

**2020-2021
SECOND SEMESTER**

Return to Learn

REVISED DECEMBER 16, 2020

Our plan to reopen school based on guidance from the CDC, IDPH, ISBE & MCDH.



Second Semester

FULL REMOTE LEARNING - JANUARY 4 - 15, 2021

- D155 will start the second semester of the 2020-2021 school year in a **full remote structure with four (4) days a week of live (synchronous) learning** with additional **asynchronous/student support expectations for students at least one (1) day per week.**
- **Teachers will be expected to be at school every day.**
- **Students will be expected to follow their second semester 9 period schedule and be engaged.**
- **Attendance will be taken every day** for all students in Skyward.

HYBRID LEARNING BEGINS TUESDAY, JANUARY 19, 2021

- **The district will transition to its Hybrid Learning Plan on Tuesday, January 19, 2021.**

HYBRID LEARNING:

- Students with last name **A - K** will be in the **Red Group** and will have in-person instruction on **Mondays and Thursdays**. The first day of in-person instruction for the **Red Group** will be **Thursday, January 21**.
- Students with last name **L - Z** will be in the **Blue Group** and will have in-person instruction on **Tuesdays and Fridays**. The first day of in-person instruction for the **Blue Group** will be **Tuesday, January 19**.

FULL-TIME REMOTE LEARNING:

- Full-time Remote Learning is an option for ALL STUDENTS. Improved resources, including new software, hotspots, and extensive staff training will ensure remote learning is a viable option for all students.
- Students participating in Remote Learning will follow the same 9 period schedule and access synchronous and/or asynchronous activities during their scheduled periods.
- Students will be expected to follow their second semester 9 period schedule and be engaged.
- Attendance will be taken every day for all students in Skyward.
- Grading: Traditional grading of assignments, projects and assessments.
- Assessments: Both formative and summative assessments will be administered to gauge, support and identify learning. These tests will be part of the semester grade.

DISTRICT 155 SPECIALIZED PROGRAMS

- Students will continue their established schedule and may be in attendance up to five (5) days per week. Those programs include Haber Oaks, Functional Living Skills, Functional Communication Skills, Life Skills and STRIVE.
- Special Education Division Leaders will contact each individual family.
- If you have questions, contact your Special Education Division Leader.

SPECIAL EDUCATION DIVISION LEADERS:

Cary-Grove High School - Dona Taylor

Crystal Lake Central High School - Lorrie Brandwein

Crystal Lake South High School - Larry Boberg

Prairie Ridge High School - Matthew Collins

Haber Oaks Campus - Julie Duncan - Coordinator of Off Campus Programs

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lboberg@d155.org

mattcollins@d155.org

jduncan@d155.org

Instruction Schedule

SYNCHRONOUS DAY SCHEDULE

MONDAY - TUESDAY - THURSDAY - FRIDAY

SYNCHRONOUS DAY SCHEDULE:

Student Support:	7:00 a.m. - 7:55 a.m.
1st Hour:	8:00 a.m. - 8:40 a.m.
2nd Hour:	8:45 a.m. - 9:25 a.m.
3rd Hour:	9:30 a.m. - 10:10 a.m.
4th Hour:	10:15 a.m. - 10:55 a.m.
5th Hour:	11:00 a.m. - 11:40 a.m.
6th Hour:	11:50 a.m. - 12:30 p.m.
7th Hour:	12:40 p.m. - 1:20 p.m.
8th Hour:	1:25 p.m. - 2:05 p.m.
9th Hour:	2:10 p.m. - 2:50 p.m.

***There will be a 10 minute passing period between lunch periods.**

ASYNCHRONOUS DAY SCHEDULE

WEDNESDAY

ASYNCHRONOUS DAY SCHEDULE:

Staff Collaboration:	7:00 a.m. - 8:55 a.m.
1st Hour:	9:00 a.m. - 9:30 a.m.
2nd Hour:	9:40 a.m. - 10:10 a.m.
3rd Hour:	10:20 a.m. - 10:50 a.m.
4th Hour:	11:00 a.m. - 11:30 a.m.
5th Hour:	11:40 a.m. - 12:10 p.m.
6th Hour:	12:20 p.m. - 12:50 p.m.
7th Hour:	1:00 p.m. - 1:30 p.m.
8th Hour:	1:40 p.m. - 2:10 p.m.
9th Hour:	2:20 p.m. - 2:50 p.m.

- Staff will plan and collaborate from 7:00 a.m. - 8:55 a.m.
- Students may be scheduled (in-person or Zoom) during their normal class period for additional support.
- **Students with a C- or higher will not be required to attend (in-person or Zoom) on Wednesdays.**
- Students with missing assignments, who have not been engaged, or a grade below a C- will be scheduled to receive additional supports.
- Students may use this time for individual check-ins with teachers or additional classroom support.

Hybrid Schedule

JANUARY 2021				
M	T	W	Th	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

- Full Remote Learning
- Wednesdays are asynchronous instruction
- No student attendance, Institute Day or Holiday

FEBRUARY 2021				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
1	2	3	4	5

- Wednesdays are asynchronous instruction
- No student attendance, Holiday

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Students with last name **L - Z** will be in the **Blue Group** and will have in-person instruction on **Tuesdays and Fridays**. The first day of in-person instruction for the **Blue Group** will be **Tuesday, January 19**.

