

## Victor Central School District

### 2021-2022 Budget Development Calendar

Adopted by the Board of Education on 11/12/20

<u>Calendar Date</u>	<u>Event</u>
Thursday, November 12, 2020 <i>(Regular Board Meeting)</i>	<b>2021-2022 Budget Calendar reviewed and adopted by the Board of Education</b>
Thursday, December 10, 2020 <i>(Regular Board Meeting)</i>	<b>Review the 2021-2022 Draft Budget and Financial Strategies</b>
Thursday, January 14, 2021 <i>(Regular Board Meeting)</i>	<b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"> <li>➤ Proposed BOCES Budget</li> <li>➤ Debt Service Update</li> <li>➤ Reserves and Fund Balance</li> </ul>
Thursday, January 28, 2021 <i>(Budget Workshop)</i>	<b>Budget Workshop/Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"> <li>➤ Revenue – State Aid and Other</li> <li>➤ Personnel and Benefits</li> </ul>
Thursday, February 11, 2021 <i>(Regular Board Meeting)</i>	<b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"> <li>➤ Other Budget Expenditures <ul style="list-style-type: none"> <li>● Equipment/Supplies/Contractual</li> </ul> </li> </ul>
Thursday, February 25, 2021 <i>(Budget Workshop)</i>	<b>Budget Workshop/Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"> <li>➤ Budget Development Update</li> </ul>
Friday, February 26, 2021 <i>(Tax Cap Submission Deadline - on or about March 1<sup>st</sup> every year)</i>	<b>Deadline for Submission of Tax Cap Calculation Information and District's Calculation of Tax Levy Limit to OSC, NYSED, and NYS Taxation and Finance.</b>
Wednesday, March 10, 2021 <i>(Regular Board Meeting)</i>	<b>Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"> <li>➤ Budget Development Update</li> </ul>
Thursday, March 25, 2021 <i>(Budget Workshop)</i>	<b>Budget Workshop/Budget Status Update to the Board of Education</b> <ul style="list-style-type: none"> <li>➤ Proposed Final Budget</li> </ul>
Tuesday, March 30, 2021	<b>49 Days Prior to Budget Vote (7 weeks prior to vote)</b>
Friday, April 2, 2021	<b>Publish 1<sup>st</sup> Budget Legal Notice (FIRST NOTICE 4/2/21. Also 4/16/21, 4/30/21, and 5/13/21)</b> Legal notice of school budget hearing and budget vote. Must advertise 4 times within seven weeks of the vote with first publication 45 days before the date of the budget vote. Must be published in at least two newspapers of general circulation.

<b>Saturday, April 4, 2021</b>	<b>45 Days Prior to Budget Vote</b> (1 <sup>st</sup> publication of legal notice on or before this date [45 days], but not earlier than 49 days before the vote)
<b>Friday, April 16, 2021</b>	<b>Publish 2<sup>nd</sup> Budget Legal Notice</b>  <b>Deadline to accept submission of petitions for Board of Education candidates</b> - due to District Clerk by 4:00 P.M.
<b>Sunday, April 18, 2021</b>	<b>This Marks 30 Days Prior to Budget Vote</b>
<b>Monday, April 19, 2021</b>	<b>Earliest day to mail absentee ballots</b> <i>(absentee ballots can be mailed no earlier than 30 days and no later than 8 days prior to vote)</i>  <b>First sworn statement of campaign contributions to be filed with District Clerk and Commissioner of Education</b> <i>(30 days prior to vote date)</i>
<b>Saturday, April 24, 2021</b>	<b>Legal Deadline for Property Tax Report Card Submission (24 days before budget vote. Because this is always a Saturday, SED allows submission deadline to be the following business day).</b>
<b>Monday, April 26, 2021</b>	<b>De Facto Legal Deadline for Submission of Property Tax Report Card (see above). Property Tax Report Card must be submitted to SED within 24 hours of budget adoption, but not later than April 26, 2021. Transmit Property Tax Report Card to local newspapers of general circulation.</b>
<b>Friday, April 30, 2021</b>	<b>Publish 3<sup>rd</sup> Budget Legal Notice</b>
<b>Tuesday, May 4, 2021</b>	<b>Budget Hearing</b>
<b>Wednesday, May 5, 2021</b>	<b>Mail Budget Notice to eligible voters the day after the Budget Hearing but no later than 6 days prior to Budget Vote day.</b>
<b>Wednesday, May 12, 2021</b>	<b>Second sworn statement of campaign contributions to be filed with District Clerk and Commissioner of Education</b>
<b>Thursday, May 13, 2021</b>	<b>Publish 4<sup>th</sup> Budget Legal Notice</b>
<b>Tuesday, May 18, 2021</b> <i>(Annual Meeting)</i>	<b>Budget Vote and Election of Board of Education.</b> (3 <sup>rd</sup> Tuesday in May) 6:00 AM – 9:00 PM in the Primary School Gymnasium
<b>Wednesday, June 9, 2021</b>	<b>Last date for BOE candidates to file final sworn statement of campaign contributions with District Clerk and Commissioner of Education.</b>