

**BARRE UNIFIED UNION SCHOOL DISTRICT
FACILITIES AND TRANSPORTATION COMMITTEE MEETING**

Via Video Conference – Google Meet
November 9, 2020 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)
Tim Boltin, Vice Chair - (BC)
Guy Isabelle – (At-Large)
Andrew McMichael

COMMITTEE MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

David Wells, Superintendent
Scott Griggs, CVCC Assistant Director

GUESTS PRESENT:

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, November 9, 2020 BUUSD Facilities and Transportation Committee meeting to order at 5:30 p.m., which was held via video conference.

2. Additions and/or Deletions to the Agenda

Delete 5.1 Athletic Entrance at SHS – keep in as placeholder
Add 6.1 Deep Cleaning

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – October 12, 2020 BUUSD Facilities and Transportation Committee Meeting

The Committee agreed by consensus to approve the Minutes of the October 12, 2020 BUUSD Facilities and Transportation Committee meeting.

5. New Business

5.1 Athletic Entrance at SHS

5.2 Keys for Substitutes at BTMES

Mr. Evans has a meeting on 11/10/20 with BTMES principals and Paul Belise to discuss what is in place (for locks) and how to move forward. Keys for teachers and substitutes may or may not be mastered or given out for the purpose of locking doors in emergency situations. Mr. Evans is going to do some research to see how the building is set up for locking and what needs to be done to see that the building is set up similar to BCEMS and SHS (that all doors have push button locks on door handles), and to know that all teachers have a key that gives them access to classrooms, and that substitutes working in the building, also have classroom keys and building access cards for use in the event of an emergency. Mrs. Poulin advised that teaching during COVID requires teachers bring students outside for ‘mask breaks’ and that instances of substitutes being outside with students (with no other key carrying staff member present) occurs more frequently than during non-COVID times. Card access to the building is more of a procedural change, issuing the cards is not a big issue, but re-keying of doors is more complicated and does have costs associated with it. It is believed that teachers do not have master keys. Teacher keys most likely only open 1 door or a small set of doors within a specified area. In response to a query, Mr. Evans advised that keys at SHS are proprietary keys that cannot be copied, but he does not believe keys at BCEMS are proprietary, so there may be the possibility that one could get a copy made at a hardware store (not ideal). Mr. Wells advised that the risks to building security (should a teacher or substitute lose their key) should be identified, and that the design to keys should consider minimizing those risks. Conversely, if a teacher has a key that only accesses a certain portion of the building, and they are not in that section when an emergency occurs, that scenario also poses a problem/risk to safety. Mr. Wells suggested that consideration be given to fitting outside doors with locks that require key fobs, as that offers more control. Mr. Isabelle suggested that Mrs. Poulin be an ambassador to assist with this project. Mrs. Poulin advised she would be happy to assist if there is any way she can contribute. Mr. Cecchinelli queried regarding the cost associated with using card access for every lock in the building. Mr. Evans advised he believes the cost would be at a minimum, five figures, and in addition to installation, would also involve manpower to

oversee/administer. Mrs. Poulin believes there should be some consistency between the buildings, and advised regarding the key 'check-in/check-out' procedures at SHS and BCEMS. Mr. Evans advised that he will provide follow-up to tomorrow's meeting, including associated costs. This item will be added to the December agenda.

5.3 Air Quality

This item is on the agenda as a result of concerns raised by the PCB issue found at a Burlington school. Mr. Evans has reached out to K&D Associates (who have been utilized for testing in the past). K&D representatives have advised that old style florescent lighting, and old window caulking, are sources of PCBs. Mr. Evans advised that BCEMS is a newer building and there are no concerns relating to PCBs at that property. SHS replaced old windows in the 1990's. BTMES did replace a majority of their older windows, but some remain. K&D has performed testing on windows at BTMES and results are forthcoming. Mr. Evans advised that inspection of the window caulking shows that the caulking is not degraded. The caulking, if intact should not pose a safety threat. All old style florescent lighting has all been replaced at SHS and BTMES. The issues in Burlington were discovered during assessment being performed in preparation for a major renovation project. Mr. Evans advised that it is known that there is no lead paint at BTMES or SHS (or BCEMS which is a newer building). Mr. Wells believes the State is probably looking into PCB testing at schools, and this matter may come up in the next legislative session. The State will most likely come up with a plan for testing and possibly allocate funding for remediation. Mr. Wells advised that it is probably prudent to hold off on any extensive testing until the State takes action. Mr. Evans advised that all of the District's schools have completed testing and remediation relating to lead in drinking water. In addition to testing in the schools, testing has also been completed at the Central Office (including asbestos etc).

Mr. Evans also consulted with K&D Associates regarding any airborne tests to identify COVID-19 contamination. There are currently no such tests in existence.

5.4 Efficiency Upgrades

This item is on the agenda as a result of discussion by the Finance Committee. Mr. Evans advised that most of the construction budget has been spent on projects and that the remaining funds are slated for routine maintenance. Mr. Wells advised that in general, the BUUSD is trying to build up its reserves and doesn't believe there is much in the way of surplus funds. Mr. Wells believes this agenda item might refer to lighting upgrades that may be offered by GMP or Efficiency Vermont. Mr. Evans is not aware of any major efficiency incentives that may be available at the present time. It was noted that a lot of lighting has already been replaced, and the State provided funding relating to air quality upgrades. Mr. Evans advised that lighting was upgraded a number of years ago. The current push is for LED lighting. Most grants to upgrade to LED lighting require a 'match' in funds. It was noted that BTMES needs to replace rooftop air conditioners and vent fan systems. Most of the units at BCEMS could probably be upgraded, but there are extensive costs associated with that. Mr. Evans reiterated that all of the BUUSD buildings are fully functional, well serviced, and well maintained as designed. Mr. Wells suggested researching whether or not GMP is running a program (as it did in the past) involving having a GMP selected engineer review the buildings, and make recommendations for lighting upgrades that could be performed and funded by savings achieved by the upgrades. Mr. Evans advised that approximately a year ago, he met with representatives from GMP and Efficiency Vermont regarding various upgrades. At that time, the upgrades were cost prohibitive.

6. Old Business

6.1 Deep Cleaning

Mr. Isabelle has been receiving inquiries regarding cleaning/deep cleaning, and asking why the schools can't be open for in-person learning on Wednesdays. Inquiries are related to the news that CVCC is moving to 5 days a week of in-person learning. Mr. Evans provided clarification regarding the term 'deep cleaning'. Mr. Evans noted that all buildings are properly cleaned every day and that high touch surfaces (door knobs, hand rails etc.) are cleaned multiple times during each day. On Wednesdays (virtual days), the extra cleaning time has been spent on cleaning/sanitizing bathrooms. The chemicals used to clean during the evening, cannot be used during the day when students and staff are in the building. Mr. Evans reiterated that the work necessary to clean and sanitize the buildings is performed every day. Mr. Evans believes the term 'deep cleaning' has been very confusing to the public, and stressed that the buildings are cleaned/sanitized on a daily basis. Mr. Wells advised that revised guidance from the State (effective 11/16/20), removes the term 'deep cleaning'. Mr. Wells and Mr. Griggs provided clarification that moving to 5 days a week at CVCC is possible due to a lower in-person student population, availability of 'space' (classrooms and labs), and the educational delivery model. Mr. Wells provided clarification that studies relating to renovation/relocation of CVCC are being performed because CVCC does not meet all current standards for safety, lab space, and storage space.

7. Other Business

In response to a query regarding the progress of the cleaning of the granite bollards at SHS, Mr. Cecchinelli advised that he has been working with Mr. Evans on this matter and he is currently waiting for a special tool that will take off the rust. Mr. Cecchinelli believes the tool may arrive as early as next week (sand blasting would most likely have resulted in discoloration of the granite).

Mr. Evans advised he will be performing additional research regarding storm water retention regulations/project financing. Mr. Evans advised that the new regulation pertain to any property that has 3 or more acres of impervious surface area, including parking lots and roof tops. All three building will be subject to the new regulations.

It was confirmed that the FY22 budget draft will include funding of \$1 per square foot (the industry standard).

No specific projects have been defined for next year. Known projects that will need to be performed in the future include;
SHS: Auditorium Upgrades
BCMES: Replacement of Roof Sections and Repaving of Parking Lot and Driveways
BTMES: Replacement of Rooftop AC Units and Exhaust Fan Units

8. Items to be Placed on Future Agendas

- Bus Survey for SHS Families
- Keys for Substitutes at BTMES
- Vermont Department of Environmental Conservation – Storm Water Run-off Regulations

Committee Members were advised to notify Mr. Cecchinelli of any additional items they would like placed on the agenda.

9. Next Meeting Date

The next meeting is Monday, December 14, 2020 at 5:30 p.m., via video conference.

10. Adjournment

The Committee agreed by consensus to adjourn at 6:25 p.m.

Respectfully submitted,
Andrea Poulin