



Gull Lake Community Schools  
Richland, Michigan

## Bus/Classroom Nurse Substitutes

December 16, 2020

- A. Possess an LPN or RN license
- B. Must be able to lift/carry 20-30 pounds
- C. CPR certified
- D. Experience caring for patients with a tracheostomy is beneficial
- E. Assist student(s) on bus and in the classroom
- F. Maintain student information
- G. Work independently and cooperatively with administrators and teachers
- H. Communicate with parents via notebook and in person
- I. Assist with Toileting
- J. Assist with contacting close contacts with COVID19

### STATEMENT OF NONDISCRIMINATION

The Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation or transgender identity, disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, in its programs and activities, including employment opportunities.

### CRIMINAL RECORDS CHECK

In accordance with state law and board policy, no person shall be hired to work in contact with children prior to being fingerprinted and passing a criminal records review.

*The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*

**Apply To:** Candidates who are qualified and wish to be considered for this position must submit a Frontline online application at [www.gulllakecs.org](http://www.gulllakecs.org) that includes a letter and resume.

**Questions:** Contact - Sherri Simmons, Human Resources at [ssimmons@gulllakecs.org](mailto:ssimmons@gulllakecs.org)