



**TOWN OF WEST HARTFORD  
ZONING BOARD OF APPEALS  
WEDNESDAY, DECEMBER 16, 2020  
DRAFT MINUTES**

**ROLL CALL: 6:00 PM**

**ATTENDANCE:** Commissioners: D’Amato, Doyle, DiMatteo, Neville, Harris, Morales and LaChance; Brian Pudlik, ZEO and Secretary to ZBA, Brittany Bermingham, AZEO

The Zoning Board of Appeals held a virtual public hearing on Wednesday, December 16, 2020, at 6:00 p.m., to hear and act on the following petitions:

**#15-20**      **95 Ballard Drive – [Petition of J. Lis](#)** requesting a Special Exception approval in order to maintain a customary home occupation for a “Cottage Food” business as an accessory to the residence per Section 177-49 for a period of one (1) year per plans on file.  
**R-6 ZONE**

**[Public Written Comments](#)**

At the virtual meeting of the Zoning Board of Appeals, immediately following the public hearing, the following action was taken:

Commissioner Harris made a motion to grant the petition; Second by Commissioner D’Amato. In reaching its decision, the Board found the following conditions to exist:

1. This permission is granted for a period of one (1) year. At that time, the applicant will be notified of the requirement to renew this permit. Failure to renew will render this approval void.
2. The hours of operation shall be:  
Monday thru Friday      9:00 a.m.-1:00 p.m.  
Saturday                      9:00 a.m.-12:00 p.m.
3. The premises shall be maintained in a manner satisfactory to the Zoning Board of Appeals and the Zoning Enforcement Officer.
4. Clients must park motor vehicles on site.

**Voting in favor: Commissioners D’Amato, Doyle, DiMatteo, Neville and Harris (seated for Johnson)**

**Opposed: None**

**VOTE: 5-0; Petition granted.**

- Approval of 2021 ZBA Regular Meeting Calendar (Motion: Doyle; Second: Neville/Approved)

- Election of ZBA Officers for 2021 (Todd Doyle nominated as Chair for 2021/ Motion: DiMatteo; Second: D'Amato/Approved. Angelo DiMatteo nominated as Vice Chair for 2021/Motion: Doyle; Second: Neville/Approved)
- Approval of minutes from the regular meeting held on November 18, 2020 (Motion: D'Amato; Second: Morales/Approved)
- Adjournment (Motion: Neville; Second; Doyle/Approved. Meeting adjourned at 6:25 pm)