEXT MEETING OF THE BOARD OF EDUCATION

Regular Business Meeting

January 6, 2021

7:00 PM – Louis M. Klein Middle School

**HARRISON CENTRAL SCHOOL DISTRICT
Harrison, New York**

PERSONNEL REPORT

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

PERSONNEL AGENDA
Recommendations for Board Action
Regular Meeting of the Harrison Board of Education
December 16, 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

A. Resignation for the Purpose of Retirement

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignation for the purpose of retirement.

1. Name: Michael Greenfield
Assignment: Assistant Superintendent for the Office of Curriculum and Instruction
Location: District Office
Effective date: January 1, 2022

B. Resignation

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignations.

1. Name: Judy Goldstein
Assignment: Per Diem Substitute
Location: Districtwide
Effective date: December 4, 2020
2. Name: Emily Buitekant
Assignment: PNW BOCES Intern
Location: Harrison Avenue Elementary School
Effective date: December 23, 2020

C. Regular Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Rocio Guerrero
Assignment: Regular Substitute Spanish Teacher
Location: Harrison High School
Effective dates: October 14, 2020 - January 29, 2021

D. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, approval be granted for the following Per Diem Substitute appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Lisa Cavallero
Assignment: Per Diem Substitute Teacher
Location: Harrison Avenue Elementary School
Effective dates: December 2, 2020 - June 30, 2021
2. Name: Luisa Courtien
Assignment: Per Diem Substitute Childcare Program
Location: TBD
Effective dates: December 17, 2020 - June 30, 2021
3. Name: Jack Geiger
Assignment: Per Diem Substitute Childcare Program
Location: TBD
Effective dates: December 17, 2020 - June 30, 2021
4. Name: Stephen Bocskay
Assignment: Interpreter/Translator
Location: Districtwide
Effective dates: December 1, 2020 - June 30, 2021

E. Extra Compensation Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following extra compensation appointments for the 2020-21 school year.

1. Extracurricular Club

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Heath Kaplan	HHS	Young Americans for Freedom	\$1,640
Sarah Federici-Diaz	PRE	Art Club	\$1,640
Randy Gunnell	HHS	Physics Club	\$1,640
Sarah Federici-Diaz	PUR	Art Club	\$1,640
Kokoe Tanaka-Suwan	PUR	Orchestra Club	\$1,804

2. Cafeteria Supervision

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Cleland Conklin	LMK	Grade 8, Cafe A/LGIR	\$3,760.30

3. Winter Sports

<u>Name</u>	<u>School</u>	<u>Sport</u>	<u>Stipend</u>
Matthew DeAngelis	HHS	Asst. Varsity Boys Swimming	\$5,671
Joshua Gallagher	HHS	Asst. Varsity Indoor Track	\$6,050

F. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Extend the Child Care Leave taken by Employee #3662 from September 1, 2020 - January 24, 2021, to September 1, 2020 - June 30, 2021.
2. Extend the assignment of Sarah Federici-Diaz as Regular Substitute for Purchase and Samuel J. Preston Elementary School from September 1, 2020 - January 24, 2021, to September 1, 2020 - June 30, 2021.
3. Extend the Child Care Leave taken by Employee #3507 from November 26, 2020 - January 31, 2021, to November 26, 2020 - June 30, 2021.
4. Extend the assignment of Anna Marie Berardi as Regular Substitute for Louis M. Klein Middle School from November 26, 2020 - January 31, 2021, to November 26, 2020 - June 30, 2021.
5. End the assignment of Kathleen Vaccaro as Cafeteria Supervisor for the Louis M. Klein Middle School effective November 9, 2020. Adjust the stipend received from \$4,852 to \$1,091.70.

G. Request for Leave of Absence

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following requests for a leave of absence.

1. Employee Number: 4806
Effective Dates: As requested
Leave Type: Intermittent Expanded Family and Medical Leave
2. Employee Number: 3820
Effective Dates: As requested
Leave Type: Intermittent Expanded Family and Medical Leave

II. NON-CERTIFICATED PERSONNEL

A. Resignation

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignations.

1. Name: Maria Kalten
Assignment: Teacher Aide
Location: Purchase Elementary School
Effective date: December 11, 2020
2. Name: Maria Carapella
Assignment: Part-time Health Assistant
Location: Parsons Memorial Elementary School
Effective date: December 4, 2020

- 3. Name: Nicholas Degenhardt
 Assignment: Maintenance Mechanic
 Location: Districtwide
 Effective date: December 16, 2020

B. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

- 1. End the FASE and Hygiene stipends received by Celina Vaquerano-Vasquez effective November 30, 2020.

III. OTHER

A. Acknowledgement of Student Teacher

The Board of Education is requested to acknowledge the following student teachers.