STUDENT EXPECTATIONS

- Students will be required to attend all live events scheduled during their assigned class time.
- Students must keep their cameras and audio ON throughout the lesson or until such time as the teacher releases the class.
- Students will log onto Canvas daily and will be responsible to complete all posted assignments.
- Students will abide by all school policies in the student handbook, including the acceptable use policy for technology.
- Students may receive asynchronous instruction (videos, readings, assignments, etc.) outside of assigned class times to engage in during their off day from the class.
- Students need to communicate with teacher(s) any needs related to engaging in Remote Learning.

PARENT EXPECTATIONS

- Parents should encourage their child to complete assigned work.
- Parents should communicate concerns with teachers, related service staff, and/or support staff.
- Parents should consider appropriate working conditions for your child(ren) to find success throughout the entire school closure period.
- Parents should support your child(ren)'s participation and engagement in Remote Learning each day.

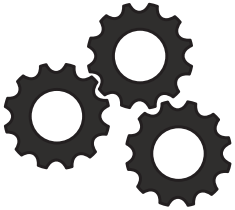
TEACHER & STAFF EXPECTATIONS

- Teachers will take “daily” attendance and enter into Skyward.
- Teachers will post all assignments to Canvas and update the weekly overviews and calendar.
- Assignments will be posted by the start of class on the assigned day.
- Teachers will post all grades to Canvas which will then transfer to Skyward.
- Teachers will only require live instruction/class meetings during their scheduled class times.
- Teachers will provide both synchronous and asynchronous learning opportunities during their scheduled class time.
- Teachers will ensure that activities allow for students at home to participate fully.
- Staff will be available for student/parent questions or concerns. Staff will respond to email or messages within a reasonable timeframe. Emails or messages received after 2:30 p.m. may not be responded to until the subsequent day.
- Teachers will contact parents/guardians and/or related service or support staff (counselor, dean, case manager) if there are concerns about student engagement and/or work completion.
- ****Teachers may schedule time for students to come in-person to complete labs, complete an assessment, or other activities with approval from the Principal.****

ADMINISTRATOR EXPECTATIONS

- Administrators will provide support and assist with problem-solving with staff and families.
- Administrators will manage systems and procedures to ensure student access to instructional resources/materials (i.e. Chromebooks, etc.)
- Administrators will provide continuous communication and support for Remote Learning.
- Administrators will keep a focus on student social-emotional well-being.
- Administrators will contact parents/guardians and/or related service or support staff (counselor, dean, case manager) if there are concerns about student engagement and/or work completion.
- Administrators will establish and/or support collaborative structures to best support teacher innovation and practice.
- Administrators will review and respond to teacher, student, and parent feedback.
- Administrators will communicate daily with teachers and counselors to address questions or support needs

Technology has become an integral part of the education process. The District 155 Technology Department provides support for the operational and educational needs of the district and our schools.



TECHNOLOGY SUPPORT

In order to provide better technology support to staff, students and the community during remote learning and hybrid environments, the District 155 Technology team has implemented a new helpdesk solution by **IncidentIQ**. You can now access tech support with the click of a button.

From your chrome device, simply click the Tech Support icon in the lower system tray or bookmark **chsd155.incidentiq.com** and login using your District 155 Google account. There are also Tech Support links available from the district and school websites under **STUDENTS**, **STAFF**, and **PARENTS** at the top right corner. If your device is damaged and you are unable to use it to submit a technology help request, you can search for and install the **Incident IQ** app on your smartphone. When prompted for district URL enter **chsd155**, then log in with your D155 Google account.



DEVICES

District 155 offers its students a 1:1 technology program. This program provides a Google Chromebook device to each student so that it is available to him/her every period of the school day and at home.



HOTSPOTS

Hotspots for increased connectivity from home will be available for families who demonstrate financial need.

Students should contact the principal's secretary to request a hotspot.

Summary

GUIDING PRINCIPLES & PRIORITIES

The instruction model has been developed based on these 10 guiding principles.

- 1. Student & Staff Safety**
Follow all ISBE, IDPH and CDC guidelines.
- 2. Maintain a 9 period day** to ensure students maximize their high school credits and can easily transition back to in-person classes.
- 3.** The Second Semester 2020-21 Remote Plan will engage students **synchronously multiple times each day/week.**
- 4. Provide social emotional, technology and academic supports** for staff and students.
- 5. Prioritize in-person instruction for special student populations** when possible and needed.
- 6. Attendance/Engagement is required.**
- 7. Standard curriculum** will continue to be covered.
- 8. Traditional grading and accountability** (formative and summative assessments included in grades).
- 9. Canvas will be used for all classes.**
- 10. Specialized classes may occur in-person** for hands-on learning opportunities.

ISBE GUIDANCE

- 2.5 hours (on average) daily of synchronous learning with real-time instruction and interaction between students and their teachers.
- When weighing content decisions for CTE students, essential skills/knowledge must be considered along with what is required for students to earn industry credentials and meet standards of employers/certifying bodies.
- When possible, **students should be given every opportunity to meet in-person**, even if on an alternating schedule, block of time once a week, or staggered schedule. The importance of hands-on skill development is paramount to skill completion and industry credentials.

ADDITIONAL INFORMATION & RESOURCES

Please visit www.d155.org for more information regarding the following:

- Athletics & Extracurriculars
- Building Operations & Cleaning Protocols
- COVID Updates & Communication
- Entering the Building Safely
- FAQ
- Meal Distribution
- Special Education & Related Services
- Transportation