



Alameda Community Learning Center
ACLCLC Governing Board Meeting Agenda

November 19th, 2019 - 6:30 PM

This meeting will be held at ACLCLC: 1900 Third St. Alameda, CA 94501

1. **Public Session (ACLCLC)**

6:30 PM

a. **Call to Order & Attendance**

Meeting is called to order at 6:32pm

<u>Board Members</u>	Present	Absent
Michael McCaffrey, ACLCLC Lead Facilitator	<u> x </u>	<u> </u>
Lynn Kameny, ACLCLC Facilitator	<u> x </u>	<u> </u>
Robert Clark, ACLCLC Facilitator	<u> x </u>	<u> </u>
Kimberly Skuta, ACLCLC Parent Member	<u> x </u>	<u> </u>
Anthony Steuer, ACLCLC Parent Member	<u> x </u>	<u> </u>
Kaia Foster, ACLCLC Learner	<u> x </u>	<u> </u>
Maxwell Hayden, ACLCLC Learner	<u> x </u>	<u> </u>
Evan Schmidt, Community Member	<u> x </u>	<u> </u>
Jim Kaufman, Community Member	<u> x </u>	<u> </u>

b. **Review and Approval of Agenda**

Approval: Tony

Second: Kim

Michael McCaffrey, ACLCLC Lead Facilitator	<u> Aye </u>
Lynn Kameny, ACLCLC Facilitator	<u> Aye </u>
Robert Clark, ACLCLC Facilitator	<u> Aye </u>
Kimberly Skuta, ACLCLC Parent Member	<u> Aye </u>
Anthony Steuer, ACLCLC Parent Member	<u> Aye </u>
Kaia Foster, ACLCLC Learner	<u> Aye </u>
Maxwell Hayden, ACLCLC Learner	<u> Aye </u>
Evan Schmidt, Community Member	<u> Aye </u>
Jim Kaufman, Community Member	<u> Aye </u>

2. **Presentations from the floor**

6:35 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.

None

PRESENTATION ON AGENDA ITEMS – Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation just prior to the discussion of the agenda item.

None

3. **Presentations**

6:40PM

a. Curriculum Committee

- Working to set goals for the next three years and will formalize in the next committee meeting
 - Analyzing curriculum for ACLC through identifying core values and curriculum that matches those core values.
 - Creating criteria for curriculum
 - Determining how to choose and roll out curriculum
 - Philosophy behind why we use curriculum
 - Decide upon newly adopted curriculum in 2020-2021
 - Receive/purchase curriculum in 2021-2022
- Tony: asked about how the curriculum committee is going to access the data that the data and analysis committee has pulled and filtered.
- Jim: a 3yr rollout seems like a long time. Are there specific immediate things that need to be addressed this year or next? Answer: Yes there are and we will move forward with that immediately.
- Lynn: Shouldn't we assess ourselves and then determine where we will go? Answer: Yes. Let's adopt the rubric and then look at what we need to address as a school. Answer: we have qualitative but do not have quantitative data and need to begin there.
- Jim: How do you know what is working and what is not working and how do we address it quickly.
- Mike: I look at the data for the past three years and our math data lags behind other schools so that may be an area we look at. The outcomes should drive the curriculum decisions.
- Philip: Evaluating the current curriculum that we have is what the step is for next year.

b. Personnel Committee

- We are working on redesigning our hiring process
- Currently looking at the questions being used, looking at our pre-screening and what the minimal qualifications to pull their resume for interviewing, revise the 10-15min screening questions being asked with a clear scoring system, schedule demo lesson in front of a live audience, revising the questions used.

c. Finance Committee

- Adjusted enrollment to 360
- ADA is running higher than usual

4. **Consent Agenda**

7:00 PM

a. Approve Board Meeting Minutes for October 2019

Approval: Kia pending website addition for item 3

Second: Rob

- Michael McCaffrey, ACLC Lead Facilitator _Aye__
- Lynn Kameny, ACLC Facilitator _Aye__
- Robert Clark, ACLC Facilitator _Aye__
- Kimberly Skuta, ACLC Parent Member _Abstain__
- Anthony Steuer, ACLC Parent Member _Aye__
- Kaia Foster, ACLC Learner _Aye__
- Maxwell Hayden, ACLC Learner _Aye__
- Evan Schmidt, Community Member _Abstain__
- Jim Kaufman, Community Member _Aye__

b. Approve Check Register for October 2019

Approval: Lynn

Second: Tony

- Michael McCaffrey, ACLC Lead Facilitator _Aye__
- Lynn Kameny, ACLC Facilitator _Aye__
- Robert Clark, ACLC Facilitator _Aye__
- Kimberly Skuta, ACLC Parent Member _Abstain__
- Anthony Steuer, ACLC Parent Member _Aye__
- Kaia Foster, ACLC Learner _Aye__
- Maxwell Hayden, ACLC Learner _Aye__
- Evan Schmidt, Community Member _Aye__
- Jim Kaufman, Community Member _Aye__

5. **Reports From Leadership**

7:10 PM

a. Leadership Report

- Focused on Con Con happening on 11/19. Review of Leadership processes and how learners can get involved in them. For example: Leadership, JC, campus beautification, PR, relations with our community, proposals
- About 100 proposals are in and this is a huge increase, specifically from 6th grade.
- News Paper of The Revolution: topic to abolish Leadership. What has been published is that a few learners felt that the process was too selective and would like to replace Leadership with an entire school forum. They want to widen the actions that Leadership takes to include the community.
- Put into action the caucus process which will allow for groups for learners to opt into similar to bevys but about issues around the school.
- Evan: What is the current selection to get into Leadership? Answer: When you get an elective form they can then put down that they want to opt into it and write a paragraph about why they would like to be in it. Then, over the summer the Leadership chairs sit and select 40 learners to participate.
- Tony: CCEF would like a representative to join their board

b. Lead Facilitator Report

see website

c. Executive Director Report

see website

6. **Discussion Items**

7:30 PM

a. Cancelling or moving December ACLC Board Meeting to allow full participation by Team ACLC at AUSD Board Meeting

- **Board meeting adjusted to January**
- **WASC Report sent in December via email to Board as a one-way communication to then discuss in January**

b. Goal Development with action steps & assignment.

Goal 1: Using the expertise of the board to better promote ACLC within Alameda through messaging, marketing, and branding.

- **Creating a 30sec video**
- **Sending two mailers**
- **Creating one-pager for real-estate agents for new housing being built**
- **Launching of new website**

Feedback from Board:

- **people pick the school because of its small size, specialty programs and ability to advance**
- **PBL is good for MS but pushing the college prep aspect would be good for HS**
- **increasing the shadow program so that potential enrollees see what the school is all about**
- **offer incentives to learners to refer**
- **ask the learners why they chose the school and what makes the school unique/special**
- **Special education services are above and beyond**
- **There is a customization for learners so that everyone has their own experience**
- **Safe and nurturing community is why we pick ACLC. They are known by name and not by number**
- **A challenge is that we are not on the same schedule/calendar as AUSD**
- **Facilitators are empowered, have relationships, and drive their instruction**
- **Learners are empowered at the school and develop their leadership abilities and communication skills that are built**
- **We need to become more visible in Alameda**
- **We need to invest in marketing**
- **Need an elevator speech**

Goal 2: Helping learners to realize the opportunities to succeed without restricting the feeling of freedom at ACLC.

- **We need to support learners who are falling behind.**
- **The reason that some select ACLC are for the opportunities so we need to reframe our supports as opportunities.**
- **Ask learners in Con Con around what we can do to realize all of the**

opportunities at ACLC.

- Evan - goal of ACLC is to serve every learner for their specific challenges, needs and opportunities. We should be cognizant around what we put into place for learners who are struggling and individualize the support. You could be setting them up to fail because of the structures being put into place.
- Jim - I wonder if part of the issue is because it is a penalty. You get project periods because you are successful. I wonder if there is a different model we could explore so that it is not starting off as a negative.
- Lynn - we see kids in these discussions as little adults and they are actually learners discovering who they are in this world during the middle school years especially. The thing that you get to do (project periods) may be the one reason that they come to school.
- Mike - how do we support learners who are struggling?
- Learner - adolescents may not always respect adults and perhaps we should look at learners supporting learners.
- Learner - project periods are important for retention. Having new learners go to once a week learning to learn course would be helpful. We need to adopt curriculum for L2L.
- Education learners on what learning labs actually are - further explore curriculum.

c. Brainstorm: Ways of celebrating learner achievement

- Posting names for 3.5 or above
- College acceptance wall
- Kaia - I do not thing ranking learners would motivate them to perform
- Notes with report card that gave recognition for improvement
- Set goals for increase of GPA for grade levels or entire sections
- Focus on L2L

7. **Future Items of Discussion** 8:00 PM
- WASC
 - Goal Development
 - Marketing - Mike commits to sending out survey as to why they chose and are staying at ACLC
 - Data as to why learners choose not to return

8. **Adjournment** 8:10 PM
Adjourned at 8:36

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 1900 Third Street, Alameda, CA 94501, phone 510-995-4300, fax 510-995-4307.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 1900 Third Street, Alameda, CA 94501, phone (510) 263-9957, during school hours