	<u>Name</u>	<u>College</u>	<u>Location</u>	<u>Subject</u>	<u>Dates</u>
1.	Lisa Castelli (Sterling Testing Systems completed)	Lehman	PUR	TESOL	1/4/21-5/31/21
2.	Laura Cruz (Sterling Testing Systems completed)	Mercy	HAS	TESOL	1/4/21-6/30/21
3.	Azita Soltani (Sterling Testing Systems completed)	Mercy	HHS	School Counseling	1/4/21-6/30/21

B. Contracted Services

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to enter into an agreement with the following contracted service provider for the 2020-21 school year.

- 1. Nikolai Smith, Debate Judge

ADMINISTRATIVE REPORT

1. RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENTS (LGS-1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records for use by all officers in legally disposing of valueless records listed therein.

BE IT FURTHER RESOLVED that, in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

2. ACCEPTANCE OF HARRISON EDUCATIONAL FOUNDATION GRANT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$20,234.80 to be utilized for the grant as noted and extends deep appreciation to the Foundation for their generosity.

<u>Grant</u>	<u>School</u>	<u>Administrator</u>	<u>Amount</u>
Fitness Center Upgrade	High School	Galano	<u>\$20,234.80</u>

3. ACCEPTANCE OF GIFT FROM THE BLACKBAUD GIVING FUND (ON BEHALF OF NEW YORK LIFE AND ITS DONORS)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from The Blackbaud Giving Fund (on behalf of New York Life and its donors) a gift in the amount of \$80.00 to be used towards general program operations of the Harrison Avenue Elementary School and extends deep appreciation to The Blackbaud Giving Fund for their generosity.

4. APPROVAL OF EXTRA CURRICULAR CLUB

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of the following extracurricular club:

Creative Writing

Parsons Elementary School

5. APPROVAL OF EXTRA CURRICULAR CLUB

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of the following extracurricular club:

Tinker Lab

Parsons Elementary School

6. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 400002, 900935, 3700124, 900192, 900134, 900262, 3900044, 900224, 3800108, 900924, 3900006, 900096, 9001636, 900947, 3100020, 3300059, 400003, 3400168, 3900051, 900130, 900307, 3800051, 29000014, 900240.

7. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 400020, 400031, 900592, 900950, 400024, 400030, 400022, 400026, 81006, 900948, 504729, 81007, 240197.

FINANCE REPORT

1. **2020/21 APPROPRIATION TRANSFERS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 appropriation transfers as submitted.

2. **ADOPTION OF THE 2021/22 BUDGET CALENDAR**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2021/22 Budget Calendar.

3. **CONTRACT FOR HEALTH SERVICES: BEDFORD CENTRAL SCHOOL DISTRICT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 contract with the Bedford Central School District for health services provided to 6 resident students at a cost of \$7,148.10.

4. **BID AWARD: RFB #20/21-19: ELEVATOR AND STAIR LIFT ADDITION AT HARRISON AVENUE ELEMENTARY SCHOOL - CONTRACT G – GENERAL CONSTRUCTION**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rejects the lowest bid received as non-responsive and, with the recommendation of Arris Contracting Co., Construction Manager, and H2M Architects + Engineers, awards the contract for RFB #20/21-19: ELEVATOR AND STAIR LIFT ADDITION AT HARRISON AVENUE ELEMENTARY SCHOOL - CONTRACT G – GENERAL CONSTRUCTION, for the Base Bid to the lowest responsive and responsible bidder, Specialty Construction System, Inc., Mount Vernon, NY @ a total cost of \$1,131,300.

5. **CONTRACT EXTENSION WITH WILLIAMS SCOTSMAN, INC. FOR LEASE OF MOBILE OFFICE**

Whereas, at its June 21, 2017 meeting, the Board of Education approved an Operating Lease Contract with ModSpace for the provision of a 12' X 56' Mobile Office at the monthly rental fee of \$378 for a thirty-six-month term; and

Whereas, on August 15, 2018, ModSpace was acquired by Williams Scotsman, Inc. which assumed the existing lease agreement with ModSpace for the remainder of the rental term.

Now Therefore,

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal of the Operating Lease Contract with Williams Scotsman, Inc. through October 23, 2021 for the provision of a 12' X 56' Mobile Office at a monthly rental fee of \$472.50 and knockdown and return freight fees to be paid at Lessor's prevailing rate at the time the equipment is returned.

6. TAX CERTIORARI: LIONEL DRESHAJ TAX MAP # 984-9

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Consent Judgment in the tax certiorari proceedings captioned Lionel Dreshaj v. Town of Harrison & Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

7. TAX CERTIORARI: BOXWOOD LANE OWNERS, LLC TAX MAP # 522-22

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute an Order in the tax certiorari proceedings captioned Boxwood Lane Owners, LLC v. Town of Harrison & Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Order.

8. TREASURER'S REPORT: NOVEMBER 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of November 2020.