

Directory Information

Directory information or class lists of student names and/or addresses and telephone lists shall not be distributed without the consent of the parent/guardian of the student.

Directory information means one or more of the following items: student's name, address, telephone numbers, date and place of birth, major field(s) of study, participation in officially recognized activities and sports, photographic, computer, and/or video images, grade levels, electronic mail address, weight and height of members of athletic teams, dates of attendance, degrees, and awards received, including honor roll publication, and the most recent previous public or private school attended by the student, parent's name and/or e-mail address.

A student's Social Security Number or student ID number is prohibited from designation as directory information. However, student ID numbers, user ID, or other electronic personal identifiers used by a student to access or communicate in electronic systems may be disclosed only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticates the user's identity such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user.

Any person or organization denied the rights accorded under this policy shall have the right to request a review of the decision by the Bethany Board of Education (Board) by filing a written request with the Superintendent.

Public Notice

The Bethany Public School District (District) will give annual public notice to parents/guardians of students in attendance or emancipated. The notice shall identify the types of information considered to be directory information, the District's option to release such information, and the requirement that the District must, by law, unless parents/guardians or eligible students request the District withhold this information and provide prior written consent to release such information. Such notice will be given prior to the release of directory information.

A student ID number or other unique personal identifier that is displayed on a student ID badge may be considered as directory information only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticates the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

Exclusions

Exclusions from any or all directory categories named as directory information or release of information to military recruiters and/or institutions of higher education must be submitted in writing to the Principal by the parent/guardian or emancipated student with fifteen (15) days of the annual public notice.

STUDENTS

5145.15(b)

Legal Reference: Connecticut General Statutes § 1-210(11)
Connecticut General Statutes § 10-221b
Federal Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g et seq. (as amended)
Public Law 106-398, 2000 H.R. 4205
Section 8528
34 C.F.R. § 99.3
34 C.F.R. § 99.31(11)
34 C.F.R. § 99.37

Policy adopted: May 13, 2015
